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Legal Counsel

MONTEREY REGIONAL WASTE MANAGEMENT DISTRICT

Home of the Last Chance Mercantile

MONTEREY REGIONAL WASTE MANAGEMENT DISTRICT REGULAR MEETING MINUTES

Friday, 9:30 a.m.
October 18, 2019

MRWMD Bales Boardroom
14201 Del Monte Blvd., Monterey County, CA

MEMBERS PRESENT: Carrie Theis (Chair), City of Carmel-by-the-Sea Councilmember
Jason Campbell (Vice Chair), City of Seaside Councilmember
Gary Bales, City of Pacific Grove
Leo Laska, Pebble Beach Community Services District Director
Jane Parker, (Unincorporated) Monterey County Board of Supervisors Chair (District 4)
Bruce Delgado, City of Marina Mayor
Jerry Blackwelder, City of Sand City Vice Mayor

MEMBERS ABSENT: Dennis Allion, City of Del Rey Oaks
Dan Albert, City of Monterey Councilmember

STAFF PRESENT: Tim Flanagan, General Manager
Rob Wellington, Legal Counsel
Guy Petrabor, Director of Engineering & Compliance
Peter Skinner, Director of Finance & Administration
David Ramirez, Senior Engineer
Clyde Walkup, Materials Recovery Facility Manager
Garth Gregson, Accounting Manager
Glen Evett, Hazardous Materials/Last Chance Mercantile Manager
Kacey Christie, Safety & Risk Manager
Scott Messier, Landfill Operations & Landfill Gas Systems Manager
Becky Aguilar, Executive Assistant/Clerk of the Board
Kimberle Herring, Public Education and Outreach Coordinator
Ida Gonzales, Administrative Support Specialist II
Sally Madero, Compliance Support Assistant
Andrew Jarvis, Public Education Intern

OTHERS PRESENT: Cesar Zuniga, Salinas Valley Solid Waste Authority
Kristin Skromme, Waste Management, Inc.

ROLL CALL AND ESTABLISHMENT OF QUORUM

Notice duly given and presence of a quorum established, the October 18, 2019 Regular Meeting of the Monterey Regional Waste Management District Board of Directors was called to order by Chair Theis at 9:30 a.m.

PUBLIC COMMUNICATIONS

Kristin Skromme, Waste Management Inc., addressed the Board and stated that the Castroville Community Cleanup held on October 12, 2019 had been a great success. Over 18 tons of materials was collected with 50% being diverted, and 1,336 pounds of household hazardous waste was also collected. She expressed appreciation for the District's participation in the event.

CONSENT AGENDA

Following a motion by Director Laska, seconded by Director Bales, the Board unanimously approved the Consent Agenda.

- 1) **Approve Minutes of September 20, 2019 Regular Board Meeting**
- 2) **Approve Report of Disbursements, and Board and Employee Reimbursements for September 2019**
- 3) **Receive Report on August October 2, 2019 Finance Committee Meetings**
- 4) **Approve 2020 Board Meeting and Other Events Calendar**
- 5) **Adopt Resolution of Appreciation (2019-16) for Retiring Sorter I Clemente Alvarez**

RECOGNITION/PRESENTATION

- 6) **Resolution of Appreciation for Retiring Sorter I Clemente Alvarez**

Clemente was not present at the meeting, but on behalf of the Board, Chair Theis wished him well in retirement. Clemente joined the District in February 2004 as a MRF Laborer I and retired on September 26, 2019 after 15 years of service.

- 7) **Recognition of Materials Recovery Facility Manager Clyde Walkup for 20 Years of Service to the District**

The Board recognized District Materials Recovery Facility Manager Clyde Walkup for his 20 years of service with the District. Clyde has been a key member of the MRF team since his arrival. He started at as a MRF Operator II, then was a MRF supervisor, Operations Supervisor, and Assistant MRF Manager, leading to his current position. General Manager stated that Clyde has been the "glue" that has held the MRF together through thick and thin.

- 8) **Recognition of Heavy Equipment Operator Chauncey Hendley for 25 Years of Service to the District**

The Board recognized Heavy Equipment Operator Chauncey Hendley for his 25 years of service. General Manager stated that Chauncey started as a Laborer and worked in the household hazardous waste program for a time as well. He actively works as a leader amongst his peers and consistently looks to make all phases of the operations better.

- 9) **Small Planet News: The Great Shakeout**

Safety & Risk Manager Kacey Christie provided the Board with a presentation on the site-wide "Great Shake Out", which was a world-wide emergency planning drill that simulated a real earthquake disaster. Planning for this event took several months and many hours of preparation by District staff and surrounding agencies. She

stated that she was very pleased because staff had performed amazingly and had conducted the drill in 6 minutes, which was less than the 15 minutes that was expected. Board discussion followed regarding the notification methods used. The Board commended staff for conducting and participating in the drill.

OTHER ITEMS FOR BOARD CONSIDERATION, DISCUSSION AND ACTION

10) Receive Results of Waste Characterization Study from SCS Engineers

The Board reviewed a memorandum from Senior Engineer David Ramirez and Director of Engineering & Compliance Guy Petraborg regarding the results of the recent waste characterization study conducted by SCS Engineers. Chair Theis stated that there was a lot of information contained in the report and that staff was available to do a deeper dive at individual requests.

Senior Engineer also provided a presentation for the Board. He stated that the 2019 single stream recycling (SSR) characterization study was conducted according to ASTM procedures during July and August and yielded a weighted average contamination rate of 22% for all SSR being delivered to the District. The report indicated that a substantial amount of work still needs to be done to clean up the recycling stream. Some cities performed better, and some cities had higher levels of contamination than last year. Additional samples are being requested for the City of Marina. He provided the Board with key takeaways and a summary of the study benefits. The study analysis will help focus the "What Goes Where" campaign in the next fiscal year and what type of education is needed in each city, as well as assist in determining future Materials Recovery Facility operations.

Board discussion followed regarding which loads were selected and how the samples were collected, to which staff responded. Discussion was also held on what needed to be done in order to get to the goal of only 10% contamination. Staff will be analyzing the results to make that determination. Staff will be working with the District's Technical Advisory Committee (TAC) to perform an audit on education and outreach to align resources and determine what the collective messaging should be in Monterey County. General Manager stated that there were 84,000 inquiries on the "what goes where" app.

Staff took the opportunity to introduce new District Public Education Intern Andrew Jarvis. He is a graduate of UCLA and would be assisting in the outreach effort. The Board continued their discussion and it was stated that staff needs to work with the haulers so that public outreach is collective.

By consensus, the results of the Waste Characterization Study from SCS Engineers were received by the Board.

STAFF REPORTS

11) Review Finance, Operating, and Recycling Reports

The financial statements and operating and recycling reports for September 2019 were reviewed by the Board. The Board also reviewed a report on capital spending in the first quarter of fiscal 2020 and a summary of the actual and projected spending of the 2018 bond funds for fiscal years 2019 through 2021. The Finance Committee requested that the report be provided to the Board on a quarterly basis.

Director Delgado retired from the meeting at 10:19 a.m.

GENERAL MANAGER COMMUNICATIONS

General Manager reported on the Monterey One Water (M1W) Pure Water Monterey Project event, which was held on Friday October 4th. He expressed appreciation to District staff for helping prepare the site and road entrance in general support of the event. He also reported that staff had met with the City of Salinas staff to answer questions about the District's ability to process materials and receive material for disposal. District staff reiterated that Salinas Valley Recycles and the District have been working on an agreement for some sub-portions of the waste stream such as potential organics management by SVR and C&D recycling by the District.

General Manager reported that District staff has had a few recent inquiries about either pending or proposed legislation. He stated that District staff relies on issue focused organizations such as SWANA, Californians Against Waste, or the League of Californians Cities to follow and recommend actions for either support or opposition. District staff would be willing to take direction from the Board as to what extent they wish to have their jurisdictions informed of pending legislation. He also reported that staff has met with Fort Ord Reuse Authority regarding a variance to accept materials. The Board was advised that the Employee Appreciation Dinner would be held on December 8, 2019 at the Bayonet/Blackhorse golf course.

BOARD COMMUNICATIONS

12) Appoint Ad Hoc Nomination Committee to Consider Board Chair and Vice Chair Appointments

Following discussion, Chair Theis appointed Directors Parka and Laska to the nomination committee. The committee will make a nomination prior to the preparation of the November/December Board meeting packet for consideration at the December 6th meeting.

CLOSED SESSION

The Board met in closed session at 10:35 a.m. on the following matters:

1. Public Employee Performance Evaluation: General Manager

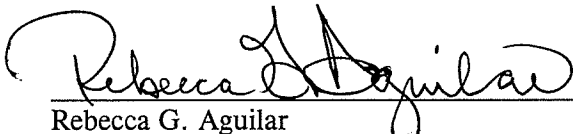
RETURN TO OPEN SESSION WITH ANY REQUIRED ANNOUNCEMENTS FROM CLOSED SESSION

The Board came back into open session at 11:30 a.m. Legal Counsel announced that the Board had concluded its evaluation of the General Manager; no other reportable action was taken.

ADJOURNMENT

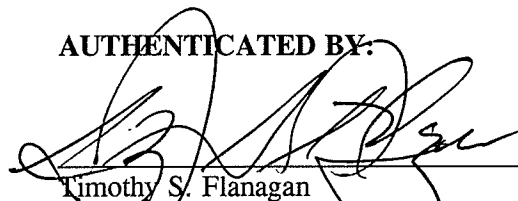
There being no further business to come before the Board at this time, the September 20, 2019 Regular Meeting of the Monterey Regional Waste Management District Board of Directors was adjourned by Chair Theis at 11:31 a.m.

RECORDED BY:



Rebecca G. Aguilar
Executive Assistant/Clerk of the Board

AUTHENTICATED BY:



Timothy S. Flanagan
General Manager/Secretary