



Monterey Regional Waste Management District REQUEST FOR WASTE DIVERSION CONTAINERS FOR COMMUNITY EVENTS

Send the completed request form at least 4 weeks in advance to:
Monterey Regional Waste Management District by Fax: (831)384-3567
Email: kherring@mrwmd.org or by mail to P.O. Box 1670 Marina, CA 93933-1670

Request for Recycling Support- Thank you for planning to recycle at your community event! The amount of waste generated from an event can be greatly reduced with some thoughtful planning around: types of food & beverage service offered, vendor guidelines, and an effective waste/ recycling collection system, for both your attendees and vendors. A comprehensive Special Event Recycling Guide is available at <http://ecomarct.org/PDF/SpecialEventGuide.pdf>

Eligible Organizations

Public agencies, schools, service groups, nonprofits and charitable organizations (and/ or entities holding a fundraising event for these organizations) located within the MRWMD service area are eligible to request special event recycling containers. The MRWMD Service area includes: All coastal communities in Monterey County from Moss Landing to Big Sur, venues in Carmel Valley, and along the Hwy. 68 corridor.

Recycling Containers Available



32 Gallon Blue Plastic Barrels
Has lid with hole for beverage containers. This barrel is good for indoor and outdoor use.



Clear Stream:
Foldable Wire Structure, Holds a 55 gallon clear plastic bag for collection. Removable plastic lid has 3 openings for containers. Good for indoor & outdoor events.



Folding Plastic Boxes:
Color Coded and Labeled for Recycling/ Compost & Trash. Can be used outside, but need weights.

To Request Recycling Containers

To request containers for your event, please fill out the request form that follows and return it to the Monterey Regional Waste Management District office. Prior to your event we will contact you to arrange an appointment to pick-up the containers at the MRWMD facilities. Plans should be made to return the containers within two business days following event. The containers should be returned clean with the same number of pieces returned as given. (There will be a replacement fee charged for any missing or damaged pieces.)

**Monterey Regional Waste Management District
14201 Del Monte Blvd., Marina, CA 93906
Office and Facility Hours: M-F, 8-5 & Sat. 8-4:30**



Monterey Regional Waste Management District
REQUEST FORM FOR WASTE DIVERSION INFRASTRUCTURE FOR COMMUNITY/SPECIAL EVENTS

Event: _____ Event Date(s) _____
 Event Start Time: _____ a.m./p.m. Event Finish Time: _____ a.m./p.m.
 Event Location/ Venue: _____ Event will be held indoors _____ /outdoors _____ /both _____
 Estimated Number of Participants per day _____ Total # of Participants expected _____

Organization hosting event:

Contact Person (and title) for Event:
 Phone: _____ Fax# _____ Email: _____

Name of Person requesting containers and responsible for event waste diversion if not the same:
 Phone: _____ Fax# _____ Email: _____

Briefly Describe the nature of the event (e.g. craft fair, sporting event, concert, etc.)

REQUESTED RECYCLING & COMPOST COLLECTION CONTAINERS	
Container Type	Quantity
32 gal. Blue Barrel Recycle Containers w/ lids*:	
32 gal. Green Food Scrap Collection Containers w/lids**	
Clear Stream Recycling Containers*:	
Folding Corrugated Plastic Containers	
<input type="checkbox"/> Recycling*	
<input type="checkbox"/> Compost**	
<input type="checkbox"/> Trash (tall)	
<input type="checkbox"/> Trash (short)	
<input type="checkbox"/> Signage #: Waste _____ Recycling _____ Compost _____	Total Stands:
<input type="checkbox"/> Banners #: Recycling _____ Compost _____	

*Clear bags will be needed for each container for collection. (A 55 gallon size bag will fit each container.)
 Bags may be available through MRWMD otherwise they are available at local janitorial stores.
 ** If lining the food scrap collection containers: Certified Compostable bags will be needed.

- Will you plan to self- haul the recyclables you collect? _____
- CRV Beverage containers can be brought to the MRWMD Buy Back Center. Open M-Sat.
- Other recyclables can be brought to the community recycling station at MRWMD.
- Will you plan to self haul the compostables? _____
- Do you have a copy of the MRWMD Food Scrap Collection Guidelines?
- Have you contracted services from local hauler? (Waste Management _____/Monterey City Disposal _____)

For additional information contact MRWMD's Public Education Dept. and Recycling Program
 Kimberle Herring (kherring@mrwmd.org) at 831-384-5313
 For service questions contact your hauler- Waste Management at 831-384-5000 or
 Monterey City Disposal (for events held in the City of Monterey) at 831-372-7977

OFFICE USE- Confirmation Date _____ Pick-Up Date _____ Return Date _____ Deposit _____ Bags _____
 Recycling containers provided by funds from the California Department of Conservation.