



Memorandum

MONTEREY REGIONAL WASTE MANAGEMENT DISTRICT

DATE: June 9, 2017
 TO: Board of Directors
 FROM: Board Chair Delgado
 SUBJECT: Summary of Finance Committee Meeting of June 7, 2017

The Finance Committee met on June 7th at 9:00 a.m., at the District administrative offices. Committee members in attendance were Directors Laska and Bales. Committee Chair Allion was not able to attend. Staff members in attendance were Tim Flanagan, Peter Skinner, Guy Petraborg, Tim Brownell, and Becky Aguilar. Rob Wellington was also in attendance. The purpose of the meeting was to review the Draft Final Budget for FY 2017/18, Notification of Regional Waste Contracts Cancellation, Modules 1 & 2 Final Cover – North Slopes Remediation Design, Purchase of a Dozer, Capital Project Updates and receive General Manager Comments. Discussion is summarized below and followed the attached agenda.

1. **Draft Preliminary Budget for Fiscal Year 2017/18.** Staff presented the Draft Final Budget and highlighted the changes that were made to meet the District's Unrestricted Cash Reserves target, as guided by the Board at the May meeting. The Committee reviewed the information, followed by significant discussion, and expressed approval of the final budget as presented by staff.

It was moved and seconded to direct staff to present the Final Budget for Fiscal Year 2017/18, along with additional information for full Board approval at the June meeting.

2. **Notification of Regional Waste Contracts Cancellation.** District staff provided background information supporting the recommendation to send notifications for cancellation to Regional Waste Agreements with the following jurisdictions: County of Santa Cruz and the cities of Watsonville, Capitola, and Scotts Valley. The agreements were executed between seven and ten years ago. Several significant changes in California law have occurred since these agreements were adopted and today none of these jurisdictions meets state recycling and diversion standards. The Committee reviewed the information and discussed significant issues, ramifications and options.

It was moved and seconded to direct staff to provide background information and a draft letter of cancellation for Board approval at the June meeting that includes a statement of the District's desire to assist the jurisdictions in meeting state standards.

3. **Modules 1 & 2 Final Cover – North Slopes Remediation Design Services – Golder Associates, Inc.** Staff reviewed conditions on the north slopes of Modules 1 and 2 that have been subject to slides where the upper layer of the Final Cover Liner system has been unstable. The 'slip plane' has been exacerbated by wet soil conditions typically present during the winter rainy season. Staff has retained Golder Associates, Inc. to investigate the field conditions, perform stability analyses, and develop preliminary recommendations for design of remedial measures to mitigate the conditions associated with the slope instability. Staff is seeking Board approval of the Golder Associates, Inc. proposal (\$60,000) that will be required to develop the final design recommendations and construction documents. The Committee reviewed and discussed the information, including the possibility that State Grant Funds may be available and applicable to the mitigation measures. The Committee expressed support for proceeding with the contract and directed staff to present it to the full Board for approval.

4. **Purchase of Dozer**


Staff provided information on the purchasing process for the CAT D9 dozer that is one of the capital purchases identified in the 2017/18 Final Budget. The staff reviewed the fact that pre-built large dozers are not currently available from the manufacturer and that delivery times are estimated to be approximately 6 months from date of order. No payment is required until delivery. The Committee discussed that a purchase order prior to the commencement of the budget year would accelerate delivery and supported bringing this forward to the full board for approval.

5. **Capital Project Updates.** Staff updated the Committee on the progress of the MRF Improvement Project. The MRF processing equipment from BHS equipment has begun arriving at the site. Phase I work (building improvements) continues as planned, with the completion date having been adjusted to accommodate the presence of barn owls.

6. **General Manager Comments.** The District will hold its annual community Household Hazardous Waste (HHW) Event/E-waste collection event on June 24th, 2017 at Monterey Peninsula Community College. Staff sent a response to the SVR Long Term Facility Needs study. The GM is proposing to adjust salaries of unrepresented and at-will employees commensurate with comparable represented positions, as has been past practice. The upcoming SWANA Waste Con conference will be held in Baltimore in September in conjunction with the International Solid Waste Association World Congress. The District is currently not planning to conduct Board meetings in August and December of 2017.

7. **Next Meeting Date:** Wednesday, July 11, 2017 at 9:00 a.m.

Closed Session. As listed on the agenda, the Committee met in closed session. The Committee provided guidance to staff and no action was taken.



Bruce Delgado

Attachment

BOARD OF DIRECTORS
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CARRIE THEIS
Vice Chair
GARY BALES
LEO LASKA
LIBBY DOWNEY
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Director of Communications/Sustainability
PETER SKINNER
Director of Administration/Finance
TIM BROWNELL
Director of Operations
ROBERT WELLINGTON
Legal Counsel

MONTEREY REGIONAL WASTE MANAGEMENT DISTRICT

Home of the Last Chance Mercantile

REVISED

MONTEREY REGIONAL WASTE MANAGEMENT DISTRICT FINANCE COMMITTEE MEETING

Wednesday
June 7, 2017
9:00 a.m.

Board Room
MRWMD Offices
14201 Del Monte Blvd., Monterey County CA

Attending: Board Chair Delgado, Directors Bales, Laska, and Allion
Rob Wellington, Legal Counsel
Tim Flanagan, General Manager
Chuck Rees, Finance Manager
Guy Petraborg, Director of Engineering & Compliance/District Engineer
Jeff Lindenthal, Director of Communications & Sustainability
Peter Skinner, Director of Finance & Administration
Tim Brownell, Director of Operations

OPEN SESSION AGENDA

1. Final Budget for Fiscal Year 2017/18.
2. Notification of Regional Waste Contracts Cancellation
3. Modules 1 & 2 Final Cover – North Slopes Remediation Design Services – Golder Associates, Inc.
4. Purchase of Dozer for Landfill Operations.
5. Capital Project Updates.
 - Materials Recovery Facility (MRF) Improvements Project
6. General Manager Comments.
7. Next Meeting Date: Tuesday, July 11, 2017, 9:00 a.m.

CLOSED SESSION AGENDA

As permitted by the Brown Act (California Government Code Sections 54950 and following), the Committee may adjourn to closed session to consider the specific items listed below:

- 1) Conference with Legal Counsel--Anticipated Litigation
Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9:
(One Case)