



Memorandum

MONTEREY REGIONAL WASTE MANAGEMENT DISTRICT

DATE: July 12, 2019
TO: Board of Directors
FROM: General Manager
SUBJECT: Agenda Information for the July 19, 2019 Board Meeting

NOTICE: A meeting of the Monterey Regional Waste Management Authority will be held at 9:00 a.m. prior to the Monterey Regional Waste Management District meeting.

MONTEREY REGIONAL WASTE MANAGEMENT AUTHORITY

CALL TO ORDER AT 9:00 A.M. (PLEASE NOTE EARLIER START TIME)

ROLL CALL AND ESTABLISHMENT OF QUORUM

PLEDGE OF ALLEGIANCE

PUBLIC COMMUNICATIONS

Anyone wishing to address the Board on matters not appearing on the *Authority* Agenda may do so now. *Please limit comments to a maximum of three (3) minutes.* The public may comment on any other matter listed on the agenda at the time the matter is being considered by the Board.

ELECTION OF OFFICERS

The election of officers normally occurs in January, but we did not hold an Authority meeting this year. Traditionally, the same officers that are elected for the District have served for the Authority.

CONSENT AGENDA

- 1) Approve September 21, 2019 Meeting Minutes
- 2) Adopt Resolution 2019-1A Establishing Authority Investment Policy and Guidelines for Fiscal Year 2019/20

Please refer to the enclosed memo and attachments from Director of Finance & Administration Peter Skinner. No changes were made to the Investment Policy and Guidelines, from the version adopted a year ago.

Recommendation: Approve Consent Agenda.

BOARD COMMUNICATIONS

ADJOURNMENT

MONTEREY REGIONAL WASTE MANAGEMENT DISTRICT

CALL TO ORDER AT APPROXIMATELY 9:05 AM OR IMMEDIATELY FOLLOWING MRWMA MEETING

ROLL CALL AND ESTABLISHMENT OF QUORUM

CLOSED SESSION

As permitted by Government Code Section 54956 et seq., the Board may adjourn to a Closed Session to consider specific matters dealing with litigation, certain personnel matters, property negotiations or to confer with the District's Meyers-Milias-Brown Act representative.

1. Conference with Labor Negotiators:

District Negotiators: Tim Flanagan, Peter Skinner, Timothy Brownell, and Berta Torres

Employee Organizations: Operating Engineers and Management Employees

Staff will provide information at the meeting.

RETURN TO OPEN SESSION WITH ANY REQUIRED ANNOUNCEMENTS FROM CLOSED SESSION

PUBLIC COMMUNICATIONS

Anyone wishing to address the Board on matters *not* appearing on the Agenda may do so now. *Please limit comments to a maximum of three (3) minutes.* The public may comment on any other matter listed on the agenda at the time the matter is being considered by the Board.

CONSENT AGENDA

These matters include routine financial and administrative actions, which are usually approved by a single majority vote. Individual items may be removed from Consent for discussion and action.

- 1) Approve Minutes of June 21, 2019 Regular Board Meeting
- 2) Approve Report of Disbursements, and Board and Employee Reimbursements
- 3) Receive Report on July 10, 2019 Finance Committee Meeting
- 4) Receive Report on July 10, 2019 Personnel Committee Meeting
- 5) Adopt Resolution 2019-11 Establishing Investment Policy Guideline for Fiscal Year 2019/20

Please refer to the enclosed memo and attachments from Director of Finance & Administration Peter Skinner. No changes were made to the Investment Policy and Guidelines, from the version adopted a year ago.

- 6) Authorize General Manager to Purchase One Used 3 Axle Semi-Truck (Tractor) in an Amount not to Exceed \$80,000

Staff is seeking authorization to move quickly when a used vehicle becomes available and then report back to the Board, since most sellers will require a quick transaction. This will also allow staff to find a truck that is at or close to the amount included in the FY 2019/20 Budget.

Recommendation: Approve Consent Agenda.

RECOGNITION/PRESENTATION

- 7) Recognition of District's Triple A (Attitude Achievement Award) Recipient, David Anguiano

It is with great pleasure we recognize David Anguiano with this award. David is usually the first person the "early arrivers" at the site see – he has a smile and a wave for them. He has a consistent positive attitude and behaviors, great team spirit and excellent work ethic. David consistently demonstrates initiative and ownership in performing his duties, is an advocate for workplace safety, is quick to lend a helping hand, and demonstrates great team spirit and sportsmanship when participating in the District's employee events and delighting all of us with his extraordinary efforts and creativity in all that he does. His thoughtfulness and can-do spirit are examples for all of us.

8) Small Planet News: June 29, 2019 Household Hazardous Waste Collection Event

District staff did an outstanding job with this event. Turnout was the highest ever, and numerous local elected officials came by to participate in the event. Our vendor Steri-cycle performed well and we had a great turnout by our line staff who handled the e-waste and re-use portion of the event, our Public education and site support team who covered publicity, on-site logistics and surveys, and managers who volunteered time to support the team efforts. Kimberle Herring will go through a brief slide presentation of the event.

OTHER ITEMS FOR BOARD CONSIDERATION, DISCUSSION AND ACTION

9) Authorize Wood Brothers, Inc. to Repair the North Slope of Modules 1 and 2 in an Amount Not-To-Exceed \$395,000, Through a Change Order to Current Module 6 Construction Contract

Between 2006 and 2009, District staff completed four (4) phases of sliver waste filling and prescriptive final cover liner construction on the north slopes of Modules 1 and 2. The prescriptive final cover liner system consists of a minimum 1-foot thick Vegetative Soil layer that is underlain by a minimum 1-foot thick clay barrier layer and a 2-foot thick foundation soil layer. Since 2009, relatively small areas of the surficial Vegetative Soil layer have slumped (e.g., shallow soil slide that moved downhill) at various locations and at a periodic frequency intervals that is occurring almost annually. Greater surface instability and erosion occurred in the 2017 Disaster Storms. These instabilities cause drainage channels to be blocked, add sediments to the site's stormwater, and interrupt the use of the Levee Road by District Staff and customers. To minimize the extent and frequency of future instabilities, Staff is recommending that Interim Repair measures be accomplished at this time. These measures will be a positive improvement for the next wet weather season (October 2019 – April 2020) and to stormwater quality. The Interim Repair measures do not solve the cause of the soil slumps but rather lessen the costs of maintenance of the slope until such time that the final slope repair design is approved and permitted. To complete the Interim Repair in a timely fashion and at a lower cost than the limited District forces that would need to work overtime to complete the work, Staff is recommending that Wood Brothers, Inc., the Module 6 Liner Construction Contractor, be authorized to complete the work via a change order to their construction contract. This approach would avoid costs associated with i) District Bid Solicitation activities and ii) heavy equipment mobilization and demobilization costs.

Recommendation: Authorize Wood Brothers, Inc. to Repair the North Slope of Modules 1 and 2 in an Amount Not-To-Exceed \$395,000, Through a Change Order to Current Module 6 Construction Contract.

10) Adopt Resolution 2019-12 for Election of Directors to the Special District Risk Management Authority Board of Directors

Please refer to the enclosed information. Staff has no information or specific recommendation on any candidate, although two of the five candidates are incumbents. The Board will need to vote for no more than three candidates.

Recommendation: Adopt Resolution 2019-12 for Election of Directors to the Special District Risk Management Authority Board of Directors.

11) Authorize General Manager to Cast Ballot to Elect a Representative to California Special Districts Association Board of Directors for Coastal Network, Seat B

Please refer to the enclosed information. There are two candidates seeking the Coastal Network, Seat B. One is the incumbent. Historically, the Chair was authorized to sign the ballot, but this year, CSDA is using electronic ballots and has requested that the main contact, which is myself, be the one to submit the ballot.

Recommendation: Authorize General Manager to Cast Ballot to Elect a Representative to California Special Districts Association Board of Directors for Coastal Network, Seat B.

STAFF REPORTS

12) Review Finance, Operating, and Recycling Reports

The financial statements for June 2019 are enclosed, along with operating and recycling reports. Accounting Manager Garth Gregson will provide further background on the District's financial performance at the Board meeting.

13) Report on July 16, 2019 Meeting of Special Districts Association of Monterey County

Enclosed is the agenda for the meeting. Staff will verbally report on this meeting on Friday. Also enclosed are the minutes of the April 16, 2019 meeting.

GENERAL MANAGER COMMUNICATIONS

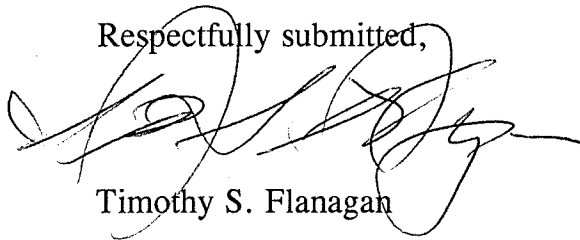
- **Board Photo**. Please remember we will try to get a group Board photo for the Annual report. We will take the photo at the beginning of the meeting in case anyone has to leave early.

- **Monterey One Water (M1W)**. District staff has continued to meet with M1W staff on items of joint interest. Discussion of the shared access road and easement in relation to the proposed Cal-Am development and shared services with M1W around energy development and long-term site planning and site utilization has been taking place.

BOARD COMMUNICATIONS

ADJOURNMENT

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Timothy S. Flanagan', is written over the printed name.

Timothy S. Flanagan