

BOARD OF DIRECTORS
 DENNIS ALLION
 CHAIR
 IAN OGLESBY
 VICE CHAIR
 GARY BALES
 DAVID PENDERGRASS
 LEO LASKA
 LIBBY DOWNEY
 JANE PARKER
 BRUCE DELGADO
 CARRIE THEIS



TIMOTHY S. FLANAGAN
 GENERAL MANAGER
 GUY PETRABORG, P.E., G.E.
 DISTRICT ENGINEER
 ROBERT WELLINGTON
 COUNSEL

**MONTEREY REGIONAL
 WASTE MANAGEMENT DISTRICT**
Home of the Last Chance Mercantile

**MONTEREY REGIONAL WASTE MANAGEMENT DISTRICT
 REGULAR MEETING MINUTES**

Friday, 9:40 a.m. (Immediately Following MRWMA Meeting)
 July 22, 2016

Boardroom
 MRWMD Offices
 14201 Del Monte Blvd., Marina CA

MEMBERS PRESENT: Dennis Allion, (Chair), City of Del Rey Oaks Councilmember
 Ian Oglesby (Vice Chair), City of Seaside Mayor Pro Tem
 Gary Bales, City of Pacific Grove
 David Pendergrass, City of Sand City Mayor
 Leo Laska, Pebble Beach Community Services District Director
 Libby Downey, City of Monterey Vice Mayor (Seated at 9:50 a.m.)
 Jane Parker, (Unincorporated) Monterey County Board of Supervisors Chair (District 4)
 Bruce Delgado, City of Marina Mayor
 Carrie Theis, City of Carmel-by-the-Sea Mayor Pro Tem

MEMBERS ABSENT: None

STAFF PRESENT: Tim Flanagan, General Manager
 Rob Wellington, Legal Counsel
 Guy Petraborg, Director of Engineering & Compliance/District Engineer
 Peter Skinner, Director of Finance & Administration
 Chuck Rees, Finance Manager
 Clyde Walkup, Materials Recovery Manager
 David Ramirez, Senior Engineer
 Ron Mooneyham, Equipment Maintenance Manager
 Rebecca Aguilar, Executive Assistant/Clerk of the Board
 Angela Goebel, Public Education Specialist

OTHERS PRESENT: Ted Terrasas, City of Monterey
 Nancy Lockwood, City of Watsonville
 Charlie Cordova, Green Waste Recovery
 Mark Dias, Monterey County Environmental Health Bureau
 Rob Durham, Monterey County Environmental Health Bureau
 Cesar Zuniga, Salinas Valley Solid Waste Authority
 James Bogan (Former MRWMD Site Supervisor)
 David Myers (Former MRWMD General Manager)

ROLL CALL AND ESTABLISHMENT OF QUORUM

With notice duly given and presence of a quorum established, the July 22, 2016 Regular Meeting of the Monterey Regional Waste Management District Board of Directors was called to order by Chair Allion at 9:40 a.m.

PUBLIC COMMUNICATIONS

There were no public communications.

INTRODUCTION OF NEW DIRECTOR OF FINANCE AND ADMINISTRATION PETER SKINNER

General Manager introduced, and the Board welcomed, Peter Skinner as the new Director of Finance and Administration. Mr. Skinner addressed the Board and stated that he was excited to be a part of the new management structure envisioned by the General Manager and the Board.

CONSENT AGENDA

Following a motion by Director Delgado, and seconded by Director Parker, the Board unanimously approved the Consent Agenda.

- 1) Approve Minutes of June 17, 2016 Regular Board Meeting
- 2) Approve District Report of Disbursements, and Board and Employee Reimbursements
- 3) Adopt Resolution 2016-07 Establishing District Investment Policy Guidelines for Fiscal Year 2016/17
- 4) Authorize General Manager to Execute Insurance Documents Related to September 8, 2015 Jenbacher 420 Landfill Gas Generator/Engine (Engine #4) Claim
- 5) Adopt Resolution of Recognition (2016-08) for Former District Site Maintenance Supervisor James Bogan as Recipient of the 2016 KSBW Jefferson Award

PRESENTATIONS

6) Presentation of Resolution of Recognition to James Bogan

The Board viewed a KSBW clip of Mr. Bogan describing his various contributions to the local veterans community. Chair Allion read and presented Mr. Bogan with the resolution on behalf of the Board. Each Board member expressed appreciation to Mr. Bogan and applauded his efforts in establishing ride services to Palo Alto and being a founding participant in the veterans' cemetery and clinic, both set to open October. Following a standing ovation, Mr. Bogan addressed the Board to express his gratitude to former general managers David Myers and William Merry, along with Site Supervisor Karl Hackamack, for allowing him the opportunity to volunteer while employed by the District. He encouraged others at the meeting to volunteer and the Veteran's Stand Down scheduled for August 19-21, 2016.

OTHER ITEMS FOR BOARD CONSIDERATION, DISCUSSION AND ACTION

7) **Receive Report from Finance Committee Chair on Meeting of July 13, 2016**

The Board reviewed a memorandum from Finance Committee Chair Allion. Discussion was held by the Board regarding the delay from PG&E on the reconnection of the anaerobic digestion power generation to Monterey Regional Water Pollution Control Agency (MRWPCA). Staff reported that Zero Waste Energy has asked the

District to compensate them for the electricity production lost since the power has not been delivered to MRWPCA. General Manager stated that staff has been in contact with other entities that could provide assistance in the reconnection. The Board expressed dissatisfaction with the delay and the entire PG&E process and provided guidance to staff and alternate methods to apply additional pressure to PG&E in an effort to get reconnected. The Board suggested staff prepare a point paper to assist in understanding the reconnection issues and impacts.

It was moved by Vice Chair Oglesby, seconded by Director Bales, and Unanimously Carried to: Receive Report from Finance Committee Chair on Meeting of July 13, 2016.

8) **Receive Report from Personnel Committee Chair on Meeting of July 13, 2016**

The Board reviewed a memorandum from Personnel Committee Chair Allion. At the meeting, staff reported on the impact to District operations due to the closure of the majority of the peninsula buy back centers. Turn-ins had increased from 60 to 200 average per week and staff hours to support the District's buyback center had also increased from 30 to 70 per week.

Board discussion followed regarding convenient zone certification and the fact that the District does not qualify unless statutory changes are made to AB 2020.

It was moved by Director Parker, seconded by Director Theis, and Unanimously Carried to: Receive Report from Personnel Committee Chair on Meeting of July 13, 2016.

9) **Adopt Resolution 2016-09 Approving Final Budget for Fiscal Year 2016/17**

The Board reviewed the Final Budget for Fiscal Year 2016/17. Finance Manager stated that there were no changes made from the Preliminary Budget presented at the July 2016 Board meeting. Staff had prepared the Budget using assumptions that were prudently conservative while allowing the District to be in compliance with the 2015 Revenue Bond covenants.

It was moved by Director Pendergrass, seconded by Director Laska, and Unanimously Carried to: Adopt Resolution 2016-09 Approving Final Budget for Fiscal Year 2016/17.

10) **Approve Sewer Connection Agreement with Monterey Regional Water Pollution Control Agency**

The Board reviewed a memorandum from Director of Compliance and Engineering Guy Petraborg regarding a sewer agreement with the Monterey Regional Water Pollution Control Agency. The District has been on a septic system since its relocation to the present site in 1965. As part of the development of the Truck Yard facility, there is a Monterey County Building Permit condition to abandon the septic system and to replace it with a

sanitary sewer system connected to the adjacent Monterey Regional Water Pollution Control Agency (MRWPCA). The agreement had been reviewed by respective MRWPCA and District Legal Counsel to comply with the County permit requirement.

Director Bales expressed concern regarding the cost of the connection charges. Board discussion followed regarding the charges. Mark Dias, Monterey County Environmental Health Bureau, addressed the Board and stated that the new sewer connection was necessary to address the grease that would be produced with the Truck Yard facility.

It was moved by Director Pendergrass, seconded by Director Theis, and Unanimously Carried to: Approve Sewer Connection Agreement with Monterey Regional Water Pollution Control Agency.

11) Authorize Chair to Cast Ballot to Elect a Representative to California Special Districts Association Board of Directors for Coastal Network, Seat B

The Board reviewed information from CSDA followed by discussion regarding the three candidates: Anthony Kalvans, San Miguel Community Services District; Jeff Hodge, Santa Ynez Community Services District; and Sharon Rose, Goleta Sanitary District.

It was moved by Director Parker, seconded by Director Downey, and Unanimously Carried to: Authorize Chair to Cast Ballot to Elect a Representative to California Special Districts Association Board of Directors for Coastal Network, Seat B.

STAFF REPORTS

General Manager stated that a couple of Board members needed to leave the meeting early and request to discuss Agenda Item 13 before Agenda item 12. The Board concurred.

13) Report on Public Education and Recycling (Out of Order)

The Board reviewed a memorandum from Director of Communications and Sustainability Jeff Lindenthal reporting on the June 22nd one-day Household Hazardous Waste collection event held at Monterey Peninsula College (MPC). Public Education and Outreach Coordinator also provided a PowerPoint presentation to the Board with additional information on the event. Funds have been included in the FY 2016/17 Budget to hold another event next year.

12) Review Finance, Operating, and Recycling Reports

The Board reviewed the financial statements for April 2016, which showed the Year-to-Date Operating Income was \$3,135,118 (\$2,989,118 above Budget), and the Year-to-Date Operating Expenses were \$83,761 (0.5% above budget). Finance Manager reported that the Tipping Fees Revenues for the month of June 2016 were estimated at \$1,915,000, which was \$485,000 above budget, and the Year to Date Tipping Fees Revenues through June were estimated at \$21,245,000 which was \$4,070,000 above budget. The Operating Report for June 2016 were also reviewed by the Board.

Director Parker Retired at 11:15 a.m.

14) **Report on District Capital Projects**

The Board reviewed a memorandum from Director of Engineering & Compliance Guy Petraborg regarding District Capital Projects.

Director Oglesby Retired at 11:22 a.m.

OTHER CORRESPONDENCE

15) **Thank You Letter to Assemblyman Mark Stone Re: Assembly Bill 1817**

The Board reviewed a letter sent by General Manager to Assemblyman Mark Stone to thank him and his staff for authoring AB 1817, and seeing it through to signing by Governor Brown.

GENERAL MANAGER COMMUNICATIONS

General Manager stated that October 1, 2016 marked the District's 65th Anniversary and staff was planning an Open House. He asked that the Board check whether Saturday October 15th or Saturday October 22nd was open on their calendars in order to select the date that worked the best. Activities will include bus tours, walking tours, children's eco art activities, and exhibits by vendors and partnering agencies.

Tiffany Wang, District intern, was introduced to the Board. She was assisting the engineering department during the summer and will be entering as a senior at MIT, majoring in Environmental Engineering in the fall.

BOARD COMMUNICATIONS

Director Delgado commented that he had attended the employee barbeque held on June 22nd and commended staff for a great event.

ADJOURNMENT

There being no further business to come before the Board at this time, the July 22, 2016 Regular Meeting of the Monterey Regional Waste Management District Board of Directors was adjourned by Chair Allion at 11:30 a.m.

RECORDED BY:



Rebecca G. Aguilar
Executive Assistant/Clerk of the Board

AUTHENTICATED BY:



Timothy S. Flanagan
General Manager/Secretary