



# Memorandum

## MONTEREY REGIONAL WASTE MANAGEMENT DISTRICT

**DATE:** February 8, 2019  
**TO:** Board of Directors  
**FROM:** General Manager  
**SUBJECT:** Agenda Information for the February 15, 2019 Board Meeting

*Note: Chair Theis and staff would like to have the regular meeting conclude by 11 a.m. since the closed session is anticipated to be rather lengthy.*

### CALL TO ORDER AT 9:30 A.M.

### ROLL CALL AND ESTABLISHMENT OF QUORUM

### PLEDGE OF ALLEGIANCE

### PUBLIC COMMUNICATIONS

Anyone wishing to address the Board on matters not appearing on the Agenda may do so now. *Please limit comments to a maximum of three (3) minutes.* The public may comment on any other matter listed on the agenda at the time the matter is being considered by the Board.

### CONSENT AGENDA

These matters include routine financial and administrative actions, which are usually approved by single majority vote. Individual items may be removed from Consent for discussion and action.

- 1) Approve Minutes of January 18, 2019 Regular Board Meeting
- 2) Approve Report of Disbursements, and Board and Employee Reimbursements
- 3) Receive Report on January 30, 2019 Finance Committee Meeting
- 4) Receive Report on January 30, 2019 Personnel Committee Meeting
- 5) Approve Contract with Golder Associates, Inc. for the Field Investigation, Design, and Construction Documents of Module 7 Landfill Base Liner System in the Amount of \$124,098

Enclosed is a memo from Director of Engineering and Compliance Guy Petraborg explaining the necessity to begin planning the next stage of Module 7 development as a prudent approach to appropriate site planning and design.

**6) Approve Contract with Golder Associates, Inc. for Landfill Master Plan Update in the Amount of \$149,125**

Please refer to the enclosed memo from Guy regarding a request to begin Site Master Planning. This is a critical time for the development to plan for the long-term development of our entire site. The District would look to begin discussions with our neighbor Monterey One Water (M1W) around organics management, joint micro-grid power and gas utilizations projects, and site entrance access and potential road improvements. These discussions will help inform both agencies about the appropriate potential for combined operations and land use for both agencies.

**7) Approve a PG&E Easement Deed for Electrical Supply to RAMCO Enterprise (For Adjacent Parcel)**

Enclosed is another memo from Guy. This is a basic, straight forward, above ground easement to allow for power to be brought to the RAMCO property on our border.

**8) Approve Contract with Mathews Mechanical for Materials Recovery Facility Maintenance Access Improvement in the Amount of \$75,947**

Please refer to the enclosed memo from Senior Engineer David Ramirez. This is part of the final “build-out” of the MRF 2.0 project. Certain areas of equipment require routine access by employees for regular cleaning or periodic clearing of equipment “jams”. These employees must be appropriately harnessed for their protection. This installation establishes more efficient harness attachment locations staggered throughout the plant.

**9) Declare Surplus Property and Authorize Disposition of District Equipment**

Please see the enclosed memo from Equipment Maintenance Manager Ron Mooneyham.

**10) Approve Purchase of Five (5) 40-Yard Roll-Off Boxes from Wastequip Inc. of Taft, CA for a Total Cost of \$48,770.69, Including Sales Tax and Freight**

Another memo from Ron. The District continues to make use of the large roll-off boxes in the MRF operations. This is part of our continued planned replacement schedule. This purchase was identified in the FY 2018/19 Capital Budget at \$45,000

- 11) **Accept California Public Employees Retirement System Public Agency Review and Approve Amendments to**
- a) **2012-2018 Salary Schedules to Comply with the Public Employees' Retirement Law (PERL)**
  - b) **July 2011 and October 2014 Memoranda of Understanding with Bargaining Units (Longevity Pay Clause) to Comply with PERL**

Both of these items represent basic corrections to language in our existing MOU's to make them compatible with the Cal-Pers language requirements around process for longevity payment calculations.

- 12) **Adopt Resolution 2019-02 in Support of a Statewide Commission on Recycling Markets**

District staff believes the challenges for recycling markets in California need attention from the State of California. Mandates for diversion requirements have been developed by the State without a significant amount of attention to markets for materials. This resolution, supported by the County Supervisors Association of California and the state recycling association CRRA, helps by calling for a commission to be formed to tackle the market development issues confronting us as recyclers today.

***Recommendation: Approve Consent Agenda.***

## **RECOGNITION**

- 13) **Recognition of Accounting Technician Tina Reid for 30 Years of Service to the District**

Tina has been a key person in the development of the District for over 30 years. Tina has held a variety of positions during her tenure here at the District. She is typically one of the first people in the office, a back-up to every position from weigh master to Accounting Manager, a fount of information to every customer – either on the phone or as they walk in, and the District “historian” – the source of information for processes, procedures, facts and figures in the past – and today. Please join us in celebrating only the second District employee to serve 30 years – Tina Reid.

- 14) **10 Year Recognition to Director Bruce Delgado**

Please join staff in thanking Mayor Bruce Delgado of Marina for his ten years of service to the District. As Board member and chair, Bruce helped oversee the District's implementation of several key strategic planning elements – including the opening of the Franchise Truck Yard facility and our MRF 2.0. Director Delgado has been a passionate advocate for the

environment and has helped in many ways large and small. District staff followed his leadership by utilizing re-usable tableware and linens for District events to help us develop a smaller environmental footprint with our events. Please join staff in thanking Mayor Delgado for his ten years of outstanding service on the Board.

**15) 15 Year Recognition to Director Leo Laska**

Director Laska took over being the District chair during a transformative time in our history when the District began to lose revenue due to a downturn in the economy. Under his leadership as Chair, Leo helped lead District staff in identifying cost-containment measures, finding other alternative revenues sources, and developing key strategic partnerships with other community and industry partners. District staff, again under Chair Laska's leadership, developed the Financial Strategic Plan which has helped guide District decisions which we are still following and implementing today. Please join us in thanking Director Leo Laska for his excellent service to the community through the District.

**PRESENTATIONS**

**16) Small Planet News: American Public Works Association Award**

Senior Engineer David Ramirez will give a brief presentation of the District's wonderful achievement in being recognized as APWA's Project of the Year for the Monterey Region.

**OTHER ITEMS FOR BOARD CONSIDERATION, DISCUSSION AND ACTION**

**17) Accept Annual Audit for Fiscal Year 2017/18**

Director of Finance and Administration Peter Skinner and Accounting Manager Garth Gregson will present the audit findings along with staff from Vavrinek, Trine, Day & Co.

*Recommendation: Accept Annual Audit for Fiscal Year 2017/18.*

**STAFF REPORTS**

**18) Review Finance, Operating, and Recycling Reports**

The Operating and Recycling reports for January 2019 are included in the packet. Due to the short time period between the end of the calendar year and the packet mailing deadline, staff

will present at the board meeting year-to-date financial statements and a mid-year budget analysis. Staff intends to make this additional material available prior to the Friday meeting.

**19) Report on Public Education Outreach**

Please refer to the enclosed memo from Director of Communication and Sustainability Jeff Lindenthal.

**20) Report on January 15, 2019 Meeting of Special Districts Association of Monterey County**

Please refer to the enclosed report.

**OTHER CORRESPONDENCE**

**21) Letter from Special District Risk Management Authority RE: Notification of Nominations for Board of Directors 2019 Election**

Enclosed is a letter from the Special District Risk Management Authority (SDRMA) regarding upcoming nominations for their Board of Directors. Three seats are up for election and the nomination filing deadline is May 1, 2019. If you would like to be nominated to serve on the SDRMA board, it must be done by resolution of the District Board. Staff would bring this forward for consideration at the March meeting.

**22) Email from Solid Waste Association of North America Executive Director RE: SWANA Update**

Please refer to the enclosed email from Executive Director David Biderman.

**GENERAL MANAGER COMMUNICATIONS**

- **Collaboration Meeting with Salinas Valley Solid Waste Authority, County of Monterey, and City of Salinas.** District staff met with staff from the Salinas Valley Solid Waste Authority, County of Monterey, and City of Salinas on January 31<sup>st</sup> regarding the development of joint scopes of services for cost-effective processing and distribution of solid waste management services in the County. Staff of all agencies continue to try to develop collaborative approaches to managing organics, recyclables, C/D material and MSW for processing. While no concrete decisions have been made to date, District staff is encouraged by all participating in the process.

## BOARD COMMUNICATIONS

### **23) Accept Chair Recommendation for Committee Appointments**

At the January Board meeting Chair Theis stated that she had spoken with Directors Blackwelder and Albert about serving on the Personnel Committee. Please let me know if you have interest in serving on this committee prior to the meeting. She will consider appointments to the joint committee with Monterey One Water One at a later date. Please refer to the enclosed committee list.

## CLOSED SESSION

**As permitted by Government Code Section 54956 et seq., the Board may adjourn to a Closed Session to consider specific matters dealing with litigation, certain personnel matters, property negotiations or to confer with the District's Meyers-Milias-Brown Act representative**

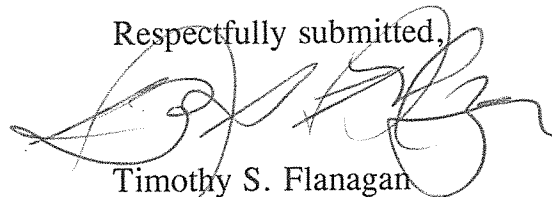
1. Conference with Legal Counsel - Anticipated Litigation  
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: (One Case)
2. Conference with Property Negotiators:  
Property: Landfill Site Space/Capacity  
District Negotiators: Tim Flanagan & Guy Petraborg  
Negotiating Parties: Salinas Valley Solid Waste Authority, City of Salinas, and County of Monterey  
Terms: All Terms and Conditions
3. Conference with Labor Negotiators:  
District Negotiators: Tim Flanagan, Peter Skinner, and Berta Torres  
Employee Organizations: Operating Engineers and Management Employees

Staff will provide information for closed session under separate cove.

## RETURN TO OPEN SESSION WITH ANY REQUIRED ANNOUNCEMENTS FROM CLOSED SESSION

## ADJOURNMENT

Respectfully submitted,



Timothy S. Flanagan