



Memorandum

MONTEREY REGIONAL WASTE MANAGEMENT DISTRICT

DATE: June 10, 2016
 TO: Board of Directors
 FROM: General Manager
 SUBJECT: Summary of June 8, 2016 Personnel Committee Meeting

The Personnel Committee met on June 8th at 10:30 a.m., at the District administrative offices. Committee members in attendance were Directors Pendergrass, Downey, and Theis. Chair Allion was not in attendance. Staff members in attendance were Tim Flanagan, Berta Torres, and Becky Aguilar. Rob Wellington was also in attendance. The purpose of the meeting was to discuss personnel impacts to the budget for Fiscal Year 2016/17 and to discuss one closed session item. Discussion is summarized below and followed the attached agenda.

Selection of Acting Chair. With the absence of Chair Allion, *it was moved, seconded and approved to select Director Theis as Acting Chair.*

- 1) **Preliminary Budget for FY 2016/17.** The Committee reviewed a memorandum from Human Resources Manager Berta Torres and Finance Manager Chuck Rees regarding personnel impacts in the Fiscal Year 2016/17 Budget. Staff intended to fill six positions and also one new position with an overall increase of 6.8% or \$738,000 which included wages, benefits and mandated employee expenses, such as workers' compensation, payroll taxes and unemployment insurance.

General Manager stated that with the anticipated change in schedule for the MRF upgrade improvements, District staff would focus on the recruitment of Site Manager and Safety Manager. The Director of Operations recruitment will be placed on hold pending a more complete evaluation of the MRF project schedule. Recruitment for the position of Director of Finance and Administration would be discussed in closed session.

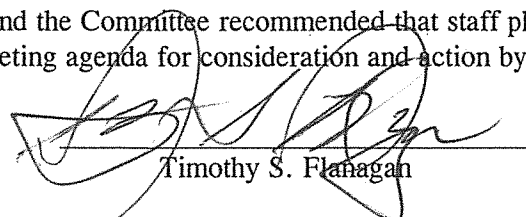
It was moved and seconded to direct staff to present the Personnel Budget as Incorporated in the Preliminary Budget to the Board at the June 17, Board Meeting.

- 2) **General Manager Comments.** General Manager reported that AB 1817 was on the Governor's desk awaiting signature. He commended Assemblyman Stone and his staff for working diligently to move the bill through the Assembly and the Senate, as well as legislative staff from the California Special Districts Association who had also assisted in the process.
- 3) **Next Meeting Date RESCHEDULED:** Following staff request, the Committee agreed to reschedule the July 6, 2016 meeting to Wednesday, July 13, 2016 at 10:30 a.m.

Closed Session: The Committee went into closed session at 10:50 a.m. to discuss the following:

- 1) Public Employee Appointment – Director of Finance and Administration

The Committee came out of closed session at 11:06 a.m. and the Committee recommended that staff place the closed session agenda item on the June 17, 2016 Board meeting agenda for consideration and action by the Board.



Timothy S. Flanagan

Attachment

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BOARD OF DIRECTORS
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MONTEREY REGIONAL WASTE MANAGEMENT DISTRICT

Home of the Last Chance Mercantile

MONTEREY REGIONAL WASTE MANAGEMENT DISTRICT PERSONNEL COMMITTEE MEETING

Wednesday
June 8, 2016
10:30 a.m., Following the Finance Committee Meeting

Board Room
MRWMD Offices
14201 Del Monte Blvd., Marina CA 93933

Attending: Chair Allion, and Directors Pendergrass, Downey, and Theis
Rob Wellington, Legal Counsel
Tim Flanagan, General Manager
Berta Torres, Human Resources Manager

AGENDA

- 1) **Preliminary Budget for FY 2016/17.**
 - a) Organizational Impacts
 - b) Wages and Benefits
- 2) **General Manager Comments.**
- 3) **Next Meeting Date: 10:30 a.m., Wednesday, July 6, 2016**

CLOSED SESSION AGENDA

As permitted by the Brown Act (California Government Code Sections 54950 and following), the Board may adjourn to closed session to consider the specific items listed below:

- 1) Public Employee Appointment – Director of Finance and Administration