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 BRUCE DELGADO
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 GUY PETRABORG, P.E., G.E.
 Director of Engineering & Compliance
 JEFF LINDENTHAL
 Director of Communications & Sustainability
 PETER SKINNER
 Director of Finance & Administration
 TIM BROWNELL
 Director of Operations
 ROBERT WELLINGTON
 Legal Counsel

MONTEREY REGIONAL WASTE MANAGEMENT DISTRICT

Home of the Last Chance Mercantile

MONTEREY REGIONAL WASTE MANAGEMENT DISTRICT REGULAR MEETING MINUTES

Friday, 9:30 a.m.
 April 19, 2019

MRWMD Boardroom
 14201 Del Monte Blvd., Monterey County, CA

MEMBERS PRESENT: Carrie Theis (Chair), City of Carmel-by-the-Sea Councilmember
 Jason Campbell (Vice Chair), City of Seaside Councilmember
 Gary Bales, City of Pacific Grove
 Leo Laska, Pebble Beach Community Services District Director
 Jane Parker, (Unincorporated) Monterey County Board of Supervisors Chair (District 4)
 Bruce Delgado, City of Marina Mayor
 Dennis Allion, City of Del Rey Oaks
 Jerry Blackwelder, City of Sand City Vice Mayor
 Dan Albert, City of Monterey Councilmember

MEMBERS ABSENT: None

STAFF PRESENT: Tim Flanagan, General Manager
 Rob Wellington, Legal Counsel
 Guy Petrabor, Director of Engineering & Compliance/District Engineer
 Jeff Lindenthal, Director of Communications & Sustainability
 Peter Skinner, Director of Finance & Administration
 Tim Brownell, Director of Operations
 Clyde Walkup, Materials Recovery Facility Manager
 David Ramirez, Senior Engineer
 Garth Gregson, Accounting Manager
 Kacey Christie, Safety & Risk Manager
 Ron Mooneyham, Equipment Maintenance Manager
 Rosa Marcel, Assistant Accounting Manager
 Kimberle Herring, Public Education and Outreach Coordinator
 Angela Goebel, Public Education and Outreach Specialist
 Ida Gonzales, Administrative Support Assistant II

OTHERS PRESENT: Ted Terrasas, City of Monterey
 Charlie Cordova, GreenWaste Recovery
 Rob Durham, Monterey County Environmental Health

ROLL CALL AND ESTABLISHMENT OF QUORUM

Notice duly given and presence of a quorum established, the April 19, 2019 Regular Meeting of the Monterey Regional Waste Management District Board of Directors was called to order by Chair Theis at 9:30 a.m.

PUBLIC COMMUNICATIONS

There were no public communications.

CONSENT AGENDA

Following a motion by Director Allion, seconded by Director Albert, the Board unanimously approved the Consent Agenda.

- 1) **Approve Minutes of March 22, 2019 Regular Board Meeting**
- 2) **Approve Report of Disbursements, and Board and Employee Reimbursements**
- 3) **Receive Report on April 3, 2019 Finance Committee Meeting**
- 4) **Receive Report on April 3, 2019 Personnel Committee Meeting**

PRESENTATIONS

- 5) **Small Planet News: Waste Management Smart Truck - Contributing to Smart Cities (Clean Green Communities)**

Director of Communications and Sustainability introduced Kristin Skomme, Public Sector Manager for Waste Management, Inc. (WMI), provided a presentation of their new recycling truck camera system that allows drivers to focus on collection and customer service, spot contamination and overages with photographs and videos, identify container repair needs, motivates behavior change to create cleaner, greener communities. The Board viewed a video of the truck and driver in operation. She stated that the truck is being used currently in Greenfield, CA and contamination has decreased in the first three months of 2019, with an 89% reduction in Greenfield. Overage incidents have also decreased by 54%. She provided information on the process when contamination is detected, how customers are notified of contamination, and utilizing incidents as opportunities for education.

Director Delgado commented on his observances on material escaping from the back of trucks coming to the landfill and whether the driver can see litter flying out with the cameras when they are driving. Ms. Skomme advised that when these types of incidents are witnessed, WMI should be contacted with the truck number, time, and location, to help minimize littering. She stated that the driver is trained not to look at the camera while driving. The Board asked questions of Ms. Skomme regarding other litter and recycling procedures, and educational planning process.

OTHER ITEMS FOR BOARD CONSIDERATION, DISCUSSION AND ACTION

- 6) **Authorize Execution of Agreement for Construction Quality Assurance Services for Module 6 Liner Project with Geo-Logic Associates of Grass Valley, CA, on a Time and Materials Basis at a Cost Not to Exceed \$306,319**

The Board reviewed a memorandum from Director of Engineering and Compliance Guy Petraborg regarding the recommendation to select Geo-logic to conduct the construction quality assurances (CQA) services for the

Module 6 liner project. Senior Engineer David Ramirez addressed the Board and reminded the Board that, at the March Board meeting, they had approved the construction of Module 6. This work was to assure that the work was done correctly and Geo-logic previously conducted the CQA work on Module 5 and staff was very satisfied with their work performance.

Board discussion regarding the receipt of only one proposal. Senior Engineer replied that it was believed that with the economic upturn, most firms were busy with other projects.

It was moved by Director Albert, seconded by Director Laska To: Authorize Execution of Agreement for Construction Quality Assurance Services for Module 6 Liner Project with Geo-Logic Associates of Grass Valley, CA, on a Time and Materials Basis at a Cost Not to Exceed \$306,319.

7) Accept Report on Employee Injuries and Property Loss Incidents for Calendar 2018

General Manager stated that although significant change in operations did occur during the past year with the opening of the new Materials Recovery Facility (MRF) 2.0 and the addition of about 30 new positions, staff was not satisfied with the safety performance of the District this past fiscal year. He stated that Safety & Risk Manager Kacey Christie has done an excellent job in bringing the District into safety compliance, but safety was the responsibility of all employees at the District.

The Board reviewed a memorandum from Safety & Risk Manager outlining the injuries and property losses for 2018. They also received a presentation from her depicting the changes over the last year. She stated that with the new MRF 2.0, it was estimated that sort line picks went from 30M to 180M picks so there was a higher potential for injuries. To mitigate the challenges of opening a new facility, employees wear higher visibility uniforms, puncture resistant Kevlar gloves and arm shields, receive enhanced safety trainings. Safety & Risk Manager commented that 78 procedures had to be issued or rewritten in 2018. She said that there is a downward trend in the District's total incident rate and days away or restricted time rates. There was a serious "struck-by" injury during 2018 which resulted in a Cal Osha inspection. She stated that whenever a serious or significant near miss occur, staff conducts a DIVE (Define, Investigate, Verify, Ensure) Root Cause Investigation.

Board discussion followed regarding types of incidents and costs to workers compensation rates. Director of Finance & Administration stated that the experience modifier (ExMod) would be increasing based on the previous three years. Staff is working with a specialized Workers Compensation consultant to evaluate injury assessment practices and return to work initiatives, and to explore alternative Workers Compensation insurance providers. Establishing practices that reduce both the number and severity of incidents on site will help us reduce our ExMod rate and keep insurance costs down over the long term.

It was moved by Director Allion, seconded by Director Delgado To: Accept Report on Employee Injuries and Property Loss Incidents for Calendar 2018.

STAFF REPORTS

8) Review Finance, Operating, and Recycling Reports

The Board reviewed the financial statements for March 2019 along with the operating and recycling reports. Accounting Manager Garth Gregson provided more detailed information regarding the District's financial performance.

9) Report on Public Education Outreach

General Manager stated that public education staff has been very busy during the month of April. The Board reviewed a memorandum from Director of Communications and Sustainability Jeff Lindenthal describing Earth Day activities. He recognized staff for their dedicated efforts during a very busy April. A plant sale will be held at the Last Chance Mercantile in conjunction with Earth Day. He reminded the Board of the zero-waste event to be held at the Monterey Bay Aquarium with Bea Johnson on April 22nd at 7 p.m. Since 2008, Bea Johnson and her family have embraced a zero-waste lifestyle, producing one jar of trash per year. General Manager referred the Board an article in *Costco Connection Magazine* in which District Finance & Administration Director was mentioned for his reuse efforts.

Director Parker commented on the ability to see the barn owls and hatchings on the webcam. Discussion was held on how much interest the owls have generated and the webcam was visited. Director Delgado commended public education staff for their efforts. The Board also reviewed an editorial in the April 12th edition of the *Monterey County Herald* regarding the broken recycling system in California.

14) Report on April 16, 2018 Special Districts Association Meeting

The Board was provided with the agenda for the meeting and Director Campbell provided a verbal report. He stated that if anyone else on the Board would like to be the District's representative, he would be willing to step down due to other commitments.

15) Report on Local Agency Formation Commission's (LAFCO) Final Fiscal Year 2019/20 Budget and Work Plan

Staff provided the Board with LAFCO's 2019/20 budget and workplan. A second hearing is scheduled for April 22nd at 4:00 p.m. to consider comments and to adopt final budget. The proposed total special districts' cost share is \$332,016, a six percent increase as compared to the current year cost share, which was \$46,009 for the District. The Monterey County Auditor-Controller's Office is compiling revenue data and will prepare cost allocations for individual districts by early June.

OTHER CORRESPONDENCE

There was no other correspondence.

GENERAL MANAGER COMMUNICATIONS

General Manager stated that the annual Household Hazardous Waste (HHW) Event is scheduled for all District residents on Saturday June 29th at Monterey Peninsula College (MPC) from 9 a.m. to 2 p.m. He stated that during the next fiscal year, an HHW event is preliminarily scheduled for the fall.

Under the general manager communication, Director of Engineering and Compliance provided information regarding a Monterey County Planning Commission public hearing for the Cal Am desalination project. The hearing is scheduled for April 24th at 9 am. Staff has been contacted by Cal Am about potential property easements.

BOARD COMMUNICATIONS

Director Delgado stated that litter pickup would be conducted on Lapis Road on April 20th and everyone was welcome to come out and help.

CLOSED SESSION

The Board met in closed session at 11:03 a.m. on the following matters:

1. Conference with Legal Counsel - Anticipated Litigation
Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: (One Case)
2. Conference with Property Negotiators:
Property: Landfill Site Space/Capacity
District Negotiators: Tim Flanagan & Guy Petraborg
Negotiating Parties: Salinas Valley Solid Waste Authority, City of Salinas, & County of Monterey
Terms: All Terms and Conditions
3. Conference with Labor Negotiators:
District Negotiators: Tim Flanagan, Peter Skinner, Timothy Brownell, and Berta Torres
Employee Organizations: Operating Engineers and Management Employees

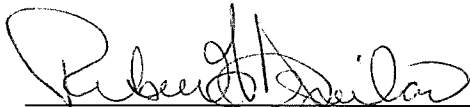
RETURN TO OPEN SESSION WITH ANY REQUIRED ANNOUNCEMENTS FROM CLOSED SESSION

The Board came back into open session at 11:55 a.m. Legal Counsel announced that in closed session the Board considered each of the two items listed on the closed session agenda, received information from staff on each matter, and that no reportable action was taken.

ADJOURNMENT

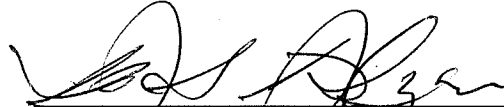
There being no further business to come before the Board at this time, the April 19, 2019 Regular Meeting of the Monterey Regional Waste Management District Board of Directors was adjourned by Chair Theis at 11:56 a.m.

RECORDED BY:



Rebecca G. Aguilar (*via recording*)
Executive Assistant/Clerk of the Board

AUTHENTICATED BY:



Timothy S. Flanagan
General Manager/Secretary