



Memorandum

MONTEREY REGIONAL WASTE MANAGEMENT DISTRICT

DATE: June 12, 2020
TO: Board of Directors
FROM: General Manager
SUBJECT: Agenda Information for the June 19, 2020 Board Meeting

CALL TO ORDER AT 9:00 A.M.

ROLL CALL AND ESTABLISHMENT OF QUORUM

PLEDGE OF ALLEGIANCE

PUBLIC COMMUNICATIONS

Anyone wishing to address the Board on matters *not* appearing on the *Authority* Agenda may do so now. *Please limit comments to a maximum of three (3) minutes.* The public may comment on any other matter listed on the agenda at the time the matter is being considered by the Board.

CLOSED SESSION

As permitted by Government Code Section 54956 et seq., the Board may adjourn to a Closed Session to consider specific matters dealing with litigation, certain personnel matters, property negotiations or to confer with the District's Meyers-Milias-Brown Act representative.

1. Conference with Labor Negotiators:

District Negotiators: Tim Flanagan, Peter Skinner, Timothy Brownell, and Berta Torres
Employee Organizations: Operating Engineers and Management Employees

**RETURN TO OPEN SESSION WITH ANY REQUIRED ANNOUNCEMENTS FROM
CLOSED SESSION**

Note: A report out and announcement concerning the closed session will be provided to anyone by emailing baguilar@mrwmd.org.

CONSENT AGENDA

These matters include routine financial and administrative actions, which are usually approved by a single majority vote. Individual items may be removed from Consent for discussion and action.

1) Approve Minutes of May 22, 2020 Regular Board Meeting.

- 2) **Approve Report of Disbursements, and Board and Employee Reimbursements for May 2020**
- 3) **Receive Report on June 3, 2020 Finance Committee Meeting**
- 4) **Receive Report on June 3, 2020 Personnel Committee Meeting**
- 5) **Adopt Memorandum of Understanding with County of Monterey Approving Expenditure of \$25,000 to Support Activities of the Monterey County Litter Abatement Program**

In FY 19/20 the District was able to budget \$75,000 towards this program. The District will still be able to support the County disposal “voucher” program for groups to provide community clean-up opportunities and receive free disposal by utilizing the vouchers at the District. The District will still incur modest costs for state and local taxes for each ton disposed that is less than \$5.00 p/ton.

- 6) **Authorize the General Manager to Execute the Contract for a Single Stream Recycling Characterization Study with SCS Engineers Not-To-Exceed Cost of \$130,000**

This study allows the District to charge for contamination above the 10% level agreed to with each of the suppliers. Contamination above 10% will be charged at the proposed gate rate of \$65.00 p/ton for FY 2020/21.

Recommendation: Approve Consent Agenda.

PUBLIC HEARING

- 7) **Approve Tipping Fee Increases, Effective July 1, 2020, to the Following Material Types and Implementation of Single Stream Recycling Processing Fee for Member Agencies Serviced by GreenWaste Recovery:**
 - a) **Solid Waste (Refuse, Construction & Demolition & Bulky Waste) Landfill Rate, From \$62.00 Per Ton to \$65.00 Per Ton.**
 - b) **Green Waste (Yard Waste) Rate From \$40.00 Per Ton to \$42.00 Per Ton.**
 - c) **Problem Waste Rate From \$90.00 Per Ton to \$95.00 Per Ton.**
 - d) **Biosolids (Sewage Sludge) Rate, From \$35.00 Per Ton to \$37.00 Per Ton.**
 - e) **Food Waste Rate From \$54.00 Per Ton to \$57.00 Per Ton.**
 - f) **MRF Single Stream Recycling (SSR) Processing Rate From \$35.00 Per Ton to \$40.00 Per Ton.**

Enclosed is the Public Hearing Notice that was placed in the *Monterey Herald*. No comments have been received from the public as of today.

OTHER ITEMS FOR BOARD CONSIDERATION, DISCUSSION AND ACTION

- 8) **Approve Tipping Fee Increases, Effective July 1, 2020, to the Following Material Types and Implementation of Single Stream Recycling Processing Fee for Member Agencies Serviced by GreenWaste Recovery:**
- a) **Solid Waste (Refuse, Construction & Demolition & Bulky Waste) Landfill Rate, From \$62.00 Per Ton to \$65.00 Per Ton.**
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 - f) **MRF Single Stream Recycling (SSR) Processing Rate From \$35.00 Per Ton to \$40.00 Per Ton.**

As has been the historical fact for more than 15 years now, the District has the second lowest tipping fees with the highest levels of diversion in about roughly 75-mile radius. Furthermore, as presented in Director of Finance and Administration Peter Skinner's report, *MRWMD Benchmarking Update* dated February 2020, all of the Peninsula cities, enjoy some of the lowest garbage collection rates in the entire Bay Area region. Staff feels very strongly that the recommended tipping fee increase of 5%, (\$3.00 per ton), is imperative to help make the District financially stable for FY 20/21 and beyond. The Finance committee unanimously recommended approval of the tipping fee increases identified by staff.

Recommendation: Approve Tipping Fee Increases, Effective July 1, 2020 and Implementation of Single Stream Recycling Processing Fee for Member Agencies Serviced by GreenWaste Recovery.

- 9) **Approve Final Budget for Fiscal Year 2020/21**

Enclosed is the final budget for FY 2020/21. This budget represents staff's best estimates for the coming fiscal year, given the very dynamic nature of our world today. Please see staff's discussion of the assumptions behind this budget included in the document. Staff expects to provide frequent updates to the Board on the developments of our business and anticipates proposing changes throughout the year.

Recommendation: Approve Final Budget for Fiscal Year 2020/21.

10) Approve Revised Pay Schedules for:

- a) **Operating Engineers Local 3 Laborers & Salesclerks Unit, Operations Unit, Support Unit Incorporating a 3.5% Cost of Living Adjustment (COLA) in Compliance with Contracts Effective July 1, 2020**
- b) **Management Unit Removing the Position of LCM/HHW Manager and Reflecting the Unit's Agreement to Defer a COLA for Fiscal Year 2020/21**
- c) **Unrepresented Positions Incorporating a 10% Pay Reduction for the General Manager and a 5% Pay Reduction for the Department Directors**

Enclosed are the revised Pay schedules for approval. The Site Operations Manager position, with new, additional responsibilities providing supervision and oversight for HHW, is recommended for a 5% pay increase. Additionally, all Unrepresented Positions are not receiving a market-based wage adjustment (COLA) at this time.

Recommendation: Approve Revised Pay Schedules.

11) Authorize General Manager to Cast Ballot to Elect a Representative to California Special Districts Association Board of Directors for Coastal Network, Seat C

Please refer to the enclosed information. There are two candidates seeking the Coastal Network, Seat C. One is the incumbent. Historically, the Chair was authorized to sign the ballot, but as was the case last year, CSDA is using electronic ballots and has requested that the main contact, which is myself, be the one to submit the ballot.

Recommendation: Authorize General Manager to Cast Ballot to Elect a Representative to California Special Districts Association Board of Directors for Coastal Network, Seat C.

STAFF REPORTS

12) Review Finance, Operating, and Recycling Reports.

The financial statements for May 2020 are enclosed, along with Operating and Recycling reports. Accounting Manager Garth Gregson has also enclosed further background on the District's financial performance and will answer any questions at the Board meeting.

13) Report on May 26, 2020 District Technical Advisory Committee Meeting

Please refer to the enclosed minutes of the meeting.

GENERAL MANAGER COMMUNICATIONS

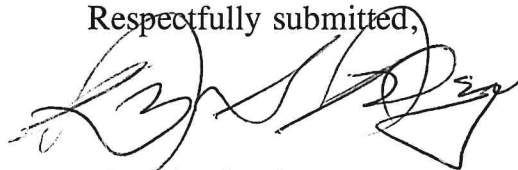
- **Regional Waste Contracts.** District counsel is completing final draft of the new waste disposal agreements for the cities of Capitola, Scotts Valley, Watsonville and the County of Santa Cruz. All jurisdictions have indicated they are in acceptance of the basic Terms of Understanding
- **Monterey One Water (M1W) Power Connection.** District staff and M1W staff are continuing to work on a process to expedite completion of the electrical connection to M1W. This connection will be of significant financial benefit to both parties as soon as the electrical connection can be accomplished.
- **Voluntary Early Retirement Incentive (VERI) Program Retirees.** This end of the month will see the departure of a number of District employees who have made significant contributions to the District during their tenure. Because of the Shelter In Place directives due to COVID 19, a large in-person recognition is not possible at this time. Staff will invite all of the retirees back to the District for an in-person recognition when we are allowed, and it is safe, to do so.
- **Update on COVID-19 Operations.** At the time of this writing, no District personnel have been identified as having the COVID 19 virus.

BOARD COMMUNICATIONS

ADJOURNMENT

NEXT MEETING DATE: July 24, 2020 at 9 a.m.

Respectfully submitted,



Timothy S. Flanagan