



# Memorandum

## MONTEREY REGIONAL WASTE MANAGEMENT DISTRICT

**DATE:** October 11, 2019  
**TO:** Board of Directors  
**FROM:** General Manager  
**SUBJECT:** Agenda Information for the October 18, 2019 Board Meeting

### CALL TO ORDER AT 9:30 AM

### ROLL CALL AND ESTABLISHMENT OF QUORUM

### PLEDGE OF ALLEGIANCE

### PUBLIC COMMUNICATIONS

Anyone wishing to address the Board on matters *not* appearing on the Agenda may do so now. *Please limit comments to a maximum of three (3) minutes.* The public may comment on any other matter listed on the agenda at the time the matter is being considered by the Board.

### CONSENT AGENDA

These matters include routine financial and administrative actions, which are usually approved by a single majority vote. Individual items may be removed from Consent for discussion and action.

- 1) Approve Minutes of September 20, 2019 Regular Board Meeting
- 2) Approve Report of Disbursements, and Board and Employee Reimbursements for September 2019
- 3) Receive Report on August October 2, 2019 Finance Committee Meetings
- 4) Approve 2020 Board Meeting and Other Events Calendar
- 5) Adopt Resolution of Appreciation (2019-16) for Retiring Sorter I Clemente Alvarez

*Recommendation: Approve Consent Agenda.*

**RECOGNITION/PRESENTATION**

**6) Resolution of Appreciation for Retiring Sorter I Clemente Alvarez**

Clemente joined the District in February 2004 as a MRF Laborer I. His efforts in this position contributed to MRF operations and diversion efforts for the District. Clemente maintained good working relations throughout his tenure at the District. He was able to contribute to Sort Line operations, as well as Tipping Floor operations. His position was reclassified to Sorter I in 2018 with the completion and implementation of MRF 2.0 operations. The District wishes him the best in retirement and all future endeavors.

**7) Recognition of Materials Recovery Facility Manager Clyde Walkup for 20 Years of Service to the District**

Clyde has been a key member of the MRF team since his arrival here 20 years ago. Clyde started at the District as a MRF Operator II, and then became a MRF supervisor, Operations Supervisor, Assistant MRF Manager, and finally MRF Manager. Clyde has also been a Shop Steward for OE3 and served on the Safety Committee. Clyde has been the “glue” that has held the MRF together through thick and thin. MRF 1.0 and MRF 2.0 have been started up under Clyde’s dutiful watch. Clyde has also been an avid bicyclist during his time here and is often seen riding up Charlie Benson. The District has been very fortunate to have Clyde’s guidance, patience, and operational expertise in his tenure.

**8) Recognition of Heavy Equipment Operator Chauncey Hendley for 25 Years of Service to the District**

Chauncey Hendley has been one of the District’s most dependable and safe Heavy Equipment Operator (HEO). Chauncey started as a Site Laborer and worked in the HHW program. Chauncey has been a quiet leader amongst his peers, has taken time to help train many of the newer crop of HEOs on site, and has also been a voice for the field. Chauncey served his country honorably in the Army for six years active duty and also in the reserves. Chauncey actively works as a leader amongst his peers and consistently looks to make all phases of the operations better. The District has been fortunate to have Chauncey’s expertise for the past 25 years.

**9) Small Planet News: The Great Shakeout**

Kacey Christie will be presenting a short review of the site-wide “Great Shake Out” experience she helped lead at the District. The District participated in a world-wide emergency planning event that simulated a real disaster. Planning for this event has taken several months and many hours of preparation by District staff and surrounding agencies.

**OTHER ITEMS FOR BOARD CONSIDERATION, DISCUSSION AND ACTION**

**10) Receive Results of Waste Characterization Study from SCS Engineers**

Enclosed is a memo from Senior Engineer David Ramirez and Guy. David will present the high-level detail of the SCS report. The report indicates that a substantial amount of work still needs to be done to clean up the recycling stream. Some cities performed better and some cities had higher levels of contamination than last year. This analysis will help focus the “What Goes Where” campaign in the next fiscal year.

*Recommendation: Receive Results of Waste Characterization Study from SCS Engineers.*

**STAFF REPORTS**

**11) Review Finance, Operating, and Recycling Reports**

The financial statements for September 2019 are enclosed, along with operating and recycling reports. Accounting Manager Garth Gregson will provide further background on the District’s financial performance at the Board meeting. Also enclosed is a report on capital spending in the first quarter of fiscal 2020 and a summary of the actual and projected spending of the 2018 bond funds for fiscal years 2019 through 2021.

**GENERAL MANAGER COMMUNICATIONS**

- **Monterey One Water (M1W) Pure Water Monterey Project Event.** Friday October 4<sup>th</sup> was the day for the extremely successful M1W event to kick off its Pure Water project. District staff took the lead in helping prepare the site and road entrance, replaced numerous signs around the site, coordinated traffic control and in general supported our neighbor with their event. Site crew and maintenance staff did a great job in making the site and the event very successful.
- **Meeting with City of Salinas.** District staff was called to a meeting with City of Salinas staff to answer questions about our ability to process materials and receive material for disposal. District staff answered questions in a general manner and reiterated that Salinas Valley Recycles and the District have been working on an agreement for some sub-portions of the waste stream such as potential organics management by SVR and C&D recycling by the District. Salinas staff responded that they are compiling information from a consultant study they commissioned, which is scheduled for release in the next couple of months. District staff will continue to keep the Board informed of this process and it unfolds.
- **Legislation.** District staff has had a few recent inquiries about either pending or proposed legislation. District staff relies on issue focused organizations such as SWANA, or Californians Against Waste, or the League of Californians Cities to follow and recommend actions for either

support or opposition. District staff typically does not have the expertise, much less the “band width” to track, follow and comment on the hundreds of pieces of legislation that are offered for consideration. District staff would be willing to take direction from the Board as to what extent they wish to have their jurisdictions informed of pending legislation. Staff experience is that the League of California Cities and County Supervisors Association of California have extensive resources and is the best source for direction to their member agencies.

- **Save the Date 12/8/19 – Employee Appreciation Dinner**. The event will be held at the Bayonet/Blackhorse golf course. Please let me or Becky know if you can join us in recognizing and supporting our dedicated personnel

### **BOARD COMMUNICATIONS**

#### **12) Appoint Ad Hoc Nomination Committee to Consider Board Chair and Vice Chair Appointments**

Please let Chair Theis know before or at the meeting if you are interested in serving on the nomination committee. She will make an appointment at the meeting. Hopefully the committee will make a nomination prior to the preparation of the November/December Board meeting packet for consideration at the December 6<sup>th</sup> meeting.

### **CLOSED SESSION**

**As permitted by Government Code Section 54956 et seq., the Board may adjourn to a Closed Session to consider specific matters dealing with litigation, certain personnel matters, property negotiations or to confer with the District's Meyers-Milias-Brown Act representative.**

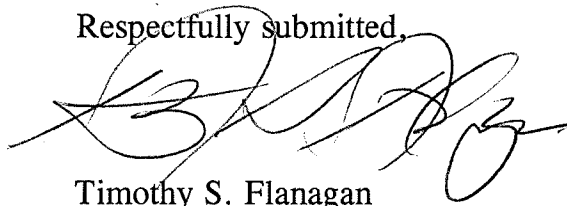
1. Public Employee Performance Evaluation: General Manager

Please refer to the enclosed information.

### **RETURN TO OPEN SESSION WITH ANY REQUIRED ANNOUNCEMENTS FROM CLOSED SESSION**

### **ADJOURNMENT**

Respectfully submitted,



Timothy S. Flanagan