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1
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Director of Engineering & Compliance

JEFF LINDENTHAL
Director of Communications & Sustainability

PETER SKINNER
Director of Finance & Administration

TIM BROWNELL
Director of Operations

ROBERT WELLINGTON
Legal Counsel

MONTEREY REGIONAL WASTE MANAGEMENT DISTRICT

Home of the Last Chance Mercantile

MONTEREY REGIONAL WASTE MANAGEMENT DISTRICT REGULAR MEETING MINUTES

Friday, 9:30 a.m.
September 20, 2019

MRWMD Bales Boardroom
14201 Del Monte Blvd., Monterey County, CA

MEMBERS PRESENT: Carrie Theis (Chair), City of Carmel-by-the-Sea Councilmember
Jason Campbell (Vice Chair), City of Seaside Councilmember
Gary Bales, City of Pacific Grove
Leo Laska, Pebble Beach Community Services District Director
Bruce Delgado, City of Marina Mayor
Dennis Allion, City of Del Rey Oaks
Jerry Blackwelder, City of Sand City Vice Mayor
Dan Albert, City of Monterey Councilmember

MEMBERS ABSENT: Jane Parker, (Unincorporated) Monterey County Board of Supervisors Chair (District 4)

STAFF PRESENT: Tim Flanagan, General Manager
Rob Wellington, Legal Counsel
Guy Petrabor, Director of Engineering & Compliance
Peter Skinner, Director of Finance & Administration
Tim Brownell, Director of Operations
Berta Torres, Human Resources Manager
David Ramirez, Senior Engineer
Garth Gregson, Accounting Manager
Giselle Koptapeh, Assistant Accounting Manager
Kacey Christie, Safety & Risk Manager
Becky Aguilar, Executive Assistant/Clerk of the Board
Kimberle Herring, Public Education and Outreach Coordinator
Ida Gonzales, Administrative Support Specialist II
Sally Madero, Compliance Support Assistant

OTHERS PRESENT: Ted Terrasas, City of Monterey
Rob Durham, Monterey County Environmental Health
Mandy Brooks, Salinas Valley Solid Waste Authority
Kristin Skromme, Waste Management, Inc.
Jeff Lindenthal

ROLL CALL AND ESTABLISHMENT OF QUORUM

Notice duly given and presence of a quorum established, the September 20, 2019 Regular Meeting of the Monterey Regional Waste Management District Board of Directors was called to order by Chair Theis at 9:30 a.m.

CLOSED SESSION

The Board met in closed session at 9:31 a.m. on the following matters:

1. Conference with Property Negotiators:
Property: Landfill Site Space/Capacity
District Negotiators: Tim Flanagan & Guy Petraborg
Negotiating Parties: Salinas Valley Solid Waste Authority, City of Salinas, and County of Monterey
Terms: All Terms and Conditions
2. Public Employee Performance Evaluation: General Manager

RETURN TO OPEN SESSION WITH ANY REQUIRED ANNOUNCEMENTS FROM CLOSED SESSION

The Board came back into open session at 10:25 a.m. Legal Counsel announced that with regard to Item 1, the Board received information. With regard to Item 2, the Board discussed the item, and agreed to continue discussion at a subsequent Board meeting. No reportable action was taken in closed session.

PUBLIC COMMUNICATIONS

Kristin Skromme, Waste Management Inc., addressed the Board to advise that the Castroville Community Cleanup event was scheduled for October 12, 2019. She expressed appreciation for the District's participation in the event.

Accounting Manager Garth Gregson introduced new Assistant Accounting Manager Giselle Koktapeh who began working at the District on September 18th. The Board welcomed her, and she stated that she was happy to be working at the District.

CONSENT AGENDA

Following a motion by Director Albert, seconded by Director Delgado, the Board unanimously approved the Consent Agenda.

- 1) Approve Minutes of July 19, 2019 Regular Board Meeting
- 2) Approve Minutes of August 7, 2019 Special Board Meeting
- 3) Approve Report of Disbursements, and Board and Employee Reimbursements for July and August 2019
- 4) Receive Report on August 7 and September 4, 2019 Finance Committee Meetings
- 5) Receive Report on August 7 and September 4, 2019 Personnel Committee Meetings
- 6) Approve Revised Pay Schedules for the Laborers & Sales Clerks Unit, Operations Unit, Support Unit, Management Unit and Unrepresented Positions, effective September 15, 2019
- 7) Receive New Employee Handbook
- 8) Receive Report on 2018/19 District Goals
- 9) Approve Purchase of Ten (10) 40-Yard Roll-Off Boxes from Consolidated Fabricators Corporation of Galt, CA for a Total of \$85,242.60 (Including Sales Tax and Freight)

- 10) **Adopt Resolution 2019-14 Authorizing Sole Source Purchase of New Caterpillar 289D Track Loader, Using Preferential Competitive Pricing Through Sourcewell, from Quinn Company of Salinas, CA, for a Total Purchase Price of \$99,735.99 (Including Sales Tax and Freight)**
- 11) **Declare Surplus Property and Authorize Disposition of District Equipment**
- 12) **Adopt Resolution 2019-15 For Retiring Director of Communications & Sustainability Jeff Lindenthal**

RECOGNITION/PRESENTATION

- 13) **Presentation of Resolution 2019-15 For Retiring Director of Communications & Sustainability Jeff Lindenthal**

General Manager stated that Jeff was retiring from the District, although he had accepted a position as the Executive Director of the Sea Otter Classic Foundation. Staff had held a small reception for him on September 6th which was attended by several member agency staff and Board members. It was bittersweet as he knew this new position was something that Jeff was interested in. Jeff addressed the Board and expressed appreciation for the opportunity to work at the District. It had been a wonderful chapter in his recycling career. He provided the Board with a little background on he had come to work at the District. He expressed appreciation to the Board for their support of the District recycling activities. He recognized several of his peers in the various partner agencies. He also recognized his public education staff for their support. He stated that the opportunity to work at for Sea Otter Classic was an opportunity to get more people interested in his passion of cycling. He looked forward to staying in touch and seeking opportunities to provide input on recycling and sustainability.

On behalf of the Board, Chair Theis expressed appreciation for his valuable contributions and wished him well in his future endeavors. Director Delgado stated that Jeff set the bar high in areas that were of importance to Director Delgado and he would miss Jeff.

- 14) **Small Planet News: District Summer Activities**

Public Education Coordinator Kimberle Herring provided the Board with a presentation on the summer community activities the District had supported. Staff had participated in the West End event, and Water Awareness and Senior/Vet Day at the Monterey County Fair. Many tours were also provided, in particular to the Monterey Bay Aquarium Young Women in Science, and Teen Conservation Leaders. Staff had also provided a tour to Coastal Network Legislative District Office Staff, organized by the California Special District Association. All in all, outreach had been provided to over 15,000 participants. General Manager stated that the CSDA tour had representatives from state legislators and expressed appreciation to site operations staff for all their work. He also expressed appreciation to all staff who participate and support all the events.

Public Education Coordinator provided information on upcoming events. She expressed appreciation to Director Delgado for his coordination and cleanup on Lapis Road. Chair Theis stated that education, outreach, and communication were vital and that when you impact 15,000 people, and they tell their friends, more people are reached.

OTHER ITEMS FOR BOARD CONSIDERATION, DISCUSSION AND ACTION**15) Consider Changing Board Meeting Start Time to 9:00 a.m.**

General Manager commented that this recommendation came from the Board since several of the Board members had timing conflicts if the Board meeting neared 12 noon. Both the Finance and Personnel committee had agreed to bring this item to the full Board for approval. Staff recommended implementation beginning in January of 2020.

It was moved by Director Albert, seconded by Director Blackwelder and Unanimously Carried To: Change Board Meeting Start Time to 9:00 a.m. Effective January 2020.

STAFF REPORTS**16) Review Finance, Operating, and Recycling Reports**

The Board reviewed the financial statements and operating and recycling reports for August 2019. Accounting Manager Garth Gregson provided further background on the District's financial performance. The District is in a healthy cash position. He also stated that the auditors had completed their field work and staff hoped to have a draft audit for review by the Finance Committee at their November meeting. General Manager stated that staff was planning to combine the November and December meeting to be held on December 6th to present the final audit.

Director Bales requested that staff provide additional information regarding the use of bond funding. Director Allion commented on the Rolling 12 Month graph of waste acceptance and stated that since the biggest asset and resource was the landfill capacity, perhaps it might be time to reassess how the capacity is used. General Manager provided information to the Board on landfill capacity and stated that staff would provide additional information at the Board strategic planning session planned for early 2020.

17) Report on California Resource Recovery Association Conference (CRRA)

The Board was provided a summary of the CRRA conference by staff who had attended. Emphasis at the conference was on the challenging state of recycling markets, the future of organics management, and effective public education and outreach efforts to keep contamination out of the recycling process.

18) Report on August 28, 2019 Technical Advisory Committee (TAC) Meeting

The Board reviewed a summary of the TAC meeting, which is focused on the completion of the financial and operational service review currently being conducted by HF&H on the GreenWaste Recovery (GWR) contract. Chair Theis commented that she was disappointed that GWR was not providing the necessary information since it was one thing that was promised in the new contracts.

OTHER CORRESPONDENCE**19) Letter from Everyone's Harvest RE: Thank You for Donation**

The Board reviewed the letter thanking the District for the donation of four cubic yards of compost which was utilized to reinvigorate fruits, vegetable, and herb beds.

GENERAL MANAGER COMMUNICATIONS

The Board reviewed the press release announcing the completion of the Pilot Project for Anaerobic Digestion with Zero Waste Energy (ZWE). Food waste will continue to be composted on site as staff develops the next "AD 2.0" project(s) for the District.

General Manager reported that staffs of the District and MIW are continuing to meet as the project design for the easements required to the Cal-Am facility become more developed. He also reported that staffs of the District, Fort Ord Redevelopment Agency (FORA), and the cities of Marina and Seaside met to discuss the potential for the District to accept some of the proposed demolition material from the next phase of FORA developments. Nearly 12 years ago, District staff was unsuccessful in obtaining a necessary variance from the Department of Toxic Substances Control (DTSC) that would have allowed some of this material to come to the District instead of a landfill located almost 250 miles away. Staff will work with these cities and agencies to see if there is a successful pathway to obtain the required variance this time from DTSC.

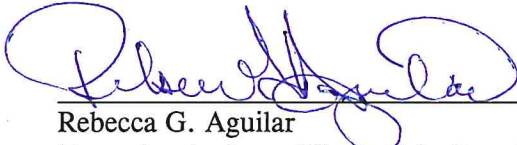
BOARD COMMUNICATIONS

Director Bales reported that the City of Pacific Grove is considering the issue of single use plastic ban. General Manager stated that he and Director of Operations Tim Brownell had participated in Californians Against Waste legislative advocacy days and met with representatives of Assemblyman Rivas and Stone, and Senators Monning and Caballero. The plastics and agriculture lobbyist had lobbied hard and the plastic bills will not be heard again until next year.

ADJOURNMENT

There being no further business to come before the Board at this time, the September 20, 2019 Regular Meeting of the Monterey Regional Waste Management District Board of Directors was adjourned by Chair Theis at 11:15 a.m.

RECORDED BY:



Rebecca G. Aguilar
Executive Assistant/Clerk of the Board

AUTHENTICATED BY:



Timothy S. Flanagan
General Manager/Secretary