



# Memorandum

## MONTEREY REGIONAL WASTE MANAGEMENT DISTRICT

**DATE:** MARCH 12, 2021  
**TO:** Board of Directors  
**FROM:** General Manager  
**SUBJECT:** Agenda Information for the March 19, 2021 Board Meeting

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### MONTEREY REGIONAL WASTE MANAGEMENT DISTRICT

#### CALL TO ORDER AT 9:00 A.M.

#### ROLL CALL AND ESTABLISHMENT OF QUORUM

#### PUBLIC COMMUNICATIONS

Anyone wishing to address the Board on matters *not* appearing on the Agenda may do so now. *Please limit comments to a maximum of three (3) minutes.* The public may comment on any other matter listed on the agenda at the time the matter is being considered by the Board.

#### CONSENT AGENDA

These matters include routine financial and administrative actions, which are usually approved by a single majority vote. Individual items may be removed from Consent for discussion and action.

- 1) Approve Minutes of February 19, 2021 Regular Board Meeting.
- 2) Approve Report of Disbursements, and Board and Employee Reimbursements for February 2021.
- 3) Receive Report on March 10, 2021 Finance Committee Meeting.
- 4) Receive Report on March 10, 2021 Personnel Committee Meeting.
- 5) Approve Contracts of Scale Camera Replacement Equipment and Installation for Paradigm Software, LLC. of Cockeysville, MD and Communication Cable Placement Services, Inc. of Hollister, CA, respectively, with a project budget not-to-exceed \$35,000 (includes 5% contingency).

*Recommendation: Approve Consent Agenda*

#### RECOGNITION/PRESENTATIONS

#### 6) **Employee Recognition & Rewards Programs and Safety Champion Program.**

A tremendous amount of hard work, creativity, and thoughtful consideration went into the redesign of the District's employee recognition and rewards programs by Human Resources and Safety in collaboration with employees, supervisors and managers. Both Berta Torres, HR Manager and Kacey Christie, Safety and Risk Manager will present the new program

## 7) **Presentation on District Rebranding Approach**

In 2014 District staff took the first step towards working on the revision of the mission and values of the District with the establishment of our five “Pillars of Sustainability”. Several District functions have undergone substantial change and expansion since these Pillars were established. The Communications and Public Education staff had as part of their FY 20/21 work plan a revision of the District’s “brand” identity. What is being presented today is the first chapter in the work of the Communications and Public Education team, Leadership Team, employees, the Board of Directors and community stakeholders to help define our new mission and re-brand the District to distinguish how our critical environmental work is both perceived and received in the community. Director of Communications, Zoe Shoats, and Public Education and Outreach Specialist, Angela Goebel will present the approach for what will be an on-going work product over the next several months.

## **OTHER ITEMS FOR BOARD CONSIDERATION, DISCUSSION AND ACTION**

### 8) **Authorize staff to initiate negotiations with the Veterans Transition Center of Monterey County for the re-opening of the Last Chance Mercantile.**

Staff is recommending the selection of VTC to enter into contract negotiations for the operation of the Last chance Mercantile. This was probably one of the more difficult decisions I have had to make in my almost 16 years here at the District. Staff strives to make consensus decisions - in this case, however, we made a collaborative decision, but not one of consensus. All of the options considered had very good strengths along with some challenges. Staff ultimately did not recommend bringing our staff back to run the LCM because we felt that the best ways to insulate the District from continued operational losses and to engage other parts of the community would be in partnership with a third-party operator. The choice between Second Chance and VTC was incredibly difficult. Ultimately, VTC was my choice because of the depth of the organization, the stability of their financial base, their 25-year operational history and their commitment to bringing local community resources to bear at the LCM, in alignment with local needs for homeless veterans. As stated, this was an incredibly difficult decision. It is staff’s hope that the two agencies find a way to work together at the LCM for the benefit of both their missions in the community.

*Recommendation: Authorize staff to initiate negotiations with the Veterans Transition Center of Monterey County for the re-opening of the Last Chance Mercantile.*

### 9) **Approve Proposal for Professional Engineering Services from Kennedy Jenks Consultant, Inc. of San Francisco, CA in the amount of \$117,026 for the Monterey One Water (M1W) and Monterey Regional Waste Management District (MRWMD) Electrical Connection Final Design and Bidding Phases.**

District staff continues to work with M1W staff to re-work the Power Purchase Agreement (PPA) that we negotiated in 2016. Several significant difference in the terms of the agreement have occurred since then. As structured now, the District has to complete the design, manage the construction, and fund the construction. Additionally, to be decided is payment for the O&M of the 21 kV line & switchgear equipment once it is constructed. These details will be worked on over the next couple of months and we anticipate a revised agreement will come back to the Board for your approval.

***Recommendation: Approve Proposal for Professional Engineering Services from Kennedy Jenks Consultant, Inc. of San Francisco, CA in the amount of \$117,026 for the Monterey One Water (MIW) and Monterey Regional Waste Management District (MRWMD) Electrical Connection Final Design and Bidding Phases.***

- 10) Authorize the General Manager to Execute a Contract with SCS Field Services of Huntington Beach, CA, Inc. for Remote Monitoring and Control (RMC) System with a Project Budget Not-to-Exceed \$250,000.**

Remote Monitoring and Control System Improvements Staff is bringing forward for your consideration the development of a remote monitoring system for key components and liquid storage containers around the site. Our site is large, a number of these locations are difficult to access, and our site personnel are already stretched relatively thin. This remote monitoring also helps provide back-up to our monitoring and reporting requirements mandated by many of our site regulations.

***Recommendation: Authorize the General Manager to Execute a Contract with SCS Field Services of Huntington Beach, CA, Inc. for Remote Monitoring and Control (RMC) System with a Project Budget Not-to-Exceed \$250,000.***

#### **STAFF REPORTS**

- 11) Review Finance, Operating, and Recycling Reports**

#### **OTHER CORRESPONDENCE**

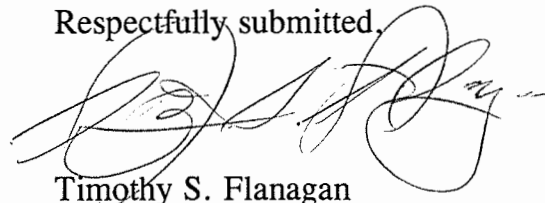
#### **GENERAL MANAGER COMMUNICATIONS**

- **Covid-19** - Berta will provide a brief oral report on the status on Covid-19 cases on site.
- **SB1383** presentations briefing district staff and HF&F are working on presenting to all District agencies on SB1383 implementation. These presentations should be completed by the end of March.
- **MIW Power Project Update** Staff is working with MIW Staff and hope to bring back a revision to the 2016 power purchase agreement in the next two months.

#### **BOARD COMMUNICATIONS**

**NEXT MEETING DATE: April 23, 2021 at 9 a.m.**

Respectfully submitted,



Timothy S. Flanagan