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JANE PARKER
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Director of Engineering & Compliance
JEFF LINDENTHAL
Director of Communications & Sustainability
PETER SKINNER
Director of Finance & Administration
TIM BROWNELL
Director of Operations
ROBERT WELLINGTON
Legal Counsel

MONTEREY REGIONAL WASTE MANAGEMENT DISTRICT

Home of the Last Chance Mercantile

MONTEREY REGIONAL WASTE MANAGEMENT DISTRICT REGULAR MEETING MINUTES

Friday, 9:30 a.m.
January 18, 2019

MRWMD Boardroom
14201 Del Monte Blvd., Monterey County, CA

MEMBERS PRESENT: Carrie Theis (Chair), City of Carmel-by-the-Sea Councilmember
Jason Campbell (Vice Chair), City of Seaside Councilmember
Gary Bales, City of Pacific Grove
Jane Parker, (Unincorporated) Monterey County Board of Supervisors Chair (District 4)
Bruce Delgado, City of Marina Mayor
Dennis Allion, City of Del Rey Oaks
Jerry Blackwelder, City of Sand City Vice Mayor
Director Dan Albert, City of Monterey Councilmember

MEMBERS ABSENT: Leo Laska, Pebble Beach Community Services District

STAFF PRESENT: Tim Flanagan, General Manager
Rob Wellington, Legal Counsel
Guy Petrabor, Director of Engineering & Compliance/District Engineer
Jeff Lindenthal, Director of Communications & Sustainability
Peter Skinner, Director of Finance & Administration
Tim Brownell, Director of Operations
Berta Torres, Human Resources Manager
Clyde Walkup, Materials Recovery Manager
David Ramirez, Senior Engineer
Garth Gregson, Accounting Manager
Glen Evett, Last Chance Mercantile/Hazardous Materials Manager
Ron Mooneyham, Equipment Maintenance Manager
Becky Aguilar, Executive Assistant/Clerk of the Board
Angela Goebel, Public Education and Outreach Specialist
Regina Santa Cruz, Site Support Assistant
Ida Gonzales, Administrative Support Assistant II
Sonia Martinez, Human Resources Coordinator
Jessica Arreola, Weighmaster
Jeannette Pagan, Scale Supervisor
Frank Patague, Maintenance Shop Assistant
Leo Martinez, Jr., Senior Materials Recovery Facility Operator
Kirk Bennett, Household Hazardous Waste Technician

OTHERS PRESENT: Agnes Martelet, City of Carmel-by-the-Sea
Ted Terrasas, City of Monterey
Charlie Cordova, GreenWaste Recovery

OTHERS PRESENT: Keith Day, Keith Day Company
(continued) Tom Herty, Monterey County Resource Management Agency
Randy Ishii, Monterey County Resource Management Agency
Karen Riley-Olms, Monterey County Resource Management Agency
Kristin Skomme, Waste Management Inc.
Eric Herbert, Zero Waste Energy
Michael Hardy, Zero Waste Energy

ROLL CALL AND ESTABLISHMENT OF QUORUM

Notice duly given and presence of a quorum established, the January 18, 2019 Regular Meeting of the Monterey Regional Waste Management District Board of Directors was called to order by Chair Theis at 9:30 a.m.

PUBLIC COMMUNICATIONS

There were no public communications.

CONSENT AGENDA

Following a motion by Director Allion, seconded by Director Parker, the Board approved the Consent Agenda.

- 1) **Approve Minutes of November 30, 2018 Regular Board Meeting**
- 2) **Approve Report of Disbursements, and Board and Employee Reimbursements**
- 3) **Receive Report on January 9, 2019 Finance Committee Meeting**
- 4) **Receive Report on January 9, 2019 Personnel Committee Workshop**
- 5) **Approve Contract with Paradigm Software in the Amount of \$96,617.50, for Scale House Software System Upgrade and Modification of Existing Annual User Support Agreement for an Additional \$2,047.00 Per Year**
- 6) **Resolution of Appreciation (2019-01) for Retiring Sorter I Raul Zamudio**

RECOGNITION

- 7) **Resolution of Appreciation for Retiring Sorter I Raul Zamudio**

Although Raul Zamudio was not at the meeting, General Manager commended him for his work ethic, positive attitude and friendly demeanor during his 17 years as a MRF Sorter I. On behalf of the Board, Chair Theis expressed appreciation to Raul. Staff will ensure that he receives his framed resolution.

- 8) **Recognition of Weighmaster Sabrina Bailey for 20 Years of Service to the District**

General Manager stated that the scales are the first impression for most District customers where they receive a warm welcome, get directions, and find out about our services. Sabrina has been a key member of the scale staff for the past 20 years. On behalf of the Board Chair Theis expressed appreciation to Sabrina for her service.

9) **10 Year Recognition for Jane Parker**

On behalf of the Board, Chair Theis congratulated Director Parker for her 10 years of dedicated service to the District representing the County of Monterey.

10) **15 Year Recognition to Leo Laska**

This item was tabled to the February 15, 2019 Board meeting due to Director Laska not being in attendance.

11) **Recognition of Social Committee for Efforts Throughout 2018**

Human Resources Manager provided a presentation to the Board describing the types of employee events the Social Committee had planned throughout 2018. The Committee is made up of volunteers from various District departments and are provided a budget for the various employee's events. They also had also planned the Employee Appreciation Dinner which had provided a great opportunity for better employee interaction complete with an employee talent show. She introduced the Committee as Regina Santa Cruz, Ida Gonzales, Sonia Martinez, Jessica Arreola, Jeannette Pagan, Frank Patague, Leo Martinez, Jr., Kirk Bennett, and Angela Goebel. The Board commended the Social Committee for all their efforts in 2018.

PRESENTATIONS

12) **Small Planet News: Environmental Legislation Round-Up**

For the January, Small Planet News, Director of Communications & Sustainability Jeff Lindenthal provided the Board with a presentation highlighting new California environmental laws signed by the Governor in 2018 and their impacts to the District and member agencies. Nine new laws were highlighted including: SB 100 (de Leon): The 100 Percent Clean Energy Act of 2018, SB 212 (Jackson) Sharps and Pharmaceuticals EPR Program, SB 1335 (Allen) Sustainable Food Packaging at State Parks, Beaches, and Facilities, AB 1884 (Calderon) - Straws Upon Request, SB 1422 (Portantino) Testing Drinking Water for Microplastics, SB 1263 (Portantino) Statewide Microplastics Strategy, SB 720 (Allen) Environmental Literacy Education, AB 1158 (Chu) Carpet Recycling, and AB 1219 (Eggman) The Good Samaritan Food Donation Act.

Board discussion was held regarding the costs of implementing some of the requirements of the various legislations and potential partnering to reduce cost impacts.

13) **Marina Odor Observations on Social Media**

General Manager stated that over the past three years, there has been an increase in reports of odors in Marina. These observations have come to the District's attention primarily through being provided social media content regarding the Marina community. The odor observations appear to convey that there are a variety of odor sources. However, some commenters are perceiving the odors as being associated with operations at the District and Monterey One Water's regional waste water treatment plant. The District employs industry practices for minimizing the production of odors and investigates odor observation reports as they are received. One substantial change in the past three years has been the increase in both acreage and intensity of land under agricultural production close to the City of Marina.

Director of Engineering & Compliance/District Engineer Guy Petraborng provided a presentation to the Board, summarizing odor observations over the past three years. Analytical information included the direction of the wind when observations were logged and staff believed that of the 35 observations analyzed, the District's

operation could be a potential source in 7 instances. He commented that on the morning of the meeting, a report had come in that an odor sort of like someone cleaning out a garbage bin, and staff had arrived at the location in 15 minutes and did not observe an odor. He stated that the District is concerned about the odors being reported and was committed to mitigating odors.

Board discussion followed regarding ways to detect odors, response time, collaboration with other entities, inspections, odors emitted from the District's anaerobic digester (AD) operation, and whether employees have been sent home because of odor issues. Director of Engineering & Compliance/District Engineer responded that the District operates under a Solid Waste Facility Permit as do other operators on site. He stated that the County Environmental Health conducts monthly inspections. CalRecycle also inspects the District site every 18 months. He stated that in only one occasion an employee got sick because of the smell of a dead animal.

Eric Herbert of Zero Waste Energy (ZWE) and operator of the District's AD facility addressed the Board and stated that ZWE took this matter very seriously. He stated that on the occasion that odor had been detected from the AD facility, the top fabric had to be replaced so the facility had been opened very an extended period. Normally it is not as odiferous.

There were no public comments on this issue aside from an email that had been received prior to the meeting expressing concern about the odors. General Manager stated that when inspections are conducted, they are random, so staff are not aware when the County, as the lead enforcement agency, is coming to do the inspection. Staff will continue to work on Best Practices and work with other local entities and community to try and mitigate odors. Director Delgado asked if staff could log odors that are detected by staff in an effort to respond timelier to observations. General Manager stated that staff will log those instances in the Special Occurrence Log which is kept to meet State requirements. Chair Theis requested that staff provide an update in 90 days. The Board expressed appreciation for the thorough report.

14) Monterey County Litter Abatement Efforts

General Manager stated that this presentation had been at the request of the Board when they had approved the designation of \$75,000 in the FY 18/19 Budget for litter cleanup. Randy Ishii of the Monterey County Resource Management Agency County provided a presentation to the Board with elements of their illegal dumping and litter cleanup activities.

Director Delgado commented on the litter issue. He inquired about the use of cameras, at least in areas that are found to contain litter more frequently. Apprehending just one litterer might deter others from doing the same. He stated that he participates in an adopt-a-road in Marina and they do extensive cleanup about once a month. Garbage trucks have been observed spewing trash.

OTHER ITEMS FOR BOARD CONSIDERATION, DISCUSSION AND ACTION

15) Adopt Memorandum of Understanding with County of Monterey for Reimbursement of Litter Abatement Program

The Board reviewed a Memorandum of Understanding with the County of Monterey, which defined how the District reimburses the County for litter and illegal dumping cleanup in an amount not to exceed \$75,000 as approved by Board at the June 22, 2018 meeting.

It was moved by Director Delgado, seconded by Director Bales To: Adopt Memorandum of Understanding with County of Monterey for Reimbursement of Litter Abatement Program.

STAFF REPORTS

16) Review Mid Year Budget, Finance, Operating, and Recycling Reports

The Finance and Operating and Recycling reports for December 2018 were reviewed by the Board. Director of Finance and Administration provided a Mid-Year Budget Review with year-to-date and budget-to-date variances.

17) Materials Recovery Facility Update (Market Update and Facility Acceptance Report)

Director of Operations Tim Brownell provided the Board with a 2018 year end MRF operations update. He stated that the District was receiving single stream recyclables (SSR) from Waste Management, the City of Watsonville, Republic Services, and Recology out of San Benito. Staff had initially thought they would only SSR from GreenWaste Recovery. He explained the System Performance Testing that had been conducted to insure all components of the new MRF were operational. He stated that the District has developed metrics for tracking both operational and financial aspects that will allow for staff to better manage the MRF operations and costs.

Board discussion followed regarding maintenance hours, types of sorting, and contamination.

OTHER CORRESPONDENCE

18) Letter from American Public Works Association – Monterey Bay Chapter RE: 2019 Awards – Materials Recovery Facility Selected as Project of Year

The District's Materials Recovery Facility the Best Environmental Project award (in the \$5 million to \$25 million range) from the local APWA Chapter. District staff will receive the award at the January 24th Monterey Chapter APWA annual banquet to be held from 5-9 p.m. at San Juan Oaks Golf Clubhouse, 3825 Union Road Hollister, CA 95023

GENERAL MANAGER COMMUNICATIONS

General Manager reported that CalRecycle personnel had conducted its 18-month inspection. Senior Engineer David Ramirez will give a brief oral report on the Cal Recycle inspection. He also reported that District staff had met with staff from the Salinas Valley Solid Waste Authority, County of Monterey, and City of Salinas regarding the development of joint scopes of services for cost-effective processing and distribution of solid waste management services in the County. The next meeting is scheduled for January 31, 2019. Lastly, he stated that Chair Theis, and Directors Parker and Bales had been reappointed by their respective jurisdictions for new four-year District terms.

BOARD COMMUNICATIONS

19) Committee Appointments

Chair Theis stated that she had spoken to Directors Blackwelder and Albert about serving on the Personnel Committee and that staff was recommending the formation of a committee to work jointly with Monterey One Water on items and issues of interest. She asked Board members to let her know if they were interested in serving on any of the committees.

CLOSED SESSION

The Board met in closed session at 12:45 p.m. on the following matters:

1. Conference with Legal Counsel - Anticipated Litigation
Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: (One Case)
2. Conference with Property Negotiators:
Property: Landfill Site Space/Capacity
District Negotiators: Tim Flanagan & Guy Petraborg
Negotiating Parties: Salinas Valley Solid Waste Authority, City of Salinas, and County of Monterey
Terms: All Terms and Conditions
3. Conference with Labor Negotiators:
District Negotiators: Tim Flanagan, Peter Skinner, and Berta Torres
Employee Organizations: Operating Engineers and Management Employees

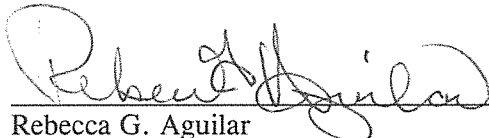
RETURN TO OPEN SESSION WITH ANY REQUIRED ANNOUNCEMENTS FROM CLOSED SESSION

The Board came back into open session at 1:18 p.m. Legal Counsel announced that in closed session discussion was held on the items listed on the agenda; no reportable action was taken.

ADJOURNMENT

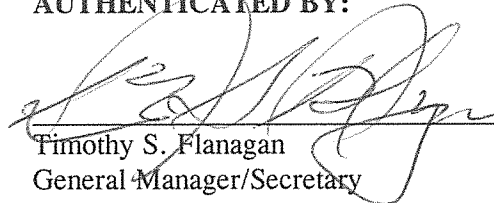
There being no further business to come before the Board at this time, the January 18, 2019 Regular Meeting of the Monterey Regional Waste Management District Board of Directors was adjourned by Chair Theis at 1:19 p.m.

RECORDED BY:



Rebecca G. Aguilar
Executive Assistant/Clerk of the Board

AUTHENTICATED BY:



Timothy S. Flanagan
General Manager/Secretary