

BOARD OF DIRECTORS
 DENNIS ALLION
 CHAIR
 IAN OGLESBY
 VICE CHAIR
 GARY BALES
 DAVID PENDERGRASS
 LEO LASKA
 LIBBY DOWNEY
 JANE PARKER
 BRUCE DELGADO
 CARRIE THEIS



TIMOTHY S. FLANAGAN
 GENERAL MANAGER
 GUY PETRABORG P.E., G.E.
 PRINCIPAL ENGINEER
 RICHARD SHEDDEN, P.E.
 SENIOR ENGINEER
 ROBERT WELLINGTON
 COUNSEL

**MONTEREY REGIONAL
 WASTE MANAGEMENT DISTRICT**
Home of the Last Chance Mercantile

**MONTEREY REGIONAL WASTE MANAGEMENT DISTRICT
 REGULAR MEETING MINUTES**

Friday, 9:30 a.m.
 August 21, 2015

Boardroom
 MRWMD Offices
 14201 Del Monte Blvd., Marina CA

MEMBERS PRESENT: Dennis Allion, (Chair), City of Del Rey Oaks Councilmember
 Ian Oglesby (Vice Chair), City of Seaside Mayor Pro Tem (Seated at 9:40 a.m.)
 Gary Bales, City of Pacific Grove
 David Pendergrass, City of Sand City Mayor
 Leo Laska, Pebble Beach Community Services District Board President
 Libby Downey, City of Monterey Councilmember
 Bruce Delgado, City of Marina Mayor
 Carrie Theis, City of Carmel-by-the-Sea

MEMBERS ABSENT: Jane Parker, (Unincorporated) Monterey County Supervisor, District 4

STAFF PRESENT: Tim Flanagan, General Manager
 Rob Wellington, Legal Counsel
 Chuck Rees, Finance Manager
 Berta Torres, Interim Human Resources Manager
 Glen Evett, Last Chance Mercantile/Hazardous Materials Manager
 Jeff Lindenthal, Director of Community Programs
 Ron Mooneyham, Equipment Maintenance Manager
 Clyde Walkup, Materials Recovery Facility Operations Manager
 Guy Petraborg, Principal Engineer
 Rebecca Aguilar, Administrative Support Supervisor
 Kimberle Herring, Public Education Coordinator
 Ida Gonzales, Administrative Support Specialist
 George Sayre, Assistant Mechanic II
 Christina Harris, Sales Clerk II
 Sonia Martinez, Human Resources Coordinator
 Mel Campa, Laborer II
 Holly Yanez, Sales Clerk I
 Eric Sanico, Materials Recovery Facility Supervisor

OTHERS PRESENT: Ted Terrasas, City of Monterey
 Charlie Cordova, Green Waste Recovery
 Teresa Rios, Monterey County Environmental Health Bureau
 Mike Niccum, Pebble Beach Community Services District
 Susan Warner, Salinas Valley Solid Waste Authority

ROLL CALL AND ESTABLISHMENT OF QUORUM

With notice duly given and presence of a quorum established, the August 21, 2015 Regular Meeting of the Monterey Regional Waste Management District Board of Directors was called to order by Chair Allion at 9:30 a.m.

PUBLIC COMMUNICATIONS

There were no public comments.

CONSENT AGENDA

The Administrative Support Supervisor/Board Clerk stated that a revised Page 4 of July 17, 2015 Minutes had been placed on the dais to properly reflect the action taken on Agenda Item 7.

Following a motion by Director Bales, and seconded by Director Theis, the Board unanimously approved the Consent Agenda.

- 1) **Approve Minutes of July 17, 2015 Regular District Board Meeting, As Revised.**
- 2) **Approve District Report of Disbursements, and Board and Employee Reimbursements**
- 3) **Award Contract to Val's Plumbing & Heating of Salinas, CA in the Amount of \$38,180 for the Replacement of Heating, Ventilating, and Air Conditioning (HVAC) Units in Administration Building**
- 4) **Adopt Resolution of Appreciation 2015-12 for Retired General Manager William Merry**

Chair Allion read and presented former General Manager William Merry with the Resolution, on behalf of the Board, and wished him well on his retirement. Mr. Merry expressed gratitude to the Board and all District employees for their assistance during his tenure at the District.

Director Oglesby was seated at 9:40 a.m.

OTHER ITEMS FOR BOARD CONSIDERATION, DISCUSSION AND ACTION

- 5) **Receive Report from Personnel Committee Chair on Meeting of August 7, 2015**

The Board reviewed a report from Personnel Committee Chair Allion. Discussion at the meeting was held on engineering items and an update on human resources.

**It was moved by Director Pendergrass, seconded by Director Downey, and Unanimously Carried to:
Receive Report from Personnel Committee Chair on August 7, 2015 Meeting.**

6) Receive Report from Finance Committee Chair on Meeting of August 7, 2015

The Board reviewed a report from Finance Committee Chair Allion. Discussion at the meeting include an update on District Capital Projects, and the Countywide Integrated Solid Waste Management Study (CISWMS). At the Finance Committee meeting, General Manager had reported that CalRecycle had introduced legislation that could increase the charged for material landfilled from \$1.40 to \$5.00 per ton. He also reported that he had met with local legislators regarding increasing the Board stipend; he intends to follow up in the near future.

It was moved by Director Delgado, seconded by Chair Allion, and Unanimously Carried to: Receive Report from Finance Committee Chair on August 7, 2015 Meeting.

7) Approve Scope of Work from EORM Consulting Services of Alameda, CA, to Perform Safety Management and Training Services at a Cost Not to Exceed \$63,850

The Board reviewed a memorandum from Interim Human Resources Manager Berta Torres regarding the continued retention of EORM Consulting Services for assistance in safety manager and training. The Board also reviewed EORM's scope of work. Interim Human Resources Manager stated that following the Safety Manager's retirement in February 2015, and pending the shared services study results, the District had retained EORM to review the District's existing safety programs, required training and recordkeeping, and to develop, upgrade and revise District safety programs. EORM was also tasked with reviewing the Special District Risk Management Authority (SDRMA) audit report and implementing the recommendations and findings. She stated that EORM has completed the initial tasks and the District was now requesting that they continue to provide services in order to implement the programs and training identified, especially since the shared services study is still being evaluated.

Board discussion followed regarding specific services to be provided by EORM, the content of the SDRMA audit report, sharing safety services with the Monterey Regional Water Pollution Control Agency (MRWPCA), and prior deficiencies in the District's safety programs. Staff responded that following the completion of EORM services, it was anticipated that the District would be better prepared to share services. With regard to perceived deficiencies, the District has provided required training, although both the SDRMA and EORM had identified additional training requirements and organizational procedures. Chair Allion expressed appreciation for the specificity of the scope of work.

District Legal Counsel requested that under the Terms and Conditions, Section 10.0 Dispute Resolution, it should be changed to read Monterey County as the exclusive jurisdiction instead of Santa Clara County.

It was moved by Director Theis, seconded by Vice Chair Oglesby, and Unanimously Carried to: Approve Scope of Work from EORM Consulting Services of Alameda, CA, to Perform Safety Management and Training Services at a Cost Not to Exceed \$63,850.

STAFF REPORTS

8) Review District Finance, Operating, and Recycling Reports

The Board reviewed the financial statements for June. The July 2015 financial statements are delayed due to the year-end close and audit procedures. Finance Manager reported that the auditor's from Bianchi, Kasavan & Pope would begin their audit procedures the week of August 24th. Tipping Fees Revenues for July 2015

were estimated at \$1,770,000, which is \$340,000 or 24% above budget and \$75,000 or 4.5% above last year. The Board also reviewed the Operating Reports for July 2015.

Chair Allion inquired about District account customers' payment process and any difficulties in collecting payment. Finance Manager provided the collections procedures and stated that some account customers are using credit cards to make payments. He is reviewing options on how to handle the processing fees associated with the use of credit cards.

9) Report on District Capital Projects

Chair Allion advised the Board that the Finance Committee had requested financial overview of existing and anticipated project costs for the major capital projects currently or soon to be underway. General Manager stated that staff anticipated providing a project worksheet to the Finance Committee at their meeting in October.

Principal Engineer Guy Petraborg provided the Board with a PowerPoint presentation on the capital projects. He stated that a source test is underway for the new flare to ensure 98% efficiency. The source test data will allow the Monterey Bay Unified Air Pollution Control District (MBUAPCD) to issue a permit to operate. He provided the Board with information on the basic operation and functionality of the flare, following a question by Director Delgado. Principal Engineer stated that the installation of the new landfill gas engine will be delayed until next fiscal year, although staff will pursue permitting during this fiscal year.

The Truck Yard Project is well underway with all of the underground work nearing completion, to include the compressed natural gas fueling station. Board discussion was held regarding delays and concerns with any associated costs. General Manager stated that GreenWaste Recovery is not being paying any fees until they occupy the facilities.

The Materials Recovery Facility Improvement Project is also moving forward with the equipment contract being finalized by Bulk Handling Systems, District staff, and Legal Counsel.

10) Report on Shared Services Study with Monterey Regional Water Pollution Control Agency (MRWPCA)

The Board reviewed the Shared Services Pilot Study prepared by BHI Management Consulting for the District and the MRWPCA. General Manager stated that he had met with MRWPCA General Manager and it was believed that both agencies could begin exploring ways to share Information Technology and Safety functions. Both staffs will continue to evaluate the opportunities identified in the report and other opportunities mutually identified outside of the report framework.

Board discussion followed regarding confidentiality issues and concerns with delaying the implementation of shared services.

11) Report on GreenWaste Recovery Contract Implementation, and July 16 and August 20, 2015 Technical Advisory Committee Meetings

The Board reviewed a memorandum from Director of Community Programs Jeff Lindenthal to include the minutes of the July 16th TAC meeting. General Manager stated that the at the August 20th meeting, ongoing management of franchise contracts was discussed. Discussion will continue at the next meeting which is scheduled for September 17, 2015.

Discussion was held regarding implementation issues and higher costs for customers. Mike Niccum, Pebble Beach Community Services District General Manager and TAC member, addressed the Board and stated that some of the costs were directly related to the incomplete information provided the previous hauler.

12) Report on July 21, 2015 Meeting of Special Districts Association of Monterey County

The Board received the minutes of the July 21, 2015 meeting of Special Districts Association of Monterey County.

13) Report on California Resource Recovery Association Conference (CRRA)

The Board received a report from the General Manager and Public Education Coordinator on the Annual CRRA Conference & Tradeshow held in Los Angeles on August 4-7, 2015.

OTHER CORRESPONDENCE

There was no other correspondence.

GENERAL MANAGER COMMUNICATIONS

General Manager publicly thanked the Social Committee members that were in attendance at the meeting for their great work in coordinating the District employee picnic. They were Regina Santa Cruz, Christina Harris, Kimberle Herring, Sonia Martinez, Holly Yanez, Eric Sanico, James Merino, George Sayre, and Mel Campa. He also thanked the management staff for all their efforts in the preparation, serving, and clean-up.

General Manager also expressed appreciation to Equipment Maintenance Manager Ron Mooneyham for receiving the Carl Moyer Grant award in the amount of \$278,445.00 from the MBUAPCD. The funds will be used to purchase a CAT dozer, which has been deferred three times due to capital spending constraints at the District over the past three years. He also reported that District staff had submitted the CalRecycle Electronic Annual Reports for Carmel-by-the-Sea, Del Rey Oaks, Marina, Pacific Grove, Sand City, and Seaside. District staff also provided summary information on public education and outreach and District tonnages to Monterey County and City of Monterey staff who submit their own reports. Next year CalRecycle will complete the four year jurisdictional review of member agencies based on these annual reports and CalRecycle site visits.

BOARD COMMUNICATIONS

Director Downey commented that at the litter meeting, there was discussion on a plastic straw ban. A subsequent meeting had been held that she had not attended. She requested that information from that meeting be sent to the Board.

CLOSED SESSION

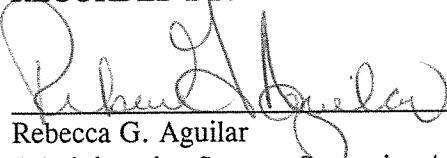
1. Conference with Property Negotiators:
Property: Landfill Site Space/Capacity
District Negotiators: Tim Flanagan
Negotiating Parties: City of Milpitas
Terms: All Terms and Conditions

ADJOURNMENT

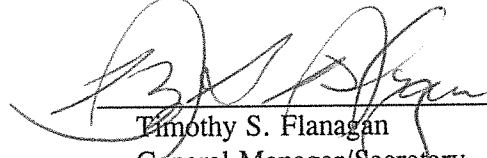
There being no further business to come before the Board at this time, the August 21, 2015 Regular Meeting of the Monterey Regional Waste Management District Board of Directors was adjourned by Chair Allion at 11:36 a.m.

RECORDED BY:

AUTHENTICATED BY:



Rebecca G. Aguilar
Administrative Support Supervisor/
Recording Secretary



Timothy S. Flanagan
General Manager/Secretary