

MINUTES



DRAFT

Regular Meeting of the Board of Directors

September 23, 2022, 9:00 a.m.

Board Members Present :

Chair: Jason Campbell, City of Seaside
Vice Chair: Jerry Blackwelder, City of Sand City
Directors: Leo Laska, Pebble Beach Community Services District
Bruce Delgado, City of Marina
Carrie Theis, City of Carmel-by-the-Sea
Dan Albert, City of Monterey
Kim Shirley, City of Del Rey Oaks
Wendy Root Askew, County of Monterey
Bill Peake, City of Pacific Grove

Absent: None

Staff Members Present: Felipe Melchor, General Manager
Rob Wellington, Legal Counsel
Guy Petraborg, Director of Engineering & Compliance
Zoe Shoats, Director of Communications
Helen Rodriguez, Director of Finance & Administration
Berta Torres, Human Resources Manager
David Ramirez, Senior Engineer
Garth Gregson, Accounting Manager
Kristin O'Hara, Communications and Public Education Manager
Ida Gonzales, Executive Assistant/ Board Clerk
Rosemary Perez, Accounting Technician
Erica Espinoza, Accounting Assistant
Ana Quiroz, Administrative Support Specialist II
Fatima Ochoa, Human Resources Assistant

Call to Order at 9:00 a.m.

Roll Call & Establishment of Quorum

Pledge of Allegiance

Notice duly given and presence of a quorum established, the September 23, 2022 Regular Meeting of the Monterey Regional Waste Management District dba ReGen Monterey Board of Directors was called to order by Vice Chair Blackwelder at 9:00 a.m.

Public Communications

Anyone wishing to address the Board on matters not appearing on the agenda may do so now. Please limit comments to a maximum of three (3) minutes. The public may comment on any other

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Let's not waste this.



matter listed on the agenda at the time the matter is being considered by the Board. For information about submitting public comments in writing in advance of the meeting, please see the Meeting Information section of this agenda.

No public comments

Consent

These matters include routine financial and administrative actions, which are usually approved by a single majority vote. Individual items may be removed from consent for discussion and action.

It was moved by Director Theis, seconded by Director Laska To: Approve the consent agenda items 1-4 and 7, 9, 10 and 11.

The Motion was passed by the following vote:

<i>Director Albert – Yes</i>	<i>Director Laska – Yes</i>	<i>Director Theis – Yes</i>
<i>Director Askew – Yes</i>	<i>Director Peake – Yes</i>	<i>Vice Chair Blackwelder – Yes</i>
<i>Director Delgado – Yes</i>	<i>Director Shirley – Yes</i>	<i>Chair Campbell – Yes</i>

- 1. Approve Resolution No. 2022-20, Regarding the Ralph M. Brown Act (California Government Code §§54950- 54963, hereinafter the “Brown Act”) and Assembly Bill 361, Making Certain Findings, Re-Ratifying the Proclamation of a State of Emergency by Governor Newsom on March 4, 2020 and Re-authorizing Remote Teleconference Meetings of the District Board and its Standing Committees (i.e., Finance and Personnel) for the period September 23,2022 through October 22, 2022. Pursuant to Applicable Brown Act Provisions**
- 2. Approve Minutes of July 22, 2022, Regular Board Meeting.**
- 3. Approve Report of Disbursements, and Board and Employee Reimbursements for July and August 2022.**
- 4. Authorize the General Manager to Execute an Agreement with Pro Clean Janitorial Service Contract with Pro Clean Janitorial Facility Services of Watsonville, Ca for the District facilities Janitorial Services in the Amount of \$13,920 per month.**
- 7. Authorize the General Manager to Execute a Contract with Western States Fire Protection Company of Roseville, CA for Materials Recovery Facility (MRF) Fire Sprinkler System Piping Replacement in the amount of \$88,770.**
- 9. Receive Project Update Report for Landfill Module 7 Mass Excavation Phase 2.**
- 10. Authorize the General Manager to Execute a Contract with Salinas Steel Builders of Salinas, CA for “Z-Wall” Railing Replacement in the Amount of \$40,452.**
- 11. Authorize the General Manager to Execute an Emergency Contract with Collins Electric of Stockton, CA to Underground the Overhead Utilities Servicing the Scalehouse for the Time and Materials Not to Exceed the Amount of \$90,170.**



5. Approve the Finance Committee Purpose, Responsibilities and Bylaws.

6. Approve the Personnel Committee Purpose, Responsibilities and Bylaws.

Agenda Items 5 & 6 were pulled from the consent agenda by Director Peake.
Board Discussion was held on the draft committee Bylaws.

It was moved by Director Delgado, seconded by Director Laska To: Approve the Finance Committee Purpose, Responsibilities and Bylaws and Approve the Personnel Committee Purpose, Responsibilities and Bylaws.

No Public Comments

The Motion was passed by the following vote:

<i>Director Albert – Yes</i>	<i>Director Laska – Yes</i>	<i>Director Theis – Yes</i>
<i>Director Askew – Yes</i>	<i>Director Peake – Yes</i>	<i>Vice Chair Blackwelder – Yes</i>
<i>Director Delgado – Yes</i>	<i>Director Shirley – Yes</i>	<i>Chair Campbell – Yes</i>

8. Authorize Staff to Prepare a Request for Bids (RFB) and Solicit Construction Bids from Qualified Contractors for the Charles Benson Road Improvements.

Director Shirley pulled item #8 from the Consent agenda. Staff provided additional information regarding the Charlie Benson Road.

It was moved by Director Albert, seconded by Director Shirley To: Authorize Staff to Prepare a Request for Bids (RFB) and Solicit Construction Bids from Qualified Contractors for the Charles Benson Road Improvements.

No Public Comments

The Motion was passed by the following vote:

<i>Director Albert – Yes</i>	<i>Director Laska – Yes</i>	<i>Director Theis – Yes</i>
<i>Director Askew – Yes</i>	<i>Director Peake – Yes</i>	<i>Vice Chair Blackwelder – Yes</i>
<i>Director Delgado – Yes</i>	<i>Director Shirley – Yes</i>	<i>Chair Campbell – Yes</i>

Recognition/Presentations

There were no presentations.

Discussion/Action

12. Approve the revised District Purchasing Policy to increase the General Managers purchasing limit to \$75,000.

It was moved by Director seconded Askew by Director Laska To: Approve the revised District Purchasing Policy to increase the General Managers purchasing limit to \$75,000.

No Public Comments

Motion was passed by the following vote:

<i>Director Albert – Yes</i>	<i>Director Laska – Yes</i>	<i>Director Theis – Yes</i>
<i>Director Askew – Yes</i>	<i>Director Peake – Yes</i>	<i>Vice Chair Blackwelder – Yes</i>
<i>Director Delgado – Yes</i>	<i>Director Shirley – Yes</i>	<i>Chair Campbell – Yes</i>



13. Authorize the General Manager to Execute an Agreement with Frew and Associates of Monterey, CA for Leadership Development in an Amount Not to Exceed \$50,000.

It was moved by Director Albert seconded by Director Shirley To: Authorize the General Manager to Execute an Agreement with Frew and Associates of Monterey, CA for Leadership Development in an Amount Not to Exceed \$50,000.

No Public Comments

Motion was passed by the following vote:

<i>Director Albert – Yes</i>	<i>Director Laska – Yes</i>	<i>Director Theis – Yes</i>
<i>Director Askew – Yes</i>	<i>Director Peake – Yes</i>	<i>Vice Chair Blackwelder – Yes</i>
<i>Director Delgado – Yes</i>	<i>Director Shirley – Yes</i>	<i>Chair Campbell – Yes</i>

14. Authorize the General Manager to Execute the Interagency Cooperation Agreement Regarding the Monterey Microgrid and Renewable Energy Projects Agreement Between Monterey Regional Waste Management dba ReGen Monterey and Monterey One Water.

It was moved by Chair Campbell seconded by Director Albert To: Authorize the General Manager to Execute the Interagency Cooperation Agreement Regarding the Monterey Microgrid and Renewable Energy Projects Agreement Between Monterey Regional Waste Management dba ReGen Monterey and Monterey One Water.

No Public Comments

Motion was passed by the following vote:

<i>Director Albert – Yes</i>	<i>Director Laska -- Yes</i>	<i>Director Theis – Yes</i>
<i>Director Askew – Absent</i>	<i>Director Peake – Yes</i>	<i>Vice Chair Blackwelder – Yes</i>
<i>Director Delgado – Yes</i>	<i>Director Shirley – Yes</i>	<i>Chair Campbell – Yes</i>

Staff Reports

15. Review Finance, Operating, and Recycling Reports

Garth Gregson, Finance Manager presented the Financial Review.

16. Report on Technical Advisory Committee (TAC) and SB 1383 – June 8, 2022 Meeting.

Zoe Shoats, Director of Communications provided a report on the June 8 TAC meeting.

Other Correspondence

17. Letter form Pajaro Valley Loaves & Fishes dated August 10, 2022 and Card from Meals on Wheels dated August 3, 2022.

General Manager Communications

Board Communications

Closed Session

As permitted by Government Code Section 54956 et seq., the Board may adjourn to a closed session to consider specific matters dealing with litigation, certain personnel matters, real property negotiations or to confer with the ReGen Monterey's Meyers-Milias-Brown Act representative.

1. Conference with Labor Negotiators
District Negotiators: Felipe Melchor, Helen Rodriguez and Berta Torres



Employee Organizations: Operating Engineers

2. Public Employee Performance Evaluation: General Manager

Return to Open Session with Any Required Announcements from Closed Session

The Board came back into open session 10:50 a.m. and Legal counsel announced that in closed session the Board received information as to each of the closed session items and discussion had been held; no reportable action was taken.

ADJOURNMENT

There being no further business to come before the Board at this time, the September 23, 2022. Regular Meeting of the Monterey Regional Waste Management District Board of Directors was adjourned by Vice Chair Blackwelder at 10:51 a.m.

RECORDED BY:

Ida Gonzales
Executive Assistant/ Board Clerk

AUTHENTICATED BY:

Felipe Melchor
General Manager/Secretary