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 PETER SKINNER
 Director of Finance & Administration
 TIM BROWNELL
 Director of Operations
 ROBERT WELLINGTON
 Legal Counsel

MONTEREY REGIONAL WASTE MANAGEMENT DISTRICT

Home of the Last Chance Mercantile

MONTEREY REGIONAL WASTE MANAGEMENT DISTRICT REGULAR MEETING MINUTES

Friday, 9:30 a.m.
 November 30, 2018

MRWMD Boardroom
 14201 Del Monte Blvd., Monterey County, CA

MEMBERS PRESENT: Bruce Delgado (Chair), City of Marina Mayor
 Carrie Theis (Vice Chair), City of Carmel-by-the-Sea
 Gary Bales, City of Pacific Grove
 Leo Laska, Pebble Beach Community Services District
 Director Libby Downey, City of Monterey
 Dennis Allion, City of Del Rey Oaks Councilmember
 Jerry Blackwelder, City of Sand City Vice Mayor

MEMBERS ABSENT: Jane Parker, (Unincorporated) Monterey County Board of Supervisors Chair (District 4)
 Jason Campbell, City of Seaside Councilmember

STAFF PRESENT: Tim Flanagan, General Manager
 Rob Wellington, Legal Counsel
 Guy Petrabor, Director of Engineering & Compliance/District Engineer
 Jeff Lindenthal, Director of Communications & Sustainability
 Peter Skinner, Director of Finance & Administration
 Clyde Walkup, Materials Recovery Manager
 David Ramirez, Senior Engineer
 Garth Gregson, Accounting Manager
 Glen Evett, Last Chance Mercantile/Hazardous Materials Manager
 Kacey Christie, Safety & Risk Manager
 Becky Aguilar, Executive Assistant/Clerk of the Board
 Kimberle Herring, Public Education and Outreach Coordinator
 Sal Delgado, Materials Recovery Facility Operator II

OTHERS PRESENT: Ted Terrasas, City of Monterey
 John Greenlee, Caldwell Flores Winters
 Don Chapin, Jr., The Don Chapin Company Inc.
 Don Chapin, III, The Don Chapin Company Inc.
 Rob Durham, Monterey County Environmental Health
 Tom Kouretas, Monterey One Water
 Michael Moore, Operating Engineers Local 3
 Mike Niccum, Pebble Beach Community Services District
 Patrick Mathews, Salinas Valley Solid Waste Authority
 Kristin Skomme, Waste Management Inc.
 Wayne Downey

ROLL CALL AND ESTABLISHMENT OF QUORUM

Notice duly given and presence of a quorum established, the November 30, 2018 Regular Meeting of the Monterey Regional Waste Management District Board of Directors was called to order by Chair Delgado at 9:30 a.m.

PUBLIC COMMUNICATIONS

There were no public communications.

CONSENT AGENDA

Following a motion by Chair Delgado, seconded by Director Downey, the Board approved the Consent Agenda.

- 1) Approve Joint Minutes of District/Authority October 19, 2018 Regular Board Meeting
- 2) Approve Report of Disbursements, and Board and Employee Reimbursements
- 3) Approve 2019 Board Meeting and Other Events Calendar
- 4) Receive Report on November 7, 2018 Finance Committee Meeting
- 5) Receive Report on November 7, 2018 Personnel Committee Meeting
- 6) Approve Easement Deed with Pacific Gas & Electric and Monterey One Water for Electrical Supply to Blanco Drain Diversion Pipeline (an Element of the Pure Water Monterey Project)
- 7) Authorize Call for Bids for Construction of Module 6 Landfill Liner Project
- 8) Approve Five-Year Contract with The Don Chapin Company for Land Lease, Sand Excavation and Marketing Services, and Concrete and Asphalt Rubble Recycling Services, Subject to Final Review by Legal Counsel
- 9) Adopt Resolution (2018-20) of Appreciation for Outgoing Board Member Libby Downey

RECOGNITION

10) Resolution of Appreciation to Libby Downey

Chair Delgado presented Director Downey with the Resolution and thanked her for her 11 years of service on the District Board as well as on the District's Personnel Committee and Litter Abatement Task Force. He expressed appreciation to her candid input. Director Downey expressed appreciation to staff and stated that this had been her favorite board to sit on as she believed in the District's mission of turning waste into resources. The Bag Monster was also on hand to recognize Director Downey for being a tireless advocate on the promotion of litter abatement and road way clean up and due to her good work, had pushed the Bag Monster into retirement.

11) Recognition of Materials Recovery Facility Operator Sal Delgado for 25 Years of Service to the District

General Manager stated that Sal Delgado had begun working at the District in 1993 as a laborer and worked his way up to his present position of Materials Recovery Facility (MRF) Operator II. Over the past 25 years, Sal has driven virtually all the District's heavy equipment and has seen the facilities develop. On behalf of the

Board, Chair Delgado thanked Sal for his service. Sal addressed the Board and thanked them and staff for the opportunity 25 years ago. He enjoyed working for the District; it had provided him the income to raise his family and he had made many friends along the way.

PRESENTATIONS

12) Update on Bond Issuance by Caldwell Flores Winters

John Greenlee, the District's Financial Advisor, provided an update to the Board on the bond transaction. The District received a AA- rating resulting in a favorable interest rate. The 2018 revenue bonds were priced with a final term of 20 years, but they were optionally redeemable on any date on or after April 1, 2028. Board discussion was held regarding potential escalating interest rates, and the process of bidding on the bonds. Mr. Greenlee responded that trends were leaning towards another recession and therefore higher interest rates. He described the process for bidders to bid on the bonds. Mr. Greenlee also provided the final structure numbers and a breakdown of the fees and expenses. The Board also reviewed the bond rating information and a summary of the projected use of the revenue bonds over the next three years.

With reference to the bond rating information, Chair Delgado inquired about alternative scenarios. Director of Finance and Administrative responded that staff had looked at various scenarios that could affect the District's ability to repay the debt in an effort to communicate to the bond rating agency that they had been considered. Chair Delgado asked what the current life expectancy of the landfill site was, to which staff responded that there were several parameters and assumptions to consider, although during the five-year review in 2015, the site life had been estimated at 121 years. Director of Engineering & Compliance Guy Petraborg responded that he preferred to conduct a more specific analysis and report back to the Board.

OTHER ITEMS FOR BOARD CONSIDERATION, DISCUSSION AND ACTION

13) Accept Draft Annual Report

The Board reviewed the draft Annual Report. Director of Communications and Sustainability Jeff Lindenthal stated that the annual report attempted to capture all the big changes occurring on the site over the last year. The tagline "recycling is changing" provided an opportunity to relay how recycling has changed and educate the public with a tear-out recycling guide. The annual report will be included in the December 13th *Monterey County Weekly* edition, which will result in a much broader readership of 36,000. It will also be distributed, as in the past, to local libraries, cities, and local events.

Board discussion followed, and staff was provided positive comments and feedback. Director of Communications and Sustainability expressed appreciation to Public Education staff Kimberle Herring and Angela Goebel for their contributions in preparing the report.

It was moved by Director Allion, seconded by Vice Chair Theis To: Accept Draft Annual Report.

14) Receive Waste Characterization Results from SCS Engineers

The Board reviewed a memorandum from Senior Engineer David Ramirez and Director of Engineering & Compliance. Senior Engineer also provided the Board with a presentation on the study results and described the process of how the study was conducted. The outcome of the study defined the type of recyclables, non-

recyclables, and the percentage of "Contamination" for all stakeholders, and would guide franchise contract performance activities, outreach activities (collection, city, District), and MRF improvements design, activities and operations. He provided information on the composition of the single-stream recycling by jurisdiction and thanked everyone involved in the study.

Board discussion followed regarding the type of glass received, contamination percentage, and how would the information be disseminated. Director of Communications and Sustainability stated that the information had been shared with the District Technical Advisory Committee which consisted of member agency representatives. He stated that a majority of the 22% contamination was food material and that would be a focus in outreach efforts.

It was moved by Director Downey, seconded by Chair Delgado To: Receive Waste Characterization Results from SCS Engineers.

15) Approve Memorandum of Understanding with Salinas Valley Solid Waste Authority to Address the Potential for Beneficial Use of Existing and Planned Solid Waste and Resource Recovery Infrastructure to Improve Community Services and Help Control Costs for All Monterey County Rate-Payers

The Board reviewed a memorandum from the General Manager regarding approval of a memorandum of understanding with the Salinas Valley Solid Waste Authority (SVSWA) to discuss collaborative efforts between the agencies. The MOU was approved by the SVSWA Board at their November 15, 2018 meeting. He stated that staff has been working with all the stakeholders in this discussion and all parties at the table agreed this was a good first step in helping to ensure region-wide benefits of solid waste and recycling infrastructure. District staff will provide to the Board regular updates on the progress of the joint MOU.

SVSWA General Manager Patrick Mathews addressed the Board and stated that he was excited about the opportunity to work collaboratively with the District to ensure there were no duplicative efforts on infrastructure for organics and construction & demolition industrial waste.

It was moved by Chair Delgado, seconded by Director Downey To: Approve MOU with Salinas Valley Solid Waste Authority to Address the Potential for Beneficial Use of Existing and Planned Solid Waste and Resource Recovery Infrastructure to Improve Community Services and Help Control Costs for All Monterey County Rate-Payers.

Director Bales retired from the meeting.

STAFF REPORTS

16) Review Finance, Operating, and Recycling Reports

The Board reviewed the financial statements for September 2019, along with the operating and recycling reports.

17) Update on SB1016 Disposal Rate Data for 2017

Director of Communications & Sustainability Jeff Lindenthal provided an update to the Board on per capita disposal levels for District jurisdictions as calculated by the State. The calculations were released in August for the 2017 calendar year and are based on total tons disposed divided by population and compared to a base year per capita target. The purpose of this methodology is to measure trends over time and to compare against the target calculation.

18) Report on Household Hazardous Waste (HHW) Program for Fiscal Year 2017/18

Last Chance Mercantile/Hazardous Materials Manager Glen Evett provided a presentation to the Board on the HHW program for the last fiscal year. Turn ins have increased significantly over the past five years as has the pounds per turn in.

Director Allion inquired about training for HHW staff with the dangerous exposure to toxics. Last Chance Mercantile/Hazardous Materials Manager responded that in the 18 years he has been at the District, there had never been an incident; he commended HHW staff for their work.

19) Report on November 28, 2018 Meeting of District Technical Advisory Committee

Director of Communications & Sustainability addressed the Board and stated the TAC had received the result of the waste characterization study as well as GreenWaste Recovery's third quarter information.

OTHER CORRESPONDENCE

There was no other correspondence.

ELECTION OF OFFICERS FOR CALENDAR YEAR 2019

Please refer to the enclosed memo from the Ad hoc Nominating Committee recommending Vice Chair Theis serve as Chair for calendar year 2019. The Committee also recommended Director Campbell serve as Vice Chair.

It was moved by Chair Delgado, seconded by Director Downey To: *Elect Carrie Theis as Chair and Jason Campbell as Vice Chair for Calendar Year 2019.*

GENERAL MANAGER COMMUNICATIONS

General Manager reported that the District and Monterey One Water (M1W) staff have agreed to set up regular monthly meetings with joint staffs to discuss items and issues that affect both agencies. Both staffs have agreed to the development of a joint site "Master Plan" that will evaluate possible joint and individual projects and their best locales on the combined properties. General Manager also reminded the Board of the December 9, 2018 Employee Appreciation Dinner, which would be held at the Bayonet/Blackhorse golf course.

BOARD COMMUNICATIONS

There were no Board communications.

CLOSED SESSION

The Board met in closed session at 11:48 a.m. on the following matter:

- 1) Conference with Labor Negotiator
Agency Negotiator: Personnel Committee Co-Chairs
Unrepresented Employee - General Manager

RETURN TO OPEN SESSION WITH ANY REQUIRED ANNOUNCEMENTS FROM CLOSED SESSION

The Board came back into open session at 12:18 p.m. Legal Counsel announced that in closed session discussion was held on the General Manager's compensation.

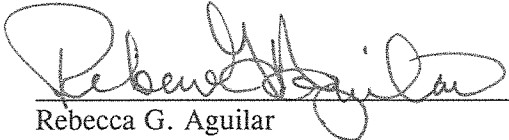
It was moved by Director Allion, seconded by Director Downey *To: Accept the Personnel Committee's Recommendation to Approve a 4% Adjustment to the General Manager's Compensation Retroactive to July 1, 2018.*

General Manager was commended by the Board for his efforts and exceptional performance.

ADJOURNMENT

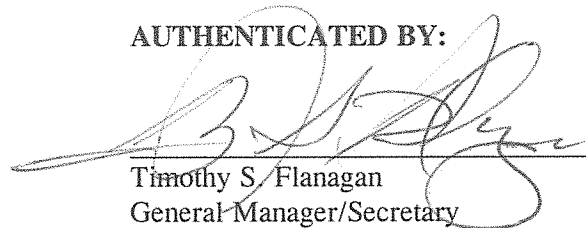
There being no further business to come before the Board at this time, the November 30, 2018 Regular Meeting of the Monterey Regional Waste Management District Board of Directors was adjourned by Chair Delgado at 12:23 p.m.

RECORDED BY:



Rebecca G. Aguilar
Executive Assistant/Clerk of the Board

AUTHENTICATED BY:



Timothy S. Flanagan
General Manager/Secretary