



Memorandum

MONTEREY REGIONAL WASTE MANAGEMENT DISTRICT

DATE: January 11, 2019
TO: Board of Directors
FROM: General Manager
SUBJECT: Agenda Information for the January 18, 2019 Board Meeting

CALL TO ORDER AT 9:30 A.M.

WELCOME NEW BOARD MEMBER DAN ALBERT

ROLL CALL AND ESTABLISHMENT OF QUORUM

PLEDGE OF ALLEGIANCE

PUBLIC COMMUNICATIONS

Anyone wishing to address the Board on matters *not* appearing on the Agenda may do so now. *Please limit comments to a maximum of three (3) minutes.* The public may comment on any other matter listed on the agenda at the time the matter is being considered by the Board.

CONSENT AGENDA

These matters include routine financial and administrative actions, which are usually approved by single majority vote. Individual items may be removed from Consent for discussion and action.

- 1) **Approve Minutes of November 30, 2018 Regular Board Meeting**
- 2) **Approve Report of Disbursements, and Board and Employee Reimbursements**
- 3) **Receive Report on January 9, 2019 Finance Committee Meeting**
- 4) **Receive Report on January 9, 2019 Personnel Committee Workshop**

As a note, the Personnel Committee meeting that was scheduled was not held due to lack of quorum. The meeting continued as a workshop.

- 5) **Approve Contract with Paradigm Software in the Amount of \$96,617.50, for Scale House Software System Upgrade and Modification of Existing Annual User Support Agreement for an Additional \$2,047.00 Per Year**
- 6) **Resolution of Appreciation (2019-01) for Retiring Sorter I Raul Zamudio**

RECOGNITION

- 7) **Resolution of Appreciation for Retiring Sorter I Raul Zamudio**

Raul began his career at the District in January 2002 after almost 30 years of working in the agriculture industry. His work ethic, positive attitude and friendly demeanor have served the District, and particularly the MRF, very well in his 17 years here as a MRF Sorter I. His supervisors – and there were several – had these things to say about Raul over the years: “You are an example of someone that has good work ethic.” “Raul is an overall high achiever.” “Raul, you have a nice attitude towards your job, always happy and smiling.” “Raul has excellent job performance and attendance”. Raul supported the District mission and helped his fellow workers whenever needed. He was a cooperative, safety conscious, and effective sorter for all MRF operations. We thank Raul for his service and wish him all the best in his much-deserved retirement.

- 8) **Recognition of Weighmaster Sabrina Bailey for 20 Years of Service to the District**

Sabrina has been a key member of the scale staff for the past 20 years. The Scales are the first impression most of our customers get of the District. They receive a warm welcome, get directions, and find out about our services. Sabrina has done this for the past 20 years with a high level of professionalism. Please join us in recognizing her 20 years of service.

- 9) **10 Year Recognition for Jane Parker**

Please join us in recognizing Supervisor Jane Parker in her 10 years of dedicated service to the District.

- 10) **15 Year Recognition to Leo Laska**

Please join us in recognizing Director Leo Laska for his 15 years of service to the District. Director Laska also served as the Board Chair for 6 years.

11) Recognition of Social Committee for Efforts Throughout 2018

I would like to take this opportunity to recognize Social Committee for all their efforts this year. Staff will have a brief presentation recognizing the events held during the year and highlighting the staff on the Social Committee.

PRESENTATIONS

12) Small Planet News: Environmental Legislation Round-Up

Staff would like to offer a quick summary of new California environmental laws in 2019 including the AB1826 provision to provide food scrap collection to businesses with 4 yards of solid waste service per week

13) Marina Odor Observations on Social Media

Over the past three years, there has been an increase in reports of odors in Marina. These observations have come to the District's attention primarily through being provided social media content regarding the Marina community. The odor observations appear to convey that there are a variety of odor sources. However, some commenters are perceiving the odors as being associated with operations at the District and Monterey One Water's regional waste water treatment plant. The District employs industry practices for minimizing the production of odors and investigates odor observation reports as they are received. Of significant note, the one substantial change in the past three years has been the increase in both acreage and intensity of land under agricultural production close to the City of Marina. The closest property known as the "Armstrong Ranch" was, for the past several decades, used only as occasional range land for cattle grazing. District staff will present a brief synopsis of information that has been presented previously to City of Marina staff.

14) Monterey County Litter Abatement Efforts

In support of the County's efforts to abate illegal dumping across the County, especially in rural areas adjacent to agricultural areas, the Board directed staff to participate in a one-year pilot program that designated \$75,000 in the FY 18/19 Budget for litter cleanup. County staff will make a presentation at the Board Meeting that presents elements of their illegal dumping and litter cleanup activities.

OTHER ITEMS FOR BOARD CONSIDERATION, DISCUSSION AND ACTION

15) Adopt Memorandum of Understanding with County of Monterey for Reimbursement of Litter Abatement Program

The enclosed MOU defines how the District reimburses the County for litter and illegal dumping cleanup.

Recommendation: Adopt Memorandum of Understanding with County of Monterey for Reimbursement of Litter Abatement Program.

STAFF REPORTS

16) Review Mid Year Budget, Finance, Operating, and Recycling Reports

The Operating and Recycling reports for December 2018 are included in the packet. Due to the short time period between the end of the calendar year and the packet mailing deadline, staff will present at the board meeting year-to-date financial statements and a mid-year budget analysis. Staff intends to make this additional material available prior to the Friday meeting.

17) Materials Recovery Facility Update (Market Update and Facility Acceptance Report)

Director of Operations Tim Brownell will report on both the facility performance acceptance process and the first nine months of District operations of the new MRF 2.0. Tim and his team, along with the Finance team, have developed metrics for tracking both operational and financial aspects that will allow for staff to better manage the MRF operations and costs. Staff will present this information as well as a review of the dramatic market conditions that have affected the MRF operations during the first ten months of operations.

OTHER CORRESPONDENCE

18) Letter from American Public Works Association – Monterey Bay Chapter RE: 2019 Awards – Materials Recovery Facility Selected as Project of Year.

District staff is pleased to announce our notification of award from the Local APWA Chapter as the Best Environmental Project in the \$5 million to \$25 million range. Senior Engineer David Ramirez coordinated the submittal of the award response and will give

a brief description of the award process. District staff will receive the award at the January 24th Monterey Chapter APWA annual banquet to be held from 5-9 p.m. at San Juan Oaks Golf Clubhouse, 3825 Union Road Hollister, CA 95023. If any Board member wishes to attend, please let staff know so we can reserve a place for you at the dinner.

GENERAL MANAGER COMMUNICATIONS

- **18-Month Inspections.** District staff guided Cal Recycle personnel through the site this past week for the State's 18-month comprehensive inspection. Senior Engineer David Ramirez will give a brief oral report on the Cal Recycle inspection.
- **Collaboration Meeting with Salinas Valley Solid Waste Authority, County of Monterey, and City of Salinas.** District staff met with staff from the Salinas Valley Solid Waste Authority, County of Monterey, and City of Salinas regarding the development of joint scopes of services for cost-effective processing and distribution of solid waste management services in the County. All parties have agreed to continue to regularly meet and review options for more efficient delivery of solid waste management services in the County.
- **Board Reappointments.** Supervisor Jane Parker and Director Gary Bales have been reappointed by their respective jurisdictions for the next four-year District term.

BOARD COMMUNICATIONS

19) Committee Appointments

Enclosed is the current list of committees. One new committee staff is recommending is the formation of a committee to work jointly with Monterey One Water on items and issues of interest. Please let Board Chair Theis know if you have interest in serving on any of the committees.

CLOSED SESSION

As permitted by Government Code Section 54956 et seq., the Board may adjourn to a Closed Session to consider specific matters dealing with litigation, certain personnel matters, property negotiations or to confer with the District's Meyers-Milias-Brown Act representative

1. Conference with Legal Counsel - Anticipated Litigation
Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: (One Case)

2. Conference with Property Negotiators:

Property: Landfill Site Space/Capacity
District Negotiators: Tim Flanagan & Guy Petraborg
Negotiating Parties: Salinas Valley Solid Waste Authority, City of Salinas, and County of Monterey
Terms: All Terms and Conditions

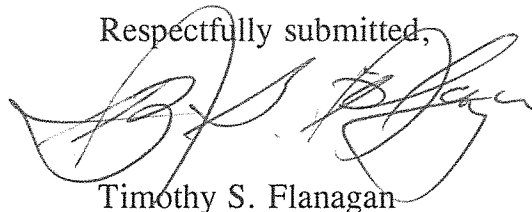
3. Conference with Labor Negotiators:

District Negotiators: Tim Flanagan, Peter Skinner, and Berta Torres
Employee Organizations: Operating Engineers and Management Employees

RETURN TO OPEN SESSION WITH ANY REQUIRED ANNOUNCEMENTS FROM
CLOSED SESSION

ADJOURNMENT

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Timothy S. Flanagan', is written over the printed name below it.

Timothy S. Flanagan