



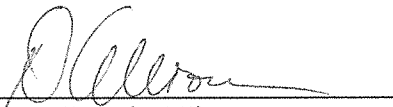
# Memorandum

## MONTEREY REGIONAL WASTE MANAGEMENT DISTRICT

DATE: February 15, 2018  
 TO: Board of Directors  
 FROM: Finance Committee Chair  
 SUBJECT: Summary of Finance Committee Meeting of February 7, 2018

The Finance Committee met on February 7<sup>th</sup> at 9:00 a.m., at the District administrative offices. Committee members in attendance were Directors Bales, Laska, and Allion. Staff members in attendance were Tim Flanagan, Peter Skinner, Guy Petraborg, Jeff Lindenthal, Garth Gregson, Rosa Marcello, and Becky Aguilar. Rob Wellington was also in attendance. The Committee was introduced to Rosa Marcello who started on February 5<sup>th</sup> as the Assistant Accounting Manager. Discussion at the meeting is summarized below.

1. **Report on the 2018 Financial Planning Timetable.** Peter Skinner made a presentation on the 2018 financial planning timetable. The presentation included discussion about the planning session to be held on March 27, the items to be discussed at the planning session and the possibility of using future February Board meetings as financial planning and budget preparation sessions. The Committee commented and asked questions during the presentation. The Committee requested Staff have policy options available to discuss at the March 27<sup>th</sup> planning session.
2. **Update on the Request for Qualifications Regarding the Purchase, Transport and Management of Recovered Post-Consumer Recyclables.** Staff gave an update on the process of receiving qualifying information from potential partners in the business of purchasing, transporting and managing recovered post-consumer recyclables. Discussion included information about the responses that have been received and the businesses that have been selected for interview. Staff has proposed to have a contract for the Committee to review at their March 7 meeting.
3. **Capital Project Updates.** Staff updated the Committee on the progress of the MRF Improvement Project. The system has been undergoing testing and the system became operational on February 5<sup>th</sup>. Staff updated the Committee on the grand opening event scheduled for February 23<sup>rd</sup>.
4. **General Manager Comments.** General Manager reported that the District is in discussion with Keith Day Company regarding them assuming full responsibility for grinding and screening activities. Staff is proposing a contract with Keith Day Company and will give the Committee an update at their March 7<sup>th</sup> meeting.
5. **Next Meeting Date:** Wednesday, March 7, 2018 at 9:00 a.m.

  
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 Dennis Allion