



# Memorandum

## MONTEREY REGIONAL WASTE MANAGEMENT DISTRICT

**DATE:** May 17, 2019  
**TO:** Board of Directors  
**FROM:** General Manager  
**SUBJECT:** Agenda Information for the May 24, 2019 Board Meeting

**CALL TO ORDER AT 9:00 AM (PLEASE NOTE EARLIER START TIME)**

### **ROLL CALL AND ESTABLISHMENT OF QUORUM**

### **PLEDGE OF ALLEGIANCE**

### **CLOSED SESSION**

As permitted by Government Code Section 54956 et seq., the Board may adjourn to a Closed Session to consider specific matters dealing with litigation, certain personnel matters, property negotiations or to confer with the District's Meyers-Milius-Brown Act representative.

1. Conference with Labor Negotiators:  
District Negotiators: Tim Flanagan, Peter Skinner, Timothy Brownell, and Berta Torres  
Employee Organizations: Operating Engineers and Management Employees
2. Conference with Legal Counsel - Anticipated Litigation  
Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: (One Case)

Staff will provide information at the meeting.

### **RETURN TO OPEN SESSION WITH ANY REQUIRED ANNOUNCEMENTS FROM CLOSED SESSION**

### **PUBLIC COMMUNICATIONS**

Anyone wishing to address the Board on matters *not* appearing on the Agenda may do so now. *Please limit comments to a maximum of three (3) minutes.* The public may comment on any other matter listed on the agenda at the time the matter is being considered by the Board.

## **CONSENT AGENDA**

**These matters include routine financial and administrative actions, which are usually approved by a single majority vote. Individual items may be removed from Consent for discussion and action.**

- 1) Approve Minutes of April 19, 2019 Regular Board Meeting.
- 2) Approve Report of Disbursements, and Board and Employee Reimbursements.
- 3) Receive Report on May 8, 2019 Finance Committee Meeting.
- 4) Receive Report on May 8, 2019 Personnel Committee Meeting.
- 5) Approve Labor & Services Contract with Balance Staffing for Temporary Staffing Services.
- 6) Adopt Resolution 2019-04 Proclaiming May 19-25, 2019 as National Public Works Week.
- 7) Adopt Resolution of Appreciation (2019-05) for Retiring Materials Recovery Facility Operator Saulo Delgado.
- 8) Adopt Resolution of Appreciation (2019-06) Commending Board Member Gary Bales for 50 Years of Service to the District.

With regard to Items 6 and 7, recognitions will be held under presentations. Staff plans to hold off on Director Bales recognition until after Board communications.

## **PRESENTATIONS**

### **9) Resolution 2019-04 Proclaiming May 19-25, 2019 as National Public Works Week**

Brian McMinn Director of Public Works for the City of Marina will be present to provide and provide a short presentation and receive the resolution.

### **10) Resolution of Appreciation (2019-05) for Retiring Materials Recovery Facility Operator Saulo Delgado**

Sal Delgado began working for the District in site operations and finished his career in MRF operations. He remained an instrumental operator to the effectiveness of the wood grinding operations, as well as, operations of the sort line. Sal remained a dedicated operator always willing to work including overtime and holiday shifts.

**11) Small Planet News: 2019 CSUMB Artist in Residence Program at Last Chance Mercantile**

In the fourth year of the District sponsoring the Artist in Residence program with CSUMB, Visual and Public Arts students Gabrielle Arballo, Jaqueline Marquez and Beau Thomas exhibited their work at Last Chance Mercantile on May 1<sup>st</sup>. This is currently the only sponsored residency program in the CSUS system. It helps to provide creative messaging of the challenges of reuse and recycling. Please help us celebrate the work of artists for the future.

**OTHER ITEMS FOR BOARD CONSIDERATION, DISCUSSION AND ACTION**

**12) Approve Purchase of Nine (9) Double-Wall Tanks from Burlingame Engineers, Inc. of Concord, CA in an Amount Not-To-Exceed \$232,000 Including Freight and Sales Tax**

Please refer to the enclosed memo from Guy recommending the purchase of nine double wall storage tanks for leachate and condensate needed for the landfill.

***Recommendation: Approve Purchase of Nine (9) Double-Wall Tanks from Burlingame Engineers, Inc. of Concord, CA in an Amount Not-To-Exceed \$232,000 Including Freight and Sales Tax.***

**13) Accept Summary Progress Report on the Collaborative Memorandum of Understanding with Salinas Valley Solid Waste Authority**

Staff has drafted the summary of the work product developed in collaboration with SVR around discussions to improve the efficiency of the solid waste management system in Monterey County to minimize costs, increase recycling and diversion, and to reduce waste disposal quantities. The attached report summarizes the areas identified where cooperation has been identified for execution.

Staff also met with M1W staff and SVR staff regarding the potential utilization of M1W's "wet digester" as part of the overall organics' management approach for Monterey County as a whole. Certain portions of the organics waste stream, particularly those associated with agricultural processes, might be very suitable for wet digestion.

***Recommendation: Accept Summary Progress Report on the Collaborative Memorandum of Understanding with Salinas Valley Solid Waste Authority.***

**14) Adopt Preliminary Budget for Fiscal Year 2019/20**

Staff has developed what could be described as a "break-even" budget for FY 19/20, keeping staffing and operating expenses mostly in line with current levels. Capital expenses continue to focus on maintaining existing infrastructure – nothing to be spent for our long term capital

demands. Revenue projections, while conservative, are realistic and prudent. This budget meets our minimum clearance levels for our Bond debt fund. Staff recommends no tipping fee increases, beyond a change to minimum charges for MSW or Yard waste. The budget adds fees for MRF processing and eliminates the recycling credit currently set at \$40 p/ton for each participating jurisdiction.

***Recommendation: Adopt Preliminary Budget for Fiscal Year 2019/20.***

**15) Schedule a Public Hearing for June 21, 2019 to Consider:**

- a) Increases to Solid Waste and Yardwaste Minimum Charges Effective July 1, 2019; and**
- b) Elimination of \$40.00 Per Ton Single Stream Recycling Credit and Setting Rate at \$0.00 Per Ton for FY 2019/20 Effective July 1, 2019.**

Please refer to the information presented on Page 11 of the Preliminary Budget under Agenda Item 14. The minimum charges for incoming self-haul waste and yard waste have not been adjusted since 2008. The rate adjustments are in line with what other solid waste agencies and private landfill operations are charging their customers. The change in the SSR fee from -\$40 (negative) per ton to \$0 per ton reflects the substantial changes that have occurred in recycling market conditions since the Franchise Agreements were originally created.

If the Board adopts the Preliminary Budget as recommended by staff, a Public Hearing will need to be scheduled for the June 21<sup>st</sup> Board meeting.

***Recommendation: Schedule a Public Hearing for June 21, 2019 to Consider Increases to Solid Waste and Yardwaste Minimum Charges and Elimination of \$40.00 Per Ton Single Stream Recycling Credit and Setting Rate at \$0.00 Per Ton for FY 2019/20 Effective July 1, 2019.***

**STAFF REPORTS**

**16) Review Finance, Operating, and Recycling Reports**

The financial statements for April 2019 are enclosed, along with operating and recycling reports. Accounting Manager Garth Gregson will provide further background on the District's financial performance at the Board meeting.

**17) Report on Public Education Outreach**

In his memo, Jeff references staff's two most recent Earth Day events and a historical document put together based on the chance meeting former District Board member Mike Brown.

### GENERAL MANAGER COMMUNICATIONS

- **Cal-Am Discussion.** District staff and M1W staff met with representatives of Cal-Am to discuss their preliminary plans for utilization of District property and easements both pre and post construction. District staff and M1W staff communicated the challenging nature of the construction of such a facility on our collective borders while our operations are underway and the potential impact for our respective customers. Staff will come back to the Board with more information once we are in receipt of those plans and requests for easements.

### BOARD COMMUNICATIONS

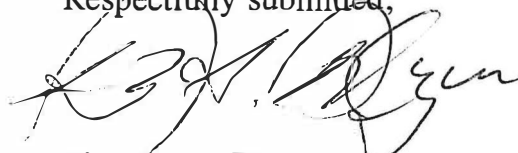
#### RECOGNITION OF GARY BALES FOR 50 YEARS OF SERVICE

Director Gary Bales has been part of the District for *fifty* years. To put this into context, the United States had not landed on the moon yet when Gary came onto the MRWMD Board! Gary has not only been present, but has helped lead the District along the path of becoming one of the most preeminent waste disposal and processing facilities in the US. During Gary's tenure, the District has received numerous awards, diverted hundreds of thousands of tons from the landfill, and protected the environment of the Monterey Peninsula. Director Bales has helped lead the development of one of the first lined waste cells in California (ahead of regulatory mandates) the innovative LFG to energy facility generating 5 MW of renewable power, the only landfill based re-use store in the US in the Last Chance Mercantile, a permanent HHW facility, MRF 1.0 and 2.0, a modern refuse truck yard maintenance, administrative and fueling facility for the benefit of the Peninsula, and the first anaerobic digestion facility in the state of California.

But that is only the physical infrastructure, Gary's calm, measured approach to finances, administration, and most importantly to our people, has established an amazing legacy – one that will never be duplicated by any one person. District staff, past and present, want to thank Gary for his wonderful fifty years of service – and hope our celebration of his anniversary does him and his service justice. **Thank you Gary.** We will have a small reception to honor Gary following adjournment of the meeting.

### ADJOURNMENT

Respectfully submitted,



Timothy S. Flanagan