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General Manager

GUY PETRABORG, P.E., G.E.  
Director of Engineering & Compliance

JEFF LINDENTHAL  
Director of Communications & Sustainability

PETER SKINNER  
Director of Finance & Administration

TIM BROWNELL  
Director of Operations

ROBERT WELLINGTON  
Legal Counsel

# MONTEREY REGIONAL WASTE MANAGEMENT DISTRICT

*Home of the Last Chance Mercantile*

## MONTEREY REGIONAL WASTE MANAGEMENT DISTRICT REGULAR MEETING MINUTES

Friday, 9:00 a.m.  
July 19, 2019

MRWMD Bales Boardroom  
14201 Del Monte Blvd., Monterey County, CA

**MEMBERS PRESENT:** Carrie Theis (Chair), City of Carmel-by-the-Sea Councilmember  
Jason Campbell (Vice Chair), City of Seaside Councilmember  
Gary Bales, City of Pacific Grove  
Leo Laska, Pebble Beach Community Services District Director  
Bruce Delgado, City of Marina Mayor (Retired at 10:05 a.m.)  
Dennis Allion, City of Del Rey Oaks  
Jerry Blackwelder, City of Sand City Vice Mayor

**MEMBERS ABSENT:** Jane Parker, (Unincorporated) Monterey County Board of Supervisors Chair (District 4)  
Dan Albert, City of Monterey Councilmember

**STAFF PRESENT:** Tim Flanagan, General Manager  
Rob Wellington, Legal Counsel  
Guy Petrabor, Director of Engineering & Compliance  
Peter Skinner, Director of Finance & Administration  
Tim Brownell, Director of Operations  
Berta Torres, Human Resources Manager  
Clyde Walkup, Materials Recovery Facility Manager  
David Ramirez, Senior Engineer  
Garth Gregson, Accounting Manager  
Glen Evett, Last Chance Mercantile/Hazardous Materials Manager  
Scott Messier, Landfill Operations and Landfill Gas Systems Manager  
Ron Mooneyham, Equipment Maintenance Manager  
Becky Aguilar, Executive Assistant/Clerk of the Board  
Kimberle Herring, Public Education and Outreach Coordinator  
Angela Goebel, Public Education and Outreach Specialist  
Ida Gonzales, Administrative Support Specialist II  
Jessika Dakis, Human Resources Assistant  
Deanna Munoz, Engineering Intern

**OTHERS PRESENT:** None

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### ROLL CALL AND ESTABLISHMENT OF QUORUM

Notice duly given and presence of a quorum established, the July 19, 2019 Regular Meeting of the Monterey Regional Waste Management District Board of Directors was called to order by Chair Theis at 9:05 a.m.

**CLOSED SESSION**

The Board met in closed session at 9:06 a.m. on the following matters:

1. Conference with Labor Negotiators:  
District Negotiators: Tim Flanagan, Peter Skinner, Timothy Brownell, and Berta Torres  
Employee Organizations: Operating Engineers and Management Employees

**RETURN TO OPEN SESSION WITH ANY REQUIRED ANNOUNCEMENTS FROM CLOSED SESSION**

The Board came back into open session at 10 a.m. Legal Counsel announced that in closed session the Board considered the item listed on the closed session agenda, received information from staff and that no reportable action was taken.

*Director Delgado retired at 10:05 a.m.*

**CONSENT AGENDA**

*Following a motion by Vice Chair Campbell, seconded by Director Blackwelder, the Board unanimously approved the Consent Agenda.*

- 1) Approve Minutes of June 21, 2019 Regular Board Meeting
- 2) Approve Report of Disbursements, and Board and Employee Reimbursements
- 3) Receive Report on July 10, 2019 Finance Committee Meeting
- 4) Receive Report on July 10, 2019 Personnel Committee Meeting
- 5) Adopt Resolution 2019-11 Establishing Investment Policy Guideline for Fiscal Year 2019/20
- 6) Authorize General Manager to Purchase One Used 3 Axle Semi-Truck (Tractor) in an Amount not to Exceed \$80,000

**RECOGNITION/PRESENTATION**

- 7) Recognition of District's Triple A (Attitude Achievement Award) Recipient, David Anguiano

General Manager stated that it was a pleasure to recognize David Anguiano for having received the Triple A award. David is usually the first person the "early arrivers" at the site see and he always has a smile and a wave for them. He had a consistent positive attitude and excellent work ethic. He also demonstrated great team spirit by participating in District functions, along with his creative desserts. On behalf of the Board, Chair Theis congratulated David for having received the award and thanked him for his service.

- 8) Small Planet News: June 29, 2019 Household Hazardous Waste Collection Event

District Public Education and Outreach Coordinator provided the Board with a presentation on the HHW event held on June 29, 2019. She stated that the event had been a huge success with over 620 vehicles attending, the highest turnout ever. Last Chance Mercantile/Hazardous Materials Manager Glen Evett stated that the District's

vendor, Steri-Cycle, and their staff had done an outstanding job at the event. Over 71,000 pounds of material had been collected. Kimberle provided information regarding the survey that had been taken of all participants and the questions being asked.

#### OTHER ITEMS FOR BOARD CONSIDERATION, DISCUSSION AND ACTION

**9) Authorize Wood Brothers, Inc. to Repair the North Slope of Modules 1 and 2 in an Amount Not-To-Exceed \$395,000, Through a Change Order to Current Module 6 Construction Contract**

The Board reviewed a memorandum from Senior Engineer David Ramirez, and Director of Engineering & Compliance Guy Petraborg regarding the need to repair the north slope of Modules 1 and 2. Between 2006 and 2009, District staff completed four (4) phases of sliver waste filling and prescriptive final cover liner construction on the north slopes of Modules 1 and 2. The prescriptive final cover liner system consists of a minimum 1-foot thick Vegetative Soil layer that is underlain by a minimum 1-foot thick clay barrier layer and a 2-foot thick foundation soil layer. Since 2009, relatively small areas of the surficial Vegetative Soil layer have slumped (e.g., shallow soil slide that moved downhill) at various locations and at a periodic frequency interval that is occurring almost annually. Greater surface instability and erosion occurred in the 2017 Disaster Storms. These instabilities cause drainage channels to be blocked, add sediments to the site's stormwater, and interrupt the use of the Levee Road by District staff and customers. To minimize the extent and frequency of future instabilities, staff was recommending that interim repair measures be accomplished at this time to improve the next wet weather season (October 2019 – April 2020) and for stormwater quality. Director of Engineering & Compliance stated that the Interim Repair measures did not solve the cause of the soil slumps but did lessen the costs of maintenance of the slope until such time that the final slope repair design is approved and permitted. In an effort to complete the Interim Repair in a timely fashion and at a lower cost than the limited District forces that would need to work overtime to complete the work, staff was recommending that Wood Brothers, Inc., the Module 6 Liner Construction Contractor, be authorized to complete the work via a change order to their construction contract. This approach would avoid costs associated with District bid solicitation activities and heavy equipment mobilization and demobilization costs.

**It was moved by Director Allion, seconded by Director Laska and Unanimously Carried To: Authorize Wood Brothers, Inc. to Repair the North Slope of Modules 1 and 2 in an Amount Not-To-Exceed \$395,000, Through a Change Order to Current Module 6 Construction Contract.**

**10) Adopt Resolution 2019-12 for Election of Directors to the Special District Risk Management Authority Board of Directors**

The Board received information about and held discussion regarding the five candidates running for a seat on the SDRMA board. The Board was advised to vote for no more than three candidates.

**It was moved by Director Allion, seconded by Director Blackwelder and Unanimously Carried To: Adopt Resolution 2019-12 Voting for Bob Swan, Patrick O'Rourke, and Sandy Siefert-Raffelson to the Special District Risk Management Authority Board of Directors.**

**11) Authorize General Manager to Cast Ballot to Elect a Representative to California Special Districts Association Board of Directors for Coastal Network, Seat B**

The Board received information about and held discussion regarding the two candidates running for a seat on the CSDA board.

It was moved by Chair Theis, seconded by Director Bales and Unanimously Carried To: Authorize General Manager to Cast Ballot for Jeff Hodge as Representative to California Special Districts Association Board of Directors for Coastal Network, Seat B.

**STAFF REPORTS**

**12) Review Finance, Operating, and Recycling Reports**

The Board reviewed the financial statements for June 2019 along with operating and recycling reports. Accounting Manager Garth Gregson also provided the Board with a presentation on the District's financial performance.

**13) Report on July 16, 2019 Meeting of Special Districts Association of Monterey County**

The Board reviewed a summary of the July 16, 2019 meeting.

**GENERAL MANAGER COMMUNICATIONS**

Human Resources Manager introduced new HR assistant Jessika Dakas, the newest member of the HR team who joined the District on July 16, 2019.

General Manager also commented that District staff continues to meet with M1W staff on items of joint interest. Discussion of the shared access road and easement in relation to the proposed Cal-Am development and shared services with M1W around energy development and long-term site planning and site utilization have been taking place. Discussion was held and concerns expressed relative to easements and their impact to Charlie Benson Lane.

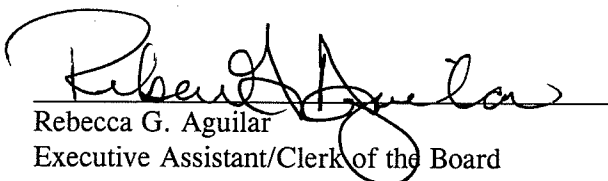
**BOARD COMMUNICATIONS**

Chair Theis expressed appreciation to all for being available to attend the meeting at the earlier start time. Director Blackwelder inquired about changing the start time permanently to 9 a.m. Staff will place the item on a future meeting agenda for Board consideration and action.

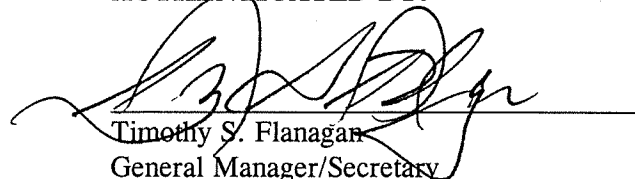
**ADJOURNMENT**

There being no further business to come before the Board at this time, the July 19, 2019 Regular Meeting of the Monterey Regional Waste Management District Board of Directors was adjourned by Chair Theis at 11:10 a.m.

**RECORDED BY:**

  
Rebecca G. Aguilar  
Executive Assistant/Clerk of the Board

**AUTHENTICATED BY:**

  
Timothy S. Flanagan  
General Manager/Secretary