

BOARD OF DIRECTORS
CARRIE THEIS
Chair
JASON CAMPBELL
Vice Chair
GARY BALES
LEO LASKA
JANE PARKER
BRUCE DELGADO
DENNIS ALLION
JERRY BLACKWELDER
DAN ALBERT



TIMOTHY S. FLANAGAN
General Manager
GUY PETRABORG, P.E., G.E.
Director of Engineering & Compliance
PETER SKINNER
Director of Finance & Administration
TIM BROWNELL
Director of Operations
ZOE SHOATS
Director of Communications
ROBERT WELLINGTON
Legal Counsel

MONTEREY REGIONAL WASTE MANAGEMENT DISTRICT

Home of the Last Chance Mercantile

MONTEREY REGIONAL WASTE MANAGEMENT DISTRICT REGULAR MEETING MINUTES

Friday, 9:00 a.m.
January 24, 2020

MRWMD Bales Boardroom
14201 Del Monte Blvd., Monterey County, CA

MEMBERS PRESENT: Carrie Theis (Chair), City of Carmel-by-the-Sea Councilmember
Jason Campbell (Vice Chair), City of Seaside Councilmember
Gary Bales, City of Pacific Grove
Dennis Allion, City of Del Rey Oaks
Jerry Blackwelder, City of Sand City Vice Mayor
Dan Albert, City of Monterey Councilmember
Bruce Delgado, City of Marina Mayor (seated 9:14 a.m.)
Leo Laska, Pebble Beach Community Services District Director

MEMBERS ABSENT: Jane Parker, (Unincorporated) Monterey County Board of Supervisors Chair (District 4)

STAFF PRESENT: Tim Flanagan, General Manager
Rob Wellington, Legal Counsel
Guy Petraborg, Director of Engineering & Compliance
Peter Skinner, Director of Finance & Administration
Tim Brownell, Director of Operations
Berta Torres, Human Resources Manager
Clyde Walkup, Materials Recovery Facility Manager
David Ramirez, Senior Engineer
Garth Gregson, Accounting Manager
Glen Evett, Hazardous Materials/Last Chance Mercantile Manager
Ida Gonzales, Administrative Support Specialist
Kimberle Herring, Public Education and Outreach Coordinator
Andrew Jarvis, Public Education Intern

OTHERS PRESENT: Mike Niccum, Pebble Beach Community Services District
Fred Morsh, Monterey One Water
Kristin Skromme, Waste Management Inc.
Mandy Brooks, Salinas Valley Recycles

ROLL CALL AND ESTABLISHMENT OF QUORUM

Notice duly given and presence of a quorum established, the January 24, 2020 Regular Meeting of the Monterey Regional Waste Management District Board of Directors was called to order by Chair Theis at 9:04 a.m.

General Manager welcomed the new Director of Communications, Zoe Shoats. Her previous experience was with Monterey Salinas Transit and The Monterey Bay Aquarium.

PUBLIC COMMUNICATIONS

There were no public communications.

CONSENT AGENDA

Following a motion by Director Albert, seconded by Director Laska, the Board unanimously approved the Consent Agenda.

- 1) **Approve Minutes of December 6, 2019 Regular Board Meeting**
- 2) **Approve Report of Disbursements, and Board and Employee Reimbursements for November and December 2019**
- 3) **Receive Report on January 8, 2020 Finance Committee Meeting**
- 4) **Receive Report on January 8, 2020 Personnel Committee Meeting**
- 5) **Approve Agreement with State of California Department of Parks and Recreation for Acceptance of Materials for Disposal**
- 6) **Approve Destruction of Records as Set Forth in District Retention Schedule Policy**
- 7) **Adopt Resolution (2020-01) of Appreciation for Retiring Equipment Maintenance Manager Ron Mooneyham**

RECOGNITION/PRESENTATION

- 8) **Three Year Service Award to Vice Chair Jason Campbell**

Vice Chair Jason Campbell, who represents the City of Seaside, was recognized for his three years of service.

- 9) **Five Year Service Award to Chair Carrie Theis**

Chair Carrie Theis, who represents the City of Carmel was recognized for her five years of service on the District Board.

- 10) **Resolution of Appreciation for Retiring Equipment Maintenance Manager Ron Mooneyham**

General Manager Congratulated Ron Mooneyham on his retirement as Shop Manager and thanked him for his wealth of knowledge and cost saving commitments to the District. He then invited Ron Mooneyham to address the board, Ron thanked the District for the opportunity and stated that the decisions he made along the way were always made in the best interest of the District. On behalf of the Board, Chair Theis congratulated Ron and wished him well in his next chapter.

General Manager announced that Efrain Lopez has been selected as the new Shop Maintenance Manager.

11) Small Planet News: Plastics Series (Part 2) – Plastics Production

District Public Education & Outreach Intern Andrew Jarvis provided the Board with Part 2 of a 4-part series of presentations regarding plastics with information regarding the challenges and global impact the increasing utilization of plastic is having on the environment.

OTHER ITEMS FOR BOARD CONSIDERATION, DISCUSSION AND ACTION**12) Authorize General Manager to Negotiate and Approve Execution of an Agreement with Bulk Handling Systems (BHS) of Eugene, OR, for the Purchase of Residential Single Stream Fiber & Recovery Equipment Upgrades in an Amount-Not-To-Exceed \$3.5 Million**

The Board reviewed a memorandum from Director of Operations about the need for equipment upgrades to the Materials Recovery Facility (MRF) to include a cardboard separating screen, optical paper sorting system, and robotic separation system. These upgrades will reduce operating cost, improve material quality, and increase material sales revenue. The funds for the cardboard separating screen are currently in the 2019/20 budget. Staff intends to defer several other purchases to fund the remainder of the costs.

Board discussion followed regarding the implementation schedule, installation timeline, and impact to District operations. Director of Operations stated that the estimated delivery time is 30 weeks with an installation period of 3 weeks, and a one full day of MRF shutdown. All other work is projected to be completed at night in 12 hour shifts on the weekend, without compromising the District's ability to accept and process material without revenue loss.

Director Delgado asked about the impact on organic diversions. Director of Engineering responded that the District's composting of organics will continue with the Keith Day operation of commercial food waste that used to be processed with the ZWE digester. There is no impact in the short term. The demand for SB 1383 compliance will dictate other processing techniques. In the interim there is no effect on the composting operations and doesn't delay our construction of where we are going in our composting operations.

It was moved by Director Allion, seconded by Director Parker and Unanimously Carried To: Authorize General Manager to Negotiate and Approve Execution of an Agreement with Bulk Handling Systems (BHS) of Eugene, OR, for the Purchase of Residential Single Stream Fiber & Recovery Equipment Upgrades in an Amount-Not-To-Exceed \$3.5 Million.

STAFF REPORTS**13) Review Finance, Operating, and Recycling Reports**

The Board reviewed the financial statements for October 2019 as well as the operating and recycling reports. Accounting Manager Garth Gregson also provided the monthly detailed report on the District's financial performance.

14) Report on December 18, 2019 District Technical Advisory Committee (TAC)

The Board reviewed the minutes of the December 18, 2020 Technical Advisory Committee.

15) **Report on January 21, 2020 Meeting of Special Districts Association of Monterey County.**

Director Skinner provide a verbal report on the Special Districts Association of Monterey County meeting that included a Senate Bill 45 and Streamline website development.

16) **Report on Preparation for February 26, 2019 Strategic Planning Session**

Steve Barber and Chris Voight of Barber & Gonzales Consulting Group addressed the Board and stressed the importance of the Board's contributions to the upcoming Strategic Planning Session. The session will be interactive and Board members should bring their ideas and vision of the District over the next 20-30 years. The areas of focus will be long term capital planning, financial sustainability planning, and workforce development. The planning session is scheduled on February 26th, from 8:30 a.m. – 4: 30 p.m. at the Marina Library.

OTHER CORRESPONDENCE

There was no other correspondence.

GENERAL MANAGER COMMUNICATIONS

General Manager reported that Monterey One Water (M1W) had a need for a short-term capital loan to accomplish the electrical supply connection to the WWTP from our landfill gas to energy system. General Manager reported cost of the connection to M1W will be provided at a future Board meeting.

BOARD COMMUNICATIONS

17) **Committee Appointments for 2020**

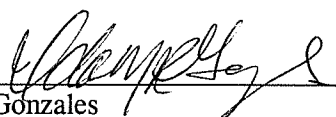
The Board reviewed the Board Committee Appointments document. M1W has requested to have two committee members from the District on the Adhoc Joint District/M1W committee instead of current three appointees. Director Theis will check with Director Parker to see if she is willing to step down.

Director Delgado invited all to the Cleanup on Lapis road on Saturday from 11:30 a.m. 1:30 p.m. He thanked the District for a great partnership in helping with the litter on Lapis road. Director Blackwelder requested that staff have the have a technician repair the Boardroom microphones, so the sound background feedback noise be addressed.

ADJOURNMENT

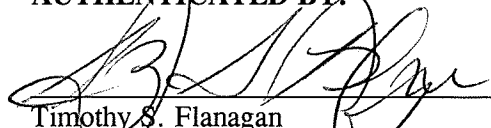
There being no further business to come before the Board at this time, the January 24, 2020 Regular Meeting of the Monterey Regional Waste Management District Board of Directors was adjourned by Chair Theis at 11:00 a.m.

RECORDED BY:



Ida Gonzales
Administrative Support Specialist II

AUTHENTICATED BY:



Timothy S. Flanagan
General Manager/Secretary