

BOARD OF DIRECTORS

JASON CAMPBELL  
Chair

JERRY BLACKWELDER  
Vice Chair

LEO LASKA  
BRUCE DELGADO

CARRIE THEIS  
DAN ALBERT  
KIM SHIRLEY  
WENDY ROOT ASKEW  
LUKE COLETTI



# MONTEREY REGIONAL WASTE MANAGEMENT DISTRICT

*Home of the Last Chance Mercantile*

TIMOTHY S. FLANAGAN  
General Manager

GUY PETRABORG, P.E., G.E.  
Director of Engineering & Compliance

TIM BROWNELL  
Director of Operations

ZOË SHOATS  
Director of Communications

ROBERT WELLINGTON  
Legal Counsel

## MONTEREY REGIONAL WASTE MANAGEMENT DISTRICT REGULAR MEETING MINUTES

Friday, 9:00 a.m.  
August 20, 2021

MRWMD Bales Boardroom and Via Zoom  
14201 Del Monte Blvd., Monterey County, CA

**MEMBERS PRESENT:** Jason Campbell, (Chair) City of Seaside Councilmember  
Jerry Blackwelder, (Vice Chair) City of Sand City Vice Mayor  
Leo Laska, Pebble Beach Community Services District Director  
Bruce Delgado, City of Marina Mayor  
Carrie Theis, City of Carmel-by-the-Sea Councilmember  
Dan Albert, City of Monterey Councilmember  
Kim Shirley, City of Del Rey Oaks Councilmember  
Wendy Root Askew, (Unincorporated) Monterey County Board of Supervisors Chair  
(District 4)

**MEMBERS ABSENT:** Luke Coletti, City of Pacific Grove Councilmember

**STAFF PRESENT:** Tim Flanagan, General Manager  
Rob Wellington, Legal Counsel  
Guy Petrabor, Director of Engineering & Compliance  
Tim Brownell, Director of Operations  
Zoe Shoats, Director of Communications  
Berta Torres, Human Resources Manager  
David Ramirez, Senior Engineer  
Garth Gregson, Accounting Manager  
Giselle Koktaph, Assistant Accounting Manager  
Gilbert Najero, Power Systems Supervisor  
Ida Gonzales, Executive Assistant /Board Clerk  
Rosemary Perez, Accounting Technician  
Erica Espinoza, Accounting Assistant  
Elaine Mendoza, Accounting Technician  
Jessica Dakis, Human Resources Coordinator  
Vicky Cabrera, Human Resources Assistant  
Kimberle Herring, Consultant

**OTHERS PRESENT:** Mike Niccum, Pebble Beach Community Services District  
Cesar Zuniga, Salinas Valley Solid Waste Authority  
Ted Terrasas, City of Monterey  
Erin Harwayne, Denise Duffy and Associates  
Liz Hall, Waste Management Inc.  
Kristen Skromme, Waste Management Inc.  
Eric Mora, County of Monterey  
Gary Bales, Board Member Emeritus

**OUTDOOR BREAKFAST IN HONOR OF GARY BALES FROM 8:00 AM – 8:55 AM**

**ROLL CALL AND ESTABLISHMENT OF QUORUM**

Notice duly given and presence of a quorum established, the August 20, 2021 Regular Meeting of the Monterey Regional Waste Management District Board of Directors was called to order by Chair Campbell at 9:09 a.m.

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMUNICATIONS**

There were no public communications.

**CONSENT AGENDA**

*Following a motion by Director Askew, seconded by Director Delgado, the Board unanimously approved the Consent Agenda*

- 1) **Approve Minutes of July 23, 2021 Regular Board Meeting.**
- 2) **Approve Report of Disbursements, and Board and Employee Reimbursements for July 2021.**
- 3) **Receive Report on August 4, 2021 Finance Committee Meeting.**
- 4) **Receive Report on August 4, 2021 Personnel Committee Meeting.**
- 5) **Approve Resolution (2021-10) of Appreciation for Retiring Director Gary Bales**
- 6) **Authorize the General Manager to Execute a Contract with R & S Erection of Monterey Bay, Inc. of Castroville, CA for New Front Entrance Gates and Motorized Operators in the Amount of \$42,500.**
- 7) **Authorize the General Manager to Execute a contract with California Premier Restoration of Monterey, CA for Materials Recovery Facility (MRF) and Franchise Truck Yard Exterior Power Washing in the Amount of \$78,520.**
- 8) **Authorize the General Manager to Execute a Contract with Western States Fire Protection Company of Roseville, CA for Materials Recovery Facility (MRF) Fire Sprinkler System Piping Protection System in the amount of \$42,280.**
- 9) **Authorize the General Manager to Execute MBARD's July 29, 2021 Suspension, Tolling, and Settlement Agreement (Agreement) and Pay a Fine in the Amount of \$29,352.**

**RECOGNITION/PRESENTATIONS**

**10) Presentation of Resolution (2021-10) for Retiring Director Gary Bales**

General Manager and the Board recognized Director Bales for his contributions to the District. Chair Campbell thanked Director Bales for his kindness and leadership over the years.

Director Bales thanked the Board for his resolution and stated he will always remember his experience on the Board.



**OTHER ITEMS FOR BOARD CONSIDERATION, DISCUSSION AND ACTION**

**11) Report on Recruitments for General Manager and Director of Finance & Administration; Request for Special Meeting.**

Berta Torres, Human Resources Manager provided a report on the General Manager and Director of Finance & Administration recruitments. Ms. Torres explained the need to schedule a Special Board meeting for the General Manager interviews. The addition of the interviews to the September 17<sup>th</sup> Board meeting agenda, will not allow enough time to complete the interviews on the same day. The Board reviewed their availability and decided to hold the Special Board meeting on October 6, 2021.

Following Board discussion, the recruitment process for the Director of Finance and Administration position will begin as soon as possible, to allow the current and new General Manager to participate in the selection process.

**STAFF REPORTS**

**12) Report on Organizational Structure Review**

General Manager reviewed the enclosed memo regarding the current Organizational Structure. Board discussion followed regarding the differences between the previous organizational structures and the continuation of the current organizational structure. Following discussion the Board decided to continue with the current structure.

**13) Review Finance, Operating, and Recycling Reports**

Garth Gregson, Finance Manager presented the Financial Review for the month of August.

**14) Report on Technical Advisory Committee and SB1383**

Zoe Shoats, Director of Communications presented on the MRWMD SB 1383 Residential Food Scrap Acceptance List included in the Board packet. The review included the acceptance of unpackaged food scraps and items not accepted such as food packaging, compostable plastics, plastic bags etc. Additional public education and outreach will begin in January 2022.

**OTHER CORRESPONDENCE**

**GENERAL MANAGER COMMUNICATIONS**

General Manager informed the Board of the new requirement for all employees to be vaccinated against COVID- 19. Employees must be vaccinated by October 15<sup>th</sup> unless they have a religious or medical exemption. Staff will also be reviewing the mask requirement for employees.

**BOARD COMMUNICATIONS**

**15) Appoint Ad-hoc Rebranding Committee**

The Board appointed Director Theis and Director Shirley to serve on the Ad-hoc rebranding Committee.

*Following a motion by Director Delgado, seconded by Director Albert, the Board unanimously approved to Appoint Director Theis and Director Shirley to serve on the Re-branding Committee.*

**CLOSED SESSION**

The Board met in closed session at 10:39 a.m. on the following matters:

1. Conference with Property Negotiators  
Property: Landfill Site Space/Capacity  
District Negotiators: Tim Flanagan, Timothy Brownell, Guy Petraborg, Garth Gregson and Zoe Shoats  
Negotiating Parties: Green Waste Recovery, San Jose CA
2. Conference with Legal Counsel--Anticipated Litigation  
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of section 54956.9: Two cases

**RETURN TO OPEN SESSION WITH ANY REQUIRED ANNOUNCEMENTS FROM CLOSED SESSION**

The Board came back into open session at 11:10 a.m. Legal counsel announced that in closed session the Board received information as to each of the closed session items and discussion had been held; no reportable action was taken.

**ADJOURNMENT**

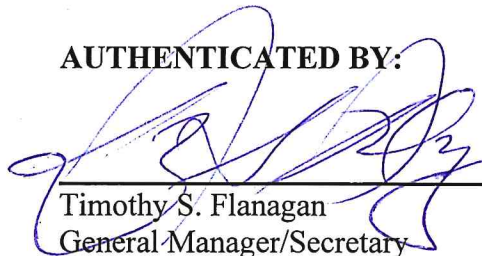
There being no further business to come before the Board at this time, the August 20, 2021 Regular Meeting of the Monterey Regional Waste Management District Board of Directors was adjourned by Chair Campbell at 11:11 a.m.

**RECORDED BY:**



Ida Gonzales  
Executive Assistant/ Board Clerk

**AUTHENTICATED BY:**



Timothy S. Flanagan  
General Manager/Secretary