



# Memorandum

## MONTEREY REGIONAL WASTE MANAGEMENT DISTRICT

**DATE:** JANUARY 14, 2022  
**TO:** Board of Directors  
**FROM:** General Manager  
**SUBJECT:** Agenda Information for the January 21, 2022 Board Meeting

**NOTICE:** A meeting of the Monterey Regional Waste Management Authority will be held at 9:00 a.m. prior to the Monterey Regional Waste Management District meeting.

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### MONTEREY REGIONAL WASTE MANAGEMENT AUTHORITY

#### CALL TO ORDER AT 9:00 A.M.

#### ROLL CALL AND ESTABLISHMENT OF QUORUM

#### PLEDGE OF ALLEGIANCE

#### PUBLIC COMMUNICATIONS

Anyone wishing to address the Board on matters *not* appearing on the *Authority* Agenda may do so now. *Please limit comments to a maximum of three (3) minutes.* The public may comment on any other matter listed on the agenda at the time the matter is being considered by the Board.

#### ELECTION OF OFFICERS

Traditionally, the same officers that are elected for the District have served for the Authority.

#### WELCOME NEW GENERAL MANAGER FELIPE MELCHOR

#### CONSENT AGENDA

1) Approve Minutes of October 22, 2021

#### BOARD COMMUNICATIONS

#### ADJOURNMENT

NEXT MEETING DATE: July 22, 2022 at 9 a.m.

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**MONTEREY REGIONAL WASTE MANAGEMENT DISTRICT**

**CALL TO ORDER AT 9:05 A.M.**

**PUBLIC COMMUNICATIONS**

Anyone wishing to address the Board on matters *not* appearing on the *Authority* Agenda may do so now. *Please limit comments to a maximum of three (3) minutes.* The public may comment on any other matter listed on the agenda at the time the matter is being considered by the Board.

**ROLL CALL AND ESTABLISHMENT OF QUORUM**

**GENERAL MANAGER COMMENTS**

**WELCOME NEW COMMUNICATIONS & PUBLIC EDUCATION MANAGER, KRISTIN O'HARA**

**WELCOME NEW DIRECTOR OF FINANCE AND ADMINISTRATION HELEN RODRIGUEZ**

**CONSENT AGENDA**

These matters include routine financial and administrative actions, which are usually approved by a single majority vote. Individual items may be removed from Consent for discussion and action.

- 1) **Approve Resolution No. 2022-01, regarding the Ralph M. Brown Act (California Government Code §§54950- 54963, hereinafter the "Brown Act") and Assembly Bill 361, making certain findings, and authorizing the District to implement remote teleconferenced public meetings of the Board and the District's standing committees (i.e., Finance and Personnel) for the period January 21, 2022 through February 20, 2022.**
- 2) **Approve Minutes of December 17, 2021 Regular Board Meeting.**
- 3) **Approve Report of Disbursements, and Board and Employee Reimbursements for December 2021.**
- 4) **Receive Report on January 12, 2022 Finance Committee Meeting**
- 5) **Approve General Manager Pay Schedule**
- 6) **Approve the Purchase of H2S Media from Unison Solutions, Inc. of Dubuque, Iowa in the Amount Not-to-Exceed \$130,000.**
- 7) **Approve Resolution (2022-02) of Appreciation for Kacey Christie, Safety Manager**
- 8) **Approve Resolution (2022-03) of Appreciation for Marino Dominguez, Sorter II**
- 9) **Approve Resolution (2022-04) of Appreciation for Armando Escareno, Sorter I**
- 10) **Approve Resolution (2022-05) of Appreciation for Tim Flanagan, General Manager**

***Recommendation: Approve Consent Agenda***

**RECOGNITION/PRESENTATIONS**

- 11) Presentation of Resolution of Appreciation for Retired employee Kacey Christie, Safety Manager
- 12) Presentation of Resolution of Appreciation for Retiring employee Marino Dominguez, Sorter II
- 13) Presentation of Resolution of Appreciation for Retiring employee Armando Escareno, Sorter I
- 14) Presentation of Resolution of Appreciation for Tim Flanagan, General Manager
- 15) Presentation by Veterans Transition Center/Last Chance Mercantile

**OTHER ITEMS FOR BOARD CONSIDERATION, DISCUSSION AND ACTION**

- 16) MRWMD-M1W AdHoc Committee Meetings Report and Update on the Monterey Microgrid and Organics-To-Energy Feasibility Studies – 1) Approve \$175,000 of Funding in Current FY2021-22 from contingency and 2) Approve \$200,000 of Funding for FY2022-23 Preliminary Budget.

Please refer to the enclosed memo from Guy Petraborg, Director of Engineering.

*Recommendation: 1) Approve \$175,000 of Funding in Current FY2021-22 from contingency and 2) Approve \$200,000 of Funding for FY2022-23 Preliminary Budget*

- 17) MRWMD-M1W Advanced Water Purification Facility (AWPF) Medium Voltage Project Bid Results – 1) Approve a Revised Project Budget of \$3,890,000; 2) Approve an Additional \$700,000 for Project Funding in Current FY2021-22; and 3) Award a Construction Contract to Anderson Pacific Engineering and Construction, Inc. of Santa Clara, CA in the Amount of \$2,876,400.

Please refer to the enclosed memo from Guy Petraborg, Director of Engineering. Kennedy Jenks will provide a presentation at the meeting. Three construction bids were received at the December 7, 2021 public bid opening for the MRWMD electrical connection to the M1W Advance Water Purification Facility (AWPF). Staff requests guidance from the Finance Committee on their preference for the direction they wish staff to take on the project given the implications of the bid results on the current capital budget and project funding approvals. At the January 12<sup>th</sup> meeting the Finance recommended that the Board support approval.

*Recommendation: 1) Approve a Revised Project Budget of \$3,890,000; 2) Approve an Additional \$700,000 for Project Funding in Current FY2021-22; and 3) Award a Construction Contract to Anderson Pacific Engineering and Construction, Inc. of Santa Clara, CA in the Amount of \$2,876,400.*

- 18) 1) Adopt Resolution 2022-06 Authorizing the Purchase of one new Peterbilt Heavy-Duty CNG Water Truck, two new Peterbilt Heavy-Duty CNG Hook Lift (Roll-Off) Trucks, and two New Peterbilt 3 Axle CNG Tractor (Semi) Trucks using the preferential competitive pricing offered through Sourcewell (formally known as National Joint Powers Alliance, NJPA); 2) Accept the three proposals (attached) by Coast Counties Peterbilt of Salinas, CA, dated November 12, 2021 and November 30, 2021, to provide a Peterbilt Heavy-Duty CNG Water Truck for the total price of \$354,779.86; two Peterbilt Heavy-Duty CNG Hook Lift (Roll-Off) Trucks for the total price of \$702,433.68; and two new Peterbilt 3 Axle CNG Tractor (Semi) Trucks for the total price of \$458,687.42. Purchase total for all five trucks to be \$1,515,900.96 including sales tax, freight.

Please refer to the enclosed staff report from Tim Brownell, Director of Operations on the purchase of a new vehicles for the MRF operations. The new vehicles will be CNG powered and will comply with our policy commitment. There will be five vehicles; two Tractor Trailers, one water truck, and two Roll-Off trucks. The two existing tractor trailers are approximately 12 years old and the water truck is completely worn out. The shop will require building modifications to meet state and local air standards, and to have the ability to work on the CNG trucks. Staff will bring a plan for the shop modifications as part of the next fiscal year budget. At the January 12<sup>th</sup> meeting the Finance Committee recommended that the Board support approval of the CNG Vehicle Purchases.

*Recommendation: 1) Adopt Resolution 2022-06 Authorizing the Purchase of one new Peterbilt Heavy-Duty CNG Water Truck, two new Peterbilt Heavy-Duty CNG Hook Lift (Roll-Off) Trucks, and two New Peterbilt 3 Axle CNG Tractor (Semi) Trucks using the preferential competitive pricing offered through Sourcewell (formally known as National Joint Powers Alliance, NJPA); 2) Accept the three proposals (attached) by Coast Counties Peterbilt of Salinas, CA, dated November 12, 2021 and November 30, 2021, to provide a Peterbilt Heavy-Duty CNG Water Truck for the total price of \$354,779.86; two Peterbilt Heavy-Duty CNG Hook Lift (Roll-Off) Trucks for the total price of \$702,433.68; and two new Peterbilt 3 Axle CNG Tractor (Semi) Trucks for the total price of \$458,687.42. Purchase total for all five trucks to be \$1,515,900.96 including sales tax, freight.*

## STAFF REPORTS

### 19) Review Finance, Operating, and Recycling Reports

Garth Gregson, Finance Manager will provide a verbal report at the meeting.

### 20) Report on Technical Advisory Committee (TAC) and SB 1383 December 15, 2021 Meeting.

Please refer to the enclosed memo from Zoe Shoats, Director of Communications.

## OTHER CORRESPONDENCE

## GENERAL MANAGER COMMUNICATIONS

**Strategic Planning Session** –The Strategic Planning Session will be scheduled in the coming months.

**Rebranding Update** -The next rebranding committee meeting will tentatively be scheduled the for the last week of January.

**MRF Pavement Project** –An emergency corrective paving of a severely worn pavement section in the MRF C&D tip area was completed on January 5<sup>th</sup>. Staff incorporated the emergency paving work into an already scheduled pavement maintenance of a portion of the “racetrack” (aka MRF perimeter road) on the ‘inbound’ approach to the landfill entrance. Boyd’s Asphalt Services of Salinas, CA performed the paving work in both areas. The additional expense for the emergency paving of the damaged MRF C&D tip area was approximately \$13,000 and, due to coordinating the two areas for paving together, the total cost of paving both areas was within the original authorization of \$75,000. These paving expenses will be included in the January expense report next month.

**Odor Study Update** –The District recently documented several odor reports from staff and as received from the Air District. As is the standard of practice, these incidents are recorded. The staff has continued tracking all incidents and has developed a new internal process to electronically submit reports by staff. They are taking observations of daily operations that could help determine factors that might contribute to the odor complaint. We are also taking the lead and contacting M1W to also verify the complaint. The new report form touches on the factors of the observations. They will also verify in their daily operations of any changes that can contribute to the odor. We have also investigated the locations of the complaints to see if the incident persists.

**Bid Results M1W Connection** – On December 7<sup>th</sup> the District held a public bid opening for the construction of the District’s Medium Voltage System Electrical Connection to M1W’s new AWPf project. Three (3) bids were received. The contractors that submitted bids were Anderson Pacific Engineering Construction, Inc.; PB Electric, Inc.; and Blocka Construction, Inc. The Base Bid amounts were \$2,876,400; \$3,179,874; and \$4,235,000 respectively. Staff will prepare a report for the January 2022 Board meeting to present more detail on the construction bids received and the project budget implications. The Finance Committee, at their meeting of January 12, 2022, directed staff to bring the project forward to the Board for their review and approval of a revised project budget and award of the low qualified bid submitted by Anderson Pacific Engineering and Construction, Inc. of Santa Clara, CA.

**AdHoc committee MRWMD-M1W** – Respective staffs of M1W and the District have been meeting on the process to evaluate and develop a “micro-grid” encompassing the two agencies. Our current approach, (to be more fully developed in a subsequent staff report), is to hire a short-term engineering consultant immediately with experience in large scale project management, cost estimation, governance and organics to energy. Staff has developed an 18-month plan of activities and estimates that a total expenditure of about \$375,000 (half of which would be the Districts’ cost) will be required to bring forward a feasibility study that would cover a governance approach that would be viable and a preliminary project and cost schedule for completion of the micro grid cost and interconnection to PG&E. The AdHoc Committee unanimously directed staff to bring the 18-month plan and its funding request forward to each agency’s Board of Directors for their review and consideration for approval.

**SB 1383 Update** - In accordance with the law, California’s Short-Lived Climate Pollutant Reduction Strategy law was implemented by District jurisdictions on January 1. The law aims at reducing methane generation from the disposal of organics in the landfill and diverts that material to be used as a beneficial resource— compost. Residential customers are now encouraged to place food scraps in their green carts along with their yard trimmings. Commercial customers who are not already diverting food scraps as a part of the existing Organics to Energy program will also be encouraged to participate.

The District has supplied judications and haulers with public education materials for residential customers so that program information is consistent. In addition, the District is hosting more detailed information on our website, including an informative FAQ with tips and tricks. Thus far the program has received a good amount of media attention in TV, print and on social media. Stories have appeared in the following media outlets: KSBW, KION, Monterey County Herald, Monterey County Weekly, Carmel Pine Cone, and Edible Monterey Bay. Direct mail and paid media campaigns are also being developed to further outreach efforts and capitalize on the existing buzz generated by the new law.

According to our commercial composter, Keith Day Company, the inclusion of food scraps in the stream has been minimal, but that is to be expected as the program is in its first weeks.

According to consultant, Rob Hilton from HF&H, who oversees many jurisdictions compliance with the law, Monterey County jurisdictions are ahead of the curve in implementing SB 1383 with our existing infrastructure and coordination in program development and education across the County. There are many programs across the State that have yet to implement SB 1383 or have less regional coordination, which is leading to customer confusion.

Recently, CalRecycle announced grant funding available for jurisdictions and special districts who provide solid waste collection services. The District has offered to submit a single grant application on behalf of jurisdictions who choose, and with direction as to project specifics.

As this law is multi-faceted, other aspects of the law are still in the development stage.

## **BOARD COMMUNICATIONS**

21) Committee Appointments

## **ADJOURNMENT**

**NEXT MEETING DATE:** February 18, 2022 at 9 a.m.

Respectfully submitted,



Felipe Melchor