



# Memorandum

## MONTEREY REGIONAL WASTE MANAGEMENT DISTRICT

**DATE:** March 15, 2019  
**TO:** Board of Directors  
**FROM:** General Manager  
**SUBJECT:** Agenda Information for the March 22, 2019 Board Meeting

**CALL TO ORDER AT 9:30 A.M.**

**ROLL CALL AND ESTABLISHMENT OF QUORUM**

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMUNICATIONS**

Anyone wishing to address the Board on matters *not* appearing on the Agenda may do so now. *Please limit comments to a maximum of three (3) minutes.* The public may comment on any other matter listed on the agenda at the time the matter is being considered by the Board.

**CONSENT AGENDA**

These matters include routine financial and administrative actions, which are usually approved by single majority vote. Individual items may be removed from Consent for discussion and action.

- 1) **Approve Minutes of February 15, 2019 Regular Board Meeting**
- 2) **Approve Report of Disbursements, and Board and Employee Reimbursements**
- 3) **Receive Report on March 6, 2019 Finance Committee Meeting**
- 4) **Receive Report on March 6, 2019 Personnel Committee Meeting**
- 5) **Approve a PG&E Easement Deed for Electrical Supply to RAMCO Enterprise (For Adjacent Parcel)**

Please review the enclosed memo from Director of Engineering & Compliance Guy Petraborg. At the February Board meeting, Director Campbell requested this item be tabled to allow more time for review and to explore any potential risk factors of the water supply well and to report back to the Board. Staff discussed the matter with the Monterey County permitting

representative that issued the permit for the water supply well. Staff, as well as Director Campbell, also spoke with Marina Coast Water District and no risk factors were reported.

**6) Ratify Purchase of Portable Litter Fencing from Coastal Netting Systems of Bakersfield, CA in the Amount of \$58,227.50**

Please review the enclosed memo from Director of Operations Tim Brownell. Due to the immediate need of having the fencing on-site to control litter, the purchase was approved, and we are now seeking ratification from the Board. The fencing is expected next week.

**7) Adopt Resolution of Appreciation (2019-03) for Retiring Sorter I Clementina Ventura**

**RECOGNITION**

**8) Resolution of Appreciation (2019-03) for Retiring Sorter I Clementina Ventura**

Clementina joined the District in February 2004 as a MRF Laborer I. Her efforts in this position contributed to MRF operations and diversion efforts for the District. Clementina maintained good working relations throughout her tenure at the District. She was able to contribute to Sort Line operations, as well as Tipping Floor operations. Her position was reclassified to Sorter I in 2018 with the completion and implementation of MRF 2.0 operations. The District wishes her the best in her retirement and all future endeavors.

**PRESENTATIONS**

**9) Small Planet News: Update on District Videos**

Staff will provide an update on District videos that can be accessed from our website including a virtual tour of MRF 2.0 and the webcam streaming live from one of our Barn Owl boxes.

**OTHER ITEMS FOR BOARD CONSIDERATION, DISCUSSION AND ACTION**

**10) Award Construction Contract for Landfill Module 6 Liner Project to the Qualified Low Bidder, Wood Brothers, Inc. of Lemoore, CA in the Amount of \$3,610,881**

Please refer to the enclosed memo from Guy. The District received five (5) sealed bids on March 13<sup>th</sup> for the Module 6 Liner project. The bids received ranged from a low of \$3,610,881

to a high of \$7,137,000. Two of the bids were within the Engineer's Cost Estimate. The qualified low bid being recommended to the Board for contract award approval is from Wood Brothers, Inc. of Lemoore, CA. The contractor has several decades of experience with landfill liner construction projects and was recently awarded the Johnson Canyon Landfill's Module VII contract by the Salinas Valley Solid Waste Authority.

***Recommendation: Award Construction Contract for Landfill Module 6 Liner Project to the Qualified Low Bidder, Wood Brothers, Inc. of Lemoore, CA in the Amount of \$3,610,881.***

**11) Approve Purchase of Biogas Conditioning Equipment from Unison Solutions, Inc. of Dubuque, Iowa, at a Cost of \$2,908,025 (excluding Sales Tax and Shipping Charges)**

Enclosed is another memo from Guy. The District received two (2) electronically submitted bids for the supply of biogas conditioning equipment for the CEC Grant project to convert biogas (LFG and/or Anaerobic Digester gas) to a primarily methane (CH<sub>4</sub>) process gas for supply to the District's Franchise Truck Yard Compressed Natural Gas (CNG) station. The bids as presented on Document 00300 Bid Form were \$1,967,475 and \$5,862,108, respectively from Unison Solutions, Inc. of Dubuque, IA and Weiss Construction Company, LLC DBA PWC of Ashton, NE. Staff is recommending the Board's approval of the contract award to Unison Solutions, Inc. of Dubuque, IA.

***Recommendation: Approve Purchase of Biogas Conditioning Equipment from Unison Solutions, Inc. of Dubuque, Iowa, at a Cost of \$2,908,025 (excluding Sales Tax and Shipping Charges).***

**STAFF REPORTS**

**12) Review Finance, Operating, and Recycling Reports**

The financial statements for February 2019 are enclosed, along with operating and recycling reports. Accounting Manager Garth Gregson will provide further background on the District's financial performance at the Board meeting.

**13) Report on Public Education Outreach**

In his memo, Jeff describes the cost-based rate adjustment (CBRA) process the agencies contracting with GreenWaste Recovery (GWR) will be performing this Spring. The CBRA allows for detailed analysis of actual GWR costs of operation and a comparison of actual vs. projected revenues. As the agencies conclude the 5<sup>th</sup> year of their 15-year agreement with GWR

at the end of this fiscal year, this process allows for a rate true-up based upon actual costs of operation and revenues received. Jeff also reports on an Earth Day event the District will be hosting with the Monterey Bay Aquarium featuring Bea Johnson, one of the most engaging practitioners and speakers on the topic of Zero Waste.

**14) Report on Proposed Implementation of Materials Recovery Facility (MRF) Processing Fees for Single Stream Recyclables**

After a year of operating the new MRF, the District now has a good understanding of the both the District's operating costs and the market conditions surrounding the handling and sale of single stream recyclable materials. District staff is preparing to propose processing fees that are in keeping with current industry practices and reflective of our own costs of operations. Please refer to the informational memo from Tim Brownell for details related to this topic. Staff intends to bring forward to the Board at the April meeting a proposal for recycling processing fees.

**15) Update on District Goals for Fiscal Year 2018/19**

Enclosed for your information is an interim progress report on the current fiscal year District goals.

**OTHER CORRESPONDENCE**

**GENERAL MANAGER COMMUNICATIONS**

- **Notice of Violation (NOV)**. The District, as the land owner, was notified by the Monterey County Environmental Health Department on February 13, 2019 that Zero Waste Energy, LLC., (ZWE), owner/operator of the Anaerobic Digester Pilot Facility was issued an NOV for operating with an expired permit. Refer to the enclosed NOV for more details. Since that time the parties have had open communications with each other and have met together on one occasion. While there is some disagreement on the characterization of the history of events in the NOV and prior submittals to the County, ZWE has elected compliance Option B cited in the NOV.
- **Support of Senate Bill 54 (Allen, Weiner, Skinner)**. Please refer to the enclosed letter to which the District signed on. Also enclosed is a fact sheet on SB 54. SB 54 establishes a comprehensive framework to reduce single use plastic packaging and places shared responsibility on the producer by designing products that reusable, recyclable, or compostable.

**BOARD COMMUNICATIONS**

**CLOSED SESSION**

**As permitted by Government Code Section 54956 et seq., the Board may adjourn to a Closed Session to consider specific matters dealing with litigation, certain personnel matters, property negotiations or to confer with the District's Meyers-Milias-Brown Act representative**

**1. Conference with Property Negotiators:**

Property: Landfill Site Space/Capacity  
District Negotiators: Tim Flanagan & Guy Petraborg  
Negotiating Parties: Salinas Valley Solid Waste Authority, City of Salinas, and County of Monterey  
Terms: All Terms and Conditions

**2. Conference with Labor Negotiators:**

District Negotiators: Tim Flanagan, Peter Skinner, Timothy Brownell, and Berta Torres  
Employee Organizations: Operating Engineers and Management Employees

Staff will provide information on the closed session items at the meeting.

**RETURN TO OPEN SESSION WITH ANY REQUIRED ANNOUNCEMENTS FROM CLOSED SESSION**

**ADJOURNMENT**

Respectfully submitted,

  
Timothy S. Flanagan