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GENERAL MANAGER/
DISTRICT ENGINEER

TIMOTHY S. FLANAGAN
ASST. GENERAL MANAGER

RICHARD SHEDDEN, P.E.
SENIOR ENGINEER

ROBERT WELLINGTON
COUNSEL

MONTEREY REGIONAL WASTE MANAGEMENT DISTRICT

Home of the Last Chance Recyclables

MONTEREY REGIONAL WASTE MANAGEMENT DISTRICT REGULAR MEETING MINUTES

Friday, 9:30 a.m.
March 21, 2014

Boardroom
MRWMD Offices
14201 Del Monte Blvd., Marina CA

MEMBERS PRESENT: Dennis Allion (Chair), City of Del Rey Oaks Councilmember
Leo Laska (Vice Chair), Pebble Beach Community Services District Board President
Gary Bales, City of Pacific Grove
Sue McCloud, City of Carmel-by-the-Sea
David Pendergrass, City of Sand City Mayor
Bruce Delgado, City of Marina Mayor
Libby Downey, City of Monterey Councilmember
Ian Oglesby, City of Seaside Councilmember
Jane Parker, (Unincorporated) Monterey County Supervisor, District 4

MEMBERS ABSENT: None

STAFF PRESENT: William Merry, General Manager
Rob Wellington, Legal Counsel
Tim Flanagan, Assistant General Manager
Jeff Lindenthal, Deputy General Manager for Community Programs
Chuck Rees, Finance Manager
Daylene Alliman, Human Resources Manager
Jack Cook, Safety Manager
Clyde Walkup, Materials Recovery Facility Operations Manager
Richard Petitt, Site Manager
Rebecca Aguilar, Administrative Support Supervisor
Ida Gonzales, Administrative Support Specialist
Lynette Mooneyham, Accounting Assistant (OE3 Support Unit Representative)
Holly Yanez, Sales Clerk (OE3 Sales Clerk/Laborer Unit Representative)

OTHERS PRESENT: Ted Terrasas, City of Monterey
Teresa Rios, Monterey County Environmental Health Division
David Cariaga, Operating Engineers Local 3 (OE3) Business Representative
Joe Cadelago, Waste Management, Inc.

ROLL CALL AND ESTABLISHMENT OF QUORUM

With notice duly given and presence of a quorum established, the March 21, 2014 Regular Meeting of the Monterey Regional Waste Management District Board of Directors was called to order by Chair Allion at 9:30 a.m.

PUBLIC COMMUNICATIONS

There were no public comments.

CONSENT AGENDA

Following a motion by Director McCloud, and seconded by Director Delgado, the Board unanimously approved Consent Agenda Items 1-4.

- 1) Approve Minutes of January 17, 2014 Regular Board Meeting
- 2) Approve Report of Disbursements
- 3) Authorize General Manager to Travel to SWANA Symposium in Vancouver, Canada, to Make Presentation on District's Anaerobic Digester Operation
- 4) Deny Request to File a Late Claim Against the District by Attorney for York Risk Services (on behalf of Noe Bonilla and his employer, Monterey Regional Water Pollution Control Agency) and Refer to the Special District Risk Management Authority (SDRMA) for Further Action

Director Oglesby was seated at 9:35 a.m.

PRESENTATIONS**5) Presentation on Strategic Plan**

Assistant General Manager Tim Flanagan and Human Resources Manager Daylene Alliman provided the Board with a presentation on the development of the Strategic Plan. Consultant Catherine Hambley had assisted staff in the preparation and was unable to attend the meeting due to a prior commitment. The "Pillars of Sustainability" which focused on People (employees), Finance, Environment, Community, and Innovation, was explained, along with staff's plans to develop measurements of success, and identification of responsibilities and timelines for key projects over the next 12 months.

Board discussion followed regarding the vision and mission statement and suggested amendments to the mission statement were provided by the Board. The Board also discussed the District's strengths, weaknesses, opportunities, and threats. Staff was commended for moving the Plan forward and providing clarity with the presentation.

OTHER ITEMS FOR BOARD CONSIDERATION, DISCUSSION AND ACTION**6) Receive the Executive Summary on the 2014/15 Strategic Plan and Adopt "Pillars of Sustainability"**

Discussion on this item was held following the presentation under Item 5.

Following suggested amendments by the Board, the District's new Vision Statement would be "*Turning Waste Into REsources*" and its Mission Statement would be "*Turning Waste Into REsources in the Most Cost Effective and Environmentally Sound Manner to Benefit the Community*".

It was moved by Director McCloud, seconded by Director Oglesby, and Unanimously Carried To: Receive the Executive Summary on the 2014/15 Strategic Plan and Adopt "Pillars of Sustainability" as Amended.

7) Accept Report from Finance Committee Chair on Meeting of March 5, 2014

The Board reviewed a memorandum from Finance Committee Chair Allion. The meeting discussion included preparation of the 2014/15 Preliminary Budget, financing of capital improvements, landfill gas operations, and shared services among local public agencies.

Board discussion followed regarding the District's Technical Advisory Committee (TAC) and their involvement in the materials recovery facility improvements discussion as stated under the General Manager comments in the memorandum. The minutes from the meeting of the entire TAC, scheduled for April 23, will be distributed. The meetings of those TAC members involved with the franchise collection process are pre-negotiation meetings involving confidential matters, no minutes will be distributed from those meetings.

Director Oglesby asked about the TAC and its ability to provide recommendations or direction. Director Delgado stated that at the previous Board meeting, any comments made were specifically on behalf of the City of Marina.

It was moved by Director McCloud, seconded by Vice Chair Laska, and Unanimously Carried To: Accept Report from Finance Committee Chair on Meeting of March 5, 2014.

8) Adopt Resolution 2014-02 for Shared Services

The Board reviewed the Shared Services Resolution. General Manager stated that the Resolution supported development of opportunities to share services, promote economies of scale, and encourage regional solutions among local public agencies. He stated staffs of both agencies have held discussions, and operationally, the District and the Monterey Regional Water Pollution Control Agency (MRWPCA) have been sharing many services, such as vehicle maintenance, safety training, and laboratory services, and the MRWPCA Board will also be considering adoption of this Resolution. Shared services are anticipated to reduce expenses for each of the agencies and adoption of the Resolution will serve as a more formal reminder for staff to look for opportunities to share services.

Legal Counsel provided amendments to the Resolution that would allow other agencies to sign on to the Resolution.

It was moved by Director Delgado, seconded by Vice Chair Laska, and Unanimously Carried To: Adopt Resolution 2014-02 for Shared Services, as Amended.

STAFF REPORTS

9) Review Financial, Operating, and Recycling Report

The Board reviewed the February 2014 Financial Statements and Operating Reports.

10) Report on Public Education, Recycling and Litter

The Board reviewed a memorandum from Deputy General Manager for Community Programs reporting on upcoming Earth Day events on the Monterey Peninsula, and a summary of Students for Zero Waste Week.

Director McCloud requested staff provide a verbal report on the District's Litter Abatement Task Force (LATF) held on March 12th. Deputy General Manager for Community Programs stated that Kelly Sorenson from the Ventana Wildlife Society spoke at the meeting about the impact of "micro trash" on the condor population. As a result, litter cleanup is being held on the turnouts on Highway 1 during the nesting period of 6-8 months. Board discussion was held on the litter on the highways and CalTrans efforts.

At the LATF meeting, Save Our Shores provided an updated on state legislation that would ban plastic bags statewide. Director Parker stated the County is looking at adopting a local ordinance and has directed County staff to conduct the appropriate environmental review. It was also reported that Encore Recycling in Salinas is recycling agricultural plastic for reuse in plastic products, to include plastic bags.

Director McCloud reported on graffiti problems on Carmel beach that perhaps the LATF could assist in resolving.

11) Status Report on Community Choice Aggregation (CCA)

The Board reviewed a memorandum from Gine Johnson, Project Team Manager for Monterey Bay Community Choice Aggregation (CCA), which outlined the CCA's efforts over the last 18 months, listed CCA participants and supporters, and Project Goals for 2014. The CCA's next step toward assessing the viability for community owned power will be fundraising.

OTHER CORRESPONDENCE**12) Letter From Wellington Law Offices to U.S. Environmental Protection Agency RE: De Minimis Settlement Offer, Casmalia Disposal, Santa Barbara County, California**

The Board reviewed a letter from District Legal Counsel to the San Francisco Office of the US Environmental Protection Agency in response to their letter referring to small amounts of household hazardous waste, which were sent to the Casmelia Hazardous Waste Site for disposal from 1987 to 1989. The De Minimis Settlement Offer for the District's share is estimated to be less than \$1,000.

GENERAL MANAGER COMMUNICATIONS

General Manager reminded the Board of the upcoming Solid Waste Association of North America conferences, to be held in Monterey in March, and encouraged the Board to consider attending.

BOARD COMMUNICATIONS

Director Downey thanked General Manager for meeting with her and City staff to provide information on District projects.

CLOSED SESSION

The Board went into closed session at 11:17 a.m. regarding the following:

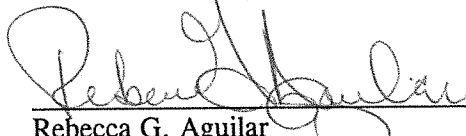
- 1) Property: Landfill Site Space/Capacity
District Negotiators: William Merry and Tim Flanagan
Negotiating Parties: Cities of Gilroy/Morgan Hill
Terms: All Terms and Conditions
- 2) Conference with Legal Counsel – Anticipated Litigation: Significant Exposure to Litigation Pursuant to Subdivision (9) of Section 54956: 1 Case.
- 3) Conference with Labor Negotiators:
District Negotiators: William Merry, Tim Flanagan, and Daylene Alliman
Employee Organizations: Operating Engineers and Management Employees

The Board came out of closed session at 11:45 a.m. and Legal Counsel announced that with regard to Items 1 and 2, information was provided to the Board by the property negotiators and Legal Counsel, respectively, and no action was taken. With regard to Item 3, information was received from the labor negotiators, matters were discussed, and general directions given by the Board; no action was taken.

ADJOURNMENT


There being no further business to come before the Board at this time, the March 21, 2014 Regular Meeting of the Monterey Regional Waste Management District Board of Directors was adjourned to April 18, 2014 by Chair Allion at 11:46 a.m.

RECORDED BY:



Rebecca G. Aguilar
Administrative Support Supervisor/
Recording Secretary

AUTHENTICATED BY:



William M. Merry, P.E.
General Manager/Secretary