

**BOARD OF DIRECTORS**  
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**CARRIE THEIS**  
**DAN ALBERT**  
**KIM SHIRLEY**  
**WENDY ROOT ASKEW**



**MONTEREY REGIONAL  
 WASTE MANAGEMENT DISTRICT**  
*Home of the Last Chance Mercantile*

**TIMOTHY S. FLANAGAN**  
 General Manager  
**GUY PETRABORG, P.E., G.E.**  
 Director of Engineering & Compliance  
**PETER SKINNER**  
 Director of Finance & Administration  
**TIM BROWNELL**  
 Director of Operations  
**ZOE SHOATS**  
 Director of Communications  
**ROBERT WELLINGTON**  
 Legal Counsel

**MONTEREY REGIONAL WASTE MANAGEMENT DISTRICT  
 REGULAR MEETING MINUTES**

Friday, 9:00 a.m.  
 April 23, 2021

MRWMD Bales Boardroom and Via Zoom  
 14201 Del Monte Blvd., Monterey County, CA

**MEMBERS PRESENT:**

- Jason Campbell, (Chair) City of Seaside
- Jerry Blackwelder, (Vice Chair) City of Sand City Vice Mayor
- Leo Laska, Pebble Beach Community Services District Director
- Bruce Delgado, City of Marina Mayor (Joined 9:15 a.m.)
- Carrie Theis, City of Carmel-by-the-Sea Councilmember
- Dan Albert, City of Monterey Councilmember
- Kim Shirley, City of Del Rey Oaks
- Wendy Root Askew, (Unincorporated) Monterey County Board of Supervisors Chair (District 4)

**MEMBERS ABSENT:**

Gary Bales, City of Pacific Grove

**STAFF PRESENT:**

- Tim Flanagan, General Manager
- Rob Wellington, Legal Counsel
- Guy Petraborg, Director of Engineering & Compliance
- Peter Skinner, Director of Finance & Administration
- Tim Brownell, Director of Operations
- Zoe Shoats, Director of Communications
- Garth Gregson, Finance Manager
- David Ramirez, Senior Engineer
- Ida Gonzales, Administrative Support Specialist (Acting Board Clerk)

**OTHERS PRESENT:**

- J. Fagan, Veterans Transition Center
- Michael Mitchell
- Kristen Massey
- Tony White
- Sid Williams

**CALL TO ORDER AT 9:00 AM**

**ROLL CALL AND ESTABLISHMENT OF QUORUM**

Notice duly given and presence of a quorum established, the April 19, 2021 Regular Meeting of the Monterey Regional Waste Management District Board of Directors was called to order by Chair Campbell at 9:00 a.m.

**PUBLIC COMMUNICATIONS**

Anyone wishing to address the Board on matters *not* appearing on the Agenda may do so now. *Please limit comments to a maximum of three (3) minutes.* The public may comment on any other matter listed on the agenda at the time the matter is being considered by the Board.

No Public Comments

**CONSENT AGENDA**

*Following a motion by Director Delgado seconded by Director Albert, the Board unanimously approved the Consent Agenda.*

- 1) Approve Minutes of March 19, 2021 Regular Board Meeting.
- 2) Approve Report of Disbursements, and Board and Employee Reimbursements for March 2021.
- 3) Receive Report on April 7, 2021 Finance Committee Meeting.
- 4) Receive Report on April 7, 2021 Personnel Committee Meeting

**RECOGNITION/PRESENTATIONS**

**5) Safety Presentation: Recognition of Maintenance Shop Employees.**

Kacey Christie, Safety Manager recognized the exceptional record the Shop Maintenance department has in safety performance. The Shop Maintenance employees have not had an OSHA safety violation in last 5 years. Ms. Christie explained that Shop employee training is provided weekly in addition to the Standard Safety trainings. In the last 5 years, staff has completed a combined total of 1,004 hours of Safety training. Shop Maintenance employees attended the presentation.

Board members and the General manager expressed appreciation and thanked them for their contributions to a safe work environment.

**OTHER ITEMS FOR BOARD CONSIDERATION, DISCUSSION AND ACTION**

**6) Authorize Staff to Initiate Negotiations with the Veterans Transition Center of Monterey County (VTC) for the re-opening of the Last Chance Mercantile.**

Tim Flanagan, General Manager, provided additional background information on the staff recommendation to initiate negotiations with the VTC for the re-opening of the LCM. The recommendation was a result of input gathered by the project team and the Board focused on creating the best opportunity to maintain a viable, financially sustainable Last Chance Mercantile that can optimize the District's mission of turning waste into resources.

Tim Brownell, Director of Operations, provided an overview on how the VTC will meet the Districts two primary objectives for the Last Chance Mercantile: "Diversion of waste through material reuse" and "Financial sustainability for the District". To accomplish the first objective the VTC will have the ability to incorporate its existing donation network, provide donation pick up services and tax-deductible credits for donations. The VTC will provide customer service delivery services, expanded reuse programs and use the existing secondary diversion channel for unsold goods.

The VTC has proposed to meet the second primary objective by utilizing their experience to generate donations and grant funding to support the project. The VTC also has the ability to operate the LCM at no cost to the District with the exception of relationship management, quality oversight and operation integration.

To close the gap in revenue and breakeven in sales, the VTC plans to generate revenue through new activities, tax credits, grant revenues and lower management wages.

Peter Skinner, Director of Finance and Administration, reviewed the historical financials of the LCM and the comparison between VTC and the MRWMD on staffed positions, employee hourly rates, and health/retirement benefits.

Board comments were made in appreciation of the additional information and comparisons provided by staff in the presentation.

J. Fagan, a representative of the VTC, played a video message from Kurt Schake regarding the VTC's commitment to working with the District.

Public comments were made in support of the VTC and the positive impacts that the program has made in the lives of Veterans.

*A motion was made by Director Delgado seconded by Director Askew, the Board unanimously approved to Authorize Staff to Initiate Negotiations with the Veterans Transition Center of Monterey County (VTC) for the re-opening of the Last Chance Mercantile with a 5% hiring priority provided to former Last Chance Mercantile Employees.*

*Motion Passed*

**7) Authorize Staff to Prepare a Request for Bids (RFB) and Solicit Construction Bids from Qualified Contractors for the Mass Excavation of Module 7 at the Monterey Peninsula Landfill (MPL).**

Guy Petraborg, Director of Engineering and Compliance, presented on the recommendation to the solicit construction bids for Phase 1 of landfill Module 7. Mr. Petraborg reviewed the estimated schedule of the project to begin in July and completed in September 2021. A request for the Phase 2 of the project to construct the base liner system, will return for board approval in April - July 2021.

Director Laska inquired on the reason for two phases of the project. Mr. Petraborg respond that the wet weather season would impact the project and the completion of the liner installation. Staff is recommending that the project to be completed in two phases.

*A motion was made by Director Laska seconded by Director Theis, the Board unanimously approved to Authorize Staff to Prepare a Request for Bids (RFB) and Solicit Construction Bids from Qualified Contractors for the Mass Excavation of Module 7 at the Monterey Peninsula Landfill (MPL).*

*Motion Passed*

- 8) **Authorize the General Manager to Execute a New Power Purchase Agreement (PPA) with Monterey One Water (M1W) for the District's Generation and Transmission of Renewable Energy to the Advanced Water Purification Facility (Subject to Final Review by Legal Counsel).**

Tim Flanagan, General Manager, provided background information on the PPA agreement entered 5 years ago with M1W. The District is now taking over the construction and operations and management of the project. Capital funding is available for this project and will allow the District to begin savings on power purchase costs. The authorization of this agreement will benefit both the rate payers of the District and M1W. Paul Sciuto, General Manager of Monterey One Water, was present to answer any questions.

*A motion was made by Director Albert seconded by Director Askew, the Board unanimously approved to Authorize the General Manager to Execute a New Power Purchase Agreement (PPA) with Monterey One Water (M1W) for the District's Generation and Transmission of Renewable Energy to the Advanced Water Purification Facility (Subject to Final Review by Legal Counsel).*

*Motion Passed*

#### STAFF REPORTS

- 9) **Review Finance, Operating, and Recycling Reports**

Garth Gregson, Finance Manager reviewed the financials from the month of March.

- 10) **Report on Update on Technical Advisory Committee and SB1383**

Zoe Shoats, Director of Communications provided an update on the Technical Advisory Committee and SB1383.

#### GENERAL MANAGER COMMUNICATIONS

David Ramirez, Senior Engineer provided an update on treated wood waste and the requirements for disposal. District customers with treated wood waste will be charged the regular tipping fee, plus a flat \$50 fee. If customers do not declare treated wood at the time of disposal the entire load will be charged at problem waste rate of \$90 a ton plus \$50 flat fee. More information is available on the District website at [www.mrwmd.org](http://www.mrwmd.org).


#### BOARD COMMUNICATIONS

There being no further business to come before the Board at this time, the April 23, 2021 Regular Meeting of the Monterey Regional Waste Management District Board of Directors was adjourned by Chair Campbell at 11:50 a.m.

**RECORDED BY:**

  
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Ida R. Gonzales  
Administrative Support Specialist/Acting Board Clerk

**AUTHENTICATED BY:**

  
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Timothy S. Flanagan  
General Manager/Secretary