



Memorandum

MONTEREY REGIONAL WASTE MANAGEMENT DISTRICT

DATE: March 3, 2016
 TO: Board of Directors
 FROM: Dennis Allion, Finance Committee Chair
 SUBJECT: Summary of Finance Committee Meeting of March 3, 2016

The Finance Committee met on March 3rd at 9:00 a.m., at the District administrative offices. I attended via phone and Committee members in attendance were Directors Bales, Laska and Pendergrass. Staff members in attendance were Tim Flanagan, Chuck Rees, Jeff Lindenthal, and Becky Aguilar. Rob Wellington was also in attendance. The purpose of the meeting was to update Fiscal Year 2016/17 Budget assumptions and timeline, Franchise Contract Management Tasks and Needs Assessments, provide Capital Project Updates, and General Management Comments on the Anaerobic Digester Interconnection and the Monterey Bay Community Power Project Development Advisory Committee (PDAC). There was a scheduled closed session item regarding property negotiations. Discussion is summarized below and followed the attached agenda.

Preliminary Budget for Fiscal Year 2016/17. Staff presented documentation of key assumptions to be used in the preparation of the Preliminary Budget. The Committee discussed the key assumptions and provided guidance to staff for preparation of the Preliminary Budget. It was noted that the construction of the MRF Improvements will cause operational disruptions. Staff documented key assumptions to facilitate Board evaluation of the impact of these changes on District operations. Staff presented a proposal for an Organizational Restructuring. Discussion followed and the Committee requested that staff prepare a sensitivity analysis of commodity prices and the financial impact compared to the financial assumptions used in the Bond documentation.

Franchise Contract Management. Staff presented a table showing the Franchise Contract Management tasks and associated responsibility and cost proposed by HF&H and District staff. The tasks have been reviewed with the District's Technical Advisory Committee (TAC) and the cost allocation will be reviewed at the next TAC meeting scheduled on March 4th.

Capital Project Updates. General Manager updated the Committee on the Capital Projects.

Landfill Gas Update: The Committee was updated on the progress to date. Engine #4 has been received and an air permit is in process. Engine #3 is on schedule for being on line my mid-year 2016.

Compressed Natural Gas Facility: The Committee was updated on the progress to date. The fueling station is scheduled to have power and commissioning completed by the end of March. The paving of the Truck Yard has been completed allowing for the use of the slow fill stations.

Truck Yard and Maintenance Facility: The Committee was updated on the progress to date. Staff noted that the contractor has increased their performance and completion is now anticipated to be completed after mid-year 2016.

Materials Recovery Facility Equipment Installation: The Committee was updated on the progress to date. The Request for Bids for the Construction of the MRF Improvements is being prepared and will be presented to the Board in March.

General Manager Comments

General Manager reported that Monterey Regional Water Pollution Control Agency staff and District staff met with PG&E representatives to address the Anaerobic Digester Interconnection process. It was noted that PG&E acknowledged that the issue was contractual and that resolution and next steps would be addressed by PG&E and updated by March 4. It was noted that the Monterey Bay Community Power Project Development Advisory Committee (PDAC) will meet on March 10th and that it is open to interested parties including senior staff of our District member agencies.

Closed Session. General Manager updated the Committee on the property negotiations. No action was taken.

Next Meeting Date: Wednesday, April 13, 2016 at 9:00 a.m.



Dennis Allion

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MONTEREY REGIONAL WASTE MANAGEMENT DISTRICT

Home of the Last Chance Mercantile

AMENDED

MONTEREY REGIONAL WASTE MANAGEMENT DISTRICT FINANCE COMMITTEE MEETING

Wednesday
March 2, 2016
9:00 a.m.

Teleconference Location

Board Room
MRWMD Offices
14201 Del Monte Blvd., Marina CA

667 Little Wekiva Road
Altamonte Springs, FL

Attending: Committee (Board) Chair Allion; Directors Bales, Pendergrass, and Laska
Tim Flanagan, General Manager
Rob Wellington, Legal Counsel
Chuck Rees, Finance Manager
Guy Petrabor, Principal Engineer
Jeff Lindenthal, Director of Community Programs

OPEN SESSION AGENDA

1. **Preparation of Fiscal Year 2016/17 Budget**
2. **Franchise Contract Management**
3. **Capital Project Updates**
 - Landfill Gas Update
 - Compressed Natural Gas Facility
 - Truck Yard and Maintenance Facility
 - Materials Recovery Facility Equipment Installation
4. **General Manager Comments**
 - Anaerobic Digester Interconnection
 - Monterey Bay Community Power Project Development Advisory Committee (PDAC)
5. **Next Meeting Date: Wednesday, April 6, 2016, 9:00 a.m.**

CLOSED SESSION AGENDA

As permitted by Government Code Section 54956 et seq., the Board may adjourn to a Closed or Executive Session to consider specific matters dealing with pending or prospective litigation, real property negotiations, certain personnel matters, or to confer with District's Meyers-Milias-Brown representative.

- 1) Conference with Property Negotiators:
 - Property: Landfill Site Space/Capacity
 - District Negotiators: Tim Flanagan
 - Negotiating Parties: GreenWaste Recovery
 - Terms: All Terms and Conditions

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