



# Memorandum

## MONTEREY REGIONAL WASTE MANAGEMENT DISTRICT

**DATE:** MAY 17, 2021  
**TO:** Board of Directors  
**FROM:** General Manager  
**SUBJECT:** Agenda Information for the May 21, 2021 Board Meeting

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### MONTEREY REGIONAL WASTE MANAGEMENT DISTRICT

CALL TO ORDER AT 9:00 A.M.

### ROLL CALL AND ESTABLISHMENT OF QUORUM

### PUBLIC COMMUNICATIONS

Anyone wishing to address the Board on matters *not* appearing on the Agenda may do so now. *Please limit comments to a maximum of three (3) minutes.* The public may comment on any other matter listed on the agenda at the time the matter is being considered by the Board.

### CONSENT AGENDA

These matters include routine financial and administrative actions, which are usually approved by a single majority vote. Individual items may be removed from Consent for discussion and action.

- 1) **Approve Minutes of April 22, 2021 Regular Board Meeting**
- 2) **Approve Report of Disbursements, and Board and Employee Reimbursements for April 2021**
- 3) **Receive Report on May 5, 2021 Finance Committee Meeting**
- 4) **Receive Report on May 5, 2021 Personnel Committee Meeting**
- 5) **Authorize the General Manager to Execute a Contract with Boyds Asphalt Services for MRF and Landfill Access road Asphalt Pavement Repair in the Amount Not-to-Exceed \$60,000**
- 6) **Authorize the General Manager to Execute Contract for a Single Stream Recycling Characterization Study with SCS Engineers Not to Exceed Cost of \$134,000**
- 7) **Authorize the General Manager to execute a contract change order with Salinas Steel Builders Construction Inc. (SSB) for Maintenance Shop Improvements – Office Addition in the amount of \$39,000**
- 8) **Adopt Resolution (2021-05) Recognizing Public Works Week May 16-22, 2021.**

*Recommendation: Approve Consent Agenda*

**RECOGNITION/PRESENTATIONS**

- 9) **Recognition of Materials Recovery Facility Sorter II Hortencia Fernandez, MRF Operator I Veronica Lepe and Armando Escareno; MRF Operator II Luis Cazares; and Maintenance Shop Supervisor Victor Aguillon for Over 20 Years of Service.**

This is part of our regular program of recognizing employees with significant lengths of service. We will try to get our employees to be able to be present for the zoom call for the meeting for the Board. Please join me in recognizing the significant achievements each of them has made to the District.

- 10) **Resolution 2021-05 Proclaiming May 16-25, 2021 as National Public Works Week.**

Presentation by APWA recognizing Public Works Week Public Works is very close to what we do here at the District. Mike Niccum, General Manager of the Pebble Beach Community Services District and Chair of our Technical Advisory Committee will present the resolution.

- 11) **Presentation on Multi-Jurisdictional Hazard Mitigation Plan Participation**

David Ramirez, Senior Engineer will present an oral report on the potential for the District to participate in grant funding through Cal OES in conjunction with the County of Monterey. The District has several areas of exposure to natural disaster that could be significantly mitigated with funding through this program.

**OTHER ITEMS FOR BOARD CONSIDERATION, DISCUSSION AND ACTION**

- 12) **Approve the General Manager Amended Pay Schedule, Effective Retroactively to July 1, 2020.**

Please refer to the enclosed memo from Berta Torres, Human Resources Manager. The District has out performed our original projected budget assumptions that led us to institute several concessions in compensation in FY 20/21 Budget. Those financial conditions are no longer present. Staff and the Personnel Committee are recommending the reversal of those compensation concessions.

***Recommendation: Approve the General Manager Amended Pay Schedule, Effective Retroactively to July 1, 2020.***

**13) Adopt Preliminary Budget for Fiscal Year 2021/22.**

Please refer to the enclosed Preliminary Budget. Garth Gregson will provide a presentation on the Preliminary Budget at the meeting. Garth Gregson will present the Draft Preliminary Budget. Additional formatting and presentation inserts will be in the Final Budget that will go to the Finance and Personnel Committees in June and to the Board at the June Board meeting.

*Recommendation: Adopt Preliminary Budget for Fiscal Year 2021/22.*

**14) Approve Memorandum of Terms Between Monterey Regional Waste Management District and Veterans Transition Center of Monterey County (VTC) for Operation of the Last Chance Mercantile.**

District staff has met with VTC staff and has worked on the term sheet that will be presented here to the Board. The conditions that were requested for insertion by the Board at the last meeting around a preferential hiring factors for former LCM employees and an adjusted term have been developed in this term sheet agreement as presented.

*Recommendation: Approve Memorandum of Terms Between Monterey Regional Waste Management District and Veterans Transition Center of Monterey County (VTC) for Operation of the Last Chance Mercantile.*

**15) Accept Report on Employee Injuries and Property Loss Incidents for Calendar Year 2020.**

Kacey Christie will present our annual report on Safety. Significant progress has been made over the past couple of years in reducing both the number of accidents and injuries and their severity. Kacey and the operation's teams dedication to training and focus on safe practices has paid huge safety "dividends" in the form of fewer injuries and accidents. The Shop recently celebrated over five years of accident and injury free performance and the MRF team is now on its 90 + days of incident and accident free performance.

*Recommendation: Accept Report on Employee Injuries and Property Loss Incidents for Calendar Year 2020*

- 16) **Authorize the General Manager to execute a Contract Change Order with BSE General Engineering Inc. (BSE) of Descanso, CA for Gas Collection and Control System (GCC) Improvements for the Monterey Peninsula Landfill in the Amount Not-to-Exceed \$294,600.**

Please refer to the enclosed memo for Guy Petraborg, Director of Engineering and Compliance

*Recommendation: Authorize the General Manager to execute a Contract Change Order with BSE General Engineering Inc. (BSE) of Descanso, CA for Gas Collection and Control System (GCC) Improvements for the Monterey Peninsula Landfill in the Amount Not-to-Exceed \$294,600.*

#### **STAFF REPORTS**

- 17) **Review Finance, Operating, and Recycling Reports**

- 18) **Report on Update on Technical Advisory Committee and SB1383**

This memo is being prepared and will come out under separate cover on May 18<sup>th</sup>.

#### **OTHER CORRESPONDENCE**

- 19) **May 13, 2021 Letter from Monterey Bay Air Resources District (MBARD)**

#### **GENERAL MANAGER COMMUNICATIONS**

**Director Gary Bales** has announced that the Board meeting in June will be his last Board meeting. Gary has completed 52 years of service to the District and the residents of the Monterey Peninsula. Virtually every piece of District infrastructure, development, programs and practices have Director Bales' "fingerprints" on them. Gary has been our Board Chair, served on our Finance committee, has overseen three separate bond initiatives, four general Managers, and has seen the MRWMD be one of the most recognized and award winning waste reduction, recycling, energy generation, and disposal facilities in North America. Our debt of gratitude for this selfless public service is unparalleled in not only this state but also the country. We hope to have a recognition of Gary's service at the next Board meeting.

**M1W Ad Hoc** meeting request District staff has been meeting with our counterparts at M1W over the past few months and would like to convene a Joint Ad Hoc committee meeting of the two agencies. Topics for the agenda will be our Power Purchase Agreement, Micro grid development, joint organic management, site security and maintenance and Site Master Planning and land development cooperation.

**Litter Abatement MOU** – District staff will bring forward next month an update to the Litter abatement MOU that we have with the County of Monterey. The COVID 19 pandemic has seemed to create an even great problem with illegal dumping and litter. The MOU is one mechanism to help tackle this problem on a regional basis.

### **BOARD COMMUNICATIONS**

Director Bales will provide a Board communication at the meeting.

### **CLOSED SESSION**

As permitted by Government Code Section 54956 et seq., the Board may adjourn to a Closed Session to consider specific matters dealing with litigation, certain personnel matters, property negotiations or to confer with the District's Meyers-Milias-Brown Act representative.

1. Conference with Property Negotiators

Property: Landfill Site Space/Capacity

District Negotiators: Tim Flanagan, Timothy Brownell, Guy Petraborg, and Peter Skinner

Negotiating Parties: Green Waste Recovery

2. Conference with Legal Counsel--Anticipated Litigation

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of section 54956.9: Two cases

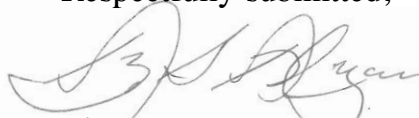
### **RETURN TO OPEN SESSION WITH ANY REQUIRED ANNOUNCEMENTS FROM CLOSED SESSION**

Please note: A report out and announcement concerning the closed session will be provided to anyone requesting same by emailing [igonzales@mrwmd.org](mailto:igonzales@mrwmd.org).

### **ADJOURNMENT**

**NEXT MEETING DATE:** June 18, 2021 at 9 a.m.

Respectfully submitted,



Timothy S. Flanagan