



# Memorandum

## MONTEREY REGIONAL WASTE MANAGEMENT DISTRICT

DATE April 14, 2021  
 TO: Board of Directors  
 FROM: Committee Chair  
 SUBJECT: Summary of Personnel Committee Meeting of April 7, 2021

The Personnel Committee met on April 7<sup>th</sup> at 10:30 a.m., at the District administrative offices and via conference call. Committee members in attendance were Directors Campbell, Albert, Theis, and Blackwelder. Staff members in attendance were Tim Flanagan, Peter Skinner, Guy Petraborg, Tim Brownell, Zoe Shoats, Berta Torres, Garth Gregson, and Ida Gonzales. Legal counsel Rob Wellington was also in attendance.

1. **Review Draft Preliminary Budget FY 2021/22**

Staff gave a presentation about the Fiscal 2022 operating budget. The information presented preliminary revenue and expense estimates for the next fiscal year. There were questions and comments from the Committee. A more detailed preliminary budget will be presented at the May Committee meeting.

2. **Review Last Chance Mercantile Re-Opening Process**

Staff gave an update on the re-opening of the Last Chance Mercantile addressing the questions from the March Board meeting. There were questions and comments from the Committee members. A report and analysis will be presented at the April 23<sup>rd</sup> Board meeting.

3. **Update on Covid-19**

Staff provided information on the first round of on-site vaccines given on March 23<sup>rd</sup>. There were 73 District employees that received the first dose of the vaccine. In addition vaccines were given to on site temporary staff and contractors. Second doses of the vaccine will be administered to staff on April 20<sup>th</sup>. There were questions and comments from the Committee.

4. **General Manager Comments**

**SB 1381 and the TAC** - The General Manager gave information regarding the work the TAC has been doing regarding SB 1383 and the objective of having implementation completed requirement ahead of the January 2022 deadline. There were questions and comments from the Committee.

**Safety** – The General Manager gave information about the Maintenance Shop recording its fifth consecutive year without an OSHA recordable accident or injury. The Maintenance staff will be recognized at the April 23<sup>rd</sup> Board meeting.

**Next Meeting Date:** May 5, 2021 at 10:30 a.m.