



Memorandum

MONTEREY REGIONAL WASTE MANAGEMENT DISTRICT

DATE: October 13, 2020
 TO: Board of Directors
 FROM: Committee Chair
 SUBJECT: Summary of Finance Committee Meeting of October 7, 2020

The Finance Committee met on October 7th at 9:00 a.m., at the District administrative offices and via conference call. Committee members in attendance were Directors Allion, Bales, and Laska. Staff members in attendance were Tim Flanagan, Peter Skinner, Guy Petraborg, Tim Brownell, Zoe Shoats, Garth Gregson, Berta Torres, Angela Goebel and Ida Gonzales. Legal counsel Rob Wellington was also in attendance.

1. **Review Composting Operations Draft Lease Agreement with Gabilan AG Services.** Staff gave a presentation on a proposed ten year lease with Keith Day Company. The presentation included discussion about the term of the lease, the lease rate and the size of the area to be leased. The Committee commented and asked questions and recommended that Staff present to the Board a draft lease agreement for approval at the October 23, 2020 Board meeting.
2. **Update on Landfill Gas Collection System and Report of CARB/MBARD Inspection.** Staff presented information on the CARB/MBARD inspections to address controlling and minimizing methane gas released at the District. Information was presented on the current state of the gas wells at the District and the costs to bring the wells in compliance with current regulations. The Committee commented and asked questions.
3. **Update on Last Chance Mercantile Project.** Staff presented information on the activities taking place to re-open the Last Chance Mercantile (LCM). The District is preparing a request for quote RFQ regarding the operation of the LCM by third parties. The District intends to issue the RFQ in October and will present an update at the January 2021 Board meeting. The Committee commented and asked questions.
4. **Update on Financial Audit Process.** Staff presented information on the status of the Fiscal 2020 financial audit which began September 28th. There have not been any issues raised and the audit is proceeding as planned. The Committee commented and asked questions.
5. **General Manager Comments.**
 - The General Manager presented information regarding a letter from the County of Monterey Health Department and the limited time litter control program that is being implemented. The District will provide support to this program over the next few weeks.
 - The General Manager commented on the continuing communication with Monterey One Water regarding the electrical connection project.
 - The General Manager described that the District is working with Monterey and Santa Cruz counties regarding the handling of debris from the recent wildfires.
 - The General Manager presented information that there has been one new Covid-19 case reported at the District since the last Committee meeting.
 - Staff gave an update on the Biogas to CNG project being funded by the CEC grant.

The meeting was adjourned at 10:33 a.m.

NEXT MEETING DATE: Wednesday, November 4, 2020 at 9:00 a.m.


 Dennis Allion