

BOARD OF DIRECTORS  
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Vice Chair  
GARY BALES  
LEO LASKA  
BRUCE DELGADO  
CARRIE THEIS  
DAN ALBERT  
KIM SHIRLEY  
WENDY ROOT ASKEW



MONTEREY REGIONAL  
WASTE MANAGEMENT DISTRICT  
*Home of the Last Chance Mercantile*

TIMOTHY S. FLANAGAN  
General Manager  
GUY PETRABORG, P.E., G.E.  
Director of Engineering & Compliance  
PETER SKINNER  
Director of Finance & Administration  
TIM BROWNELL  
Director of Operations  
ZOE SHOATS  
Director of Communications  
ROBERT WELLINGTON  
Legal Counsel

**MONTEREY REGIONAL WASTE MANAGEMENT DISTRICT  
REGULAR MEETING MINUTES**

Friday, 9:00 a.m.  
March 19, 2021

MRWMD Bales Boardroom and Via Zoom  
14201 Del Monte Blvd., Monterey County, CA

**MEMBERS PRESENT:**

Jason Campbell, (Chair) City of Seaside  
Jerry Blackwelder, (Vice Chair) City of Sand City Vice Mayor  
Gary Bales, City of Pacific Grove  
Leo Laska, Pebble Beach Community Services District Director  
Bruce Delgado, City of Marina Mayor (Joined 9:15 a.m.)  
Carrie Theis, City of Carmel-by-the-Sea Councilmember  
Dan Albert, City of Monterey Councilmember  
Kim Shirley, City of Del Rey Oaks  
Wendy Root Askew, (Unincorporated) Monterey County Board of Supervisors Chair  
(District 4)

**MEMBERS ABSENT:** None

**STAFF PRESENT:** Tim Flanagan, General Manager  
Rob Wellington, Legal Counsel  
Guy Petrabor, Director of Engineering & Compliance  
Peter Skinner, Director of Finance & Administration  
Tim Brownell, Director of Operations  
Zoe Shoats, Director of Communications  
Garth Gregson, Finance Manager  
David Ramirez, Senior Engineer  
Ida Gonzales, Administrative Support Specialist (Acting Board Clerk)

**OTHERS PRESENT:** Spencer Critchley, Boots Road Group  
Christina Harris  
Cesar Lara  
Todd Reynolds, Vice President of Kennedy Jenks Consultant Inc.  
Heather Sawyer  
Adam Urrutia

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**CALL TO ORDER AT 9:00 AM**

**ROLL CALL AND ESTABLISHMENT OF QUORUM**

Notice duly given and presence of a quorum established, the March 19, 2021 Regular Meeting of the Monterey Regional Waste Management District Board of Directors was called to order by Chair Campbell at 9:02 a.m.

**PUBLIC COMMUNICATIONS**

Anyone wishing to address the Board on matters *not* appearing on the Agenda may do so now. *Please limit comments to a maximum of three (3) minutes.* The public may comment on any other matter listed on the agenda at the time the matter is being considered by the Board.

No Public Comments

**CONSENT AGENDA**

*Following a motion by Director Laska seconded by Director Bales, the Board unanimously approved the Consent Agenda. Absent - Director Delgado*

- 1) Approve Minutes of February 19, 2021 Regular Board Meeting.
- 2) Approve Report of Disbursements, and Board and Employee Reimbursements for February 2021.
- 3) Receive Report on March 10, 2021 Finance Committee Meeting.
- 4) Receive Report on March 10, 2021 Personnel Committee Meeting.
- 5) Approve Contracts of Scale Camera Replacement Equipment and Installation for Paradigm Software, LLC. of Cockeysville, MD and Communication Cable Placement Services, Inc. of Hollister, CA, respectively, with a project budget not-to-exceed \$35,000 (includes 5% contingency).

**RECOGNITION /PRESENTATIONS****6) Employee Recognition & Rewards Programs and Safety Champion Program.**

Berta Torres, Human Resources Manager presented on three employee Recognition & Rewards Programs 1) High Five Award which provides the opportunity for coworkers to recognize one another 2) Going the Extra Award (GEM) that was designed to recognize employees who demonstrate extraordinary performance under unusual circumstances 3) Milestone Award that recognizes and rewards employees for their years of services to the District. The development of these new programs was a collaborative effort between Human Resources and Management staff. Employee input was also incorporated into the High Five Award program.

Kacey Christie, Safety Manager presented on the qualifications and requirements for the Districts new Safety Champions Program, a sports theme program that emphasizes on teamwork and fair play. The program consists of four awards: Attendance; Zero Lost Time Injuries; Operations Team Safety Compliance and Safety Improvement.

Board members expressed appreciation to staff for their work on the redesign of the District's employee recognition and rewards programs.

**7) Presentation on District Rebranding Approach**

Public Education and Outreach Specialist, Angela Goebel presented the District's Rebranding Approach titled Rethink, Revise and Rebrand. The presentation included the reasons for the Rebrand and the benefits of the new brand identity. Ms. Goebel reviewed the plan to engage the District's Leadership Team, Employees, the Board of Directors and community stakeholders to help define the Districts mission. This project is an opportunity for the District to reflect on its vision and image that is promoted in the community. Completion of this project is tentatively for scheduled for October 2021, when the District will celebrate its 70<sup>th</sup> Anniversary.



Spencer Critchley of Boots Road Group provided additional information on the approach to the process. Board discussion followed regarding the projected financial cost and the appreciation initial efforts that staff has made on the project.

**OTHER ITEMS FOR BOARD CONSIDERATION, DISCUSSION AND ACTION**

**8) Authorize Staff to Initiate Negotiations with the Veterans Transition Center of Monterey County (VTC) for the re-opening of the Last Chance Mercantile.**

Director Bales recused himself from this item.

Tim Flanagan, General Manager, provided a summary of the Last Chance Mercantile (LCM) re-opening options. He explained that the leadership staff held extensive internal discussions about the three options which had been previously discussed with the Board.

The General Manager stated that, although staff views all of the options as having the potential to be successful, staff recommended the Transition Center of Monterey County (VTC) to operate the LCM. The recommendation of the VTC is the most financially viable way to bring back the LCM and the option that best meets the priorities established by the Board. Mr. Flanagan stated that the partnership with VTC represented the best way to isolate the District from continued operational losses, while most fully engaging other parts of the community. The VTC was chosen because of the depth of the organization, the stability of their financial base, their 25-year operational history and their commitment to bringing local community resources to the LCM, which aligns with the local needs for homeless veterans. Staff is hopeful that the District will work together with the VTC to serve both missions for the benefit of the community.

Board Discussion followed on staff's recommendation. Director Delgado referenced page 3 of the Board report, saying that results were not conclusive and failed to produce a consistent winner. Director Delgado stated that this illustrated how close the options were. Director Delgado expressed concern and disappointment with the recommendation presented to the Board. His concerns included livable wages for employees. Since the three options were so close, not choosing the District option offering union wages to previous LCM staff and replacing them with lower wage paying jobs was something he could not support. He thanked the VTC for the opportunities they provide for Veterans but did not agree with the recommendation. Director Delgado asked staff to provide information to the Board that shows where the financial loss of \$800,000 occurred at the LCM. He also requested that staff bring additional information to the Board that will compare the wages and benefits side by side.

Peter Skinner, Director of Finance and Administration referred Director Delgado to the previous staff reports included in the February Board packet.

Director Shirley asked if Staff had difficulty with making the final recommendation between the two third parties or if the difficult decision was between the District supported option.

The General Manager responded that, given the priorities expressed by the Board, the recommendation was made to protect the District's financial interest. The information provided in the Board report was presented to support the recommendation and, if necessary, additional information will be provided.

Public comments were made concerning the recommendation of the VTC over the District staffed operation. Concerns were also made on the compensation that would be paid by the VTC to employees, that was not comparable to union wages previously paid by the District to LCM employees.

Representatives from the VTC addressed questions from the Board and committed to co-branding and to align with the District. They added that Veterans are not being taken advantage of and the program does provide livable wages and housing benefits.

Director Campbell asked the Board to rank their current choice for the reopening of the LCM given all the information provided as of now. The Board ranked their top choices in order 1) Veterans Transition Center, 2) The Bridge Second Chance and 3) District run option.

*A motion was made by Director Laska seconded by Director Albert, to accept the recommendation for the VTC approve staff to proceed with negotiation with the Veterans Transitions.*

*Subsequent Motion was made by Director Delgado and seconded by Director Shirley to defer the recommendation decision and that staff bring additional information to the Board with a side by side comparison of options. Approved by Directors Albert, Askew, Delgado, Shirley, Theis, and Vice Chair Blackwelder Opposed by Directors Laska and Chair Campbell.*

*Motion Passed*

The General Manager thanked the Board and community for their input. Staff will gather all information provided from the Board and provide if at the next Board meeting.

- 9) **Approve Proposal for Professional Engineering Services from Kennedy Jenks Consultant, Inc. of San Francisco, CA in the amount of \$117,026 for the Monterey One Water (M1W) and Monterey Regional Waste Management District (MRWMD) Electrical Connection Final Design and Bidding Phases.**

Todd Reynolds, Vice President of Kennedy Jenks Consultant Inc. presented on the M1W and MRWMD electrical connection final design, bidding phases and next steps for the project. Guy Petraborg, Director of Engineering and Compliance informed the Board that the District continues to work on the Power Purchase Agreement (PPA) negotiated with M1W and anticipates a revised agreement will be provided to the Board for approval at a future meeting.

Board discussion followed regarding cost and the return of the funds provided for the professional engineering services and the importance of lifecycle cost when purchasing equipment.

*A motion was made by Director Bales seconded by Director Albert, the Board unanimously Approved the Proposal for Professional Engineering Services from Kennedy Jenks Consultant, Inc. of San Francisco, CA in the amount of \$117,026 for the Monterey One Water (M1W) and Monterey Regional Waste Management District (MRWMD) Electrical Connection Final Design and Bidding Phases*

*Motion passed*



- 10) **Authorize the General Manager to Execute a Contract with SCS Field Services of Huntington Beach, CA, Inc. for Remote Monitoring and Control (RMC) System with a Project Budget Not-to-Exceed \$250,000.**

Guy Petraborg reviewed the need for the remote monitoring and control system improvements that will monitor key components and liquid storage containers around the site. This system will improve the efficiency and assist operations to meet compliance standards. The ability to have real time information will be beneficial to staff.

*A motion was made by Director Bales seconded by Director Albert , the Board unanimously approved to Authorize the General Manager to Execute a Contract with SCS Field Services of Huntington Beach, CA, Inc. for Remote Monitoring and Control (RMC) System with a Project Budget Not-to-Exceed \$250,000*

*Motion passed  
Director Laska - Absent*

**STAFF REPORTS**

- 11) **Review Finance, Operating, and Recycling Reports.**

Garth Gregson reported on the current District financial status and diversion reports.

**OTHER CORRESPONDENCE**

There was no correspondence to report.

**GENERAL MANAGER COMMUNICATIONS**

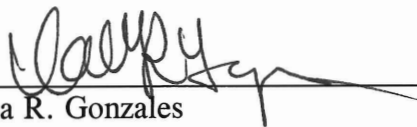
General Manager provided an update to the Board on COVID-19 vaccines.

**BOARD COMMUNICATIONS**

Director Askew thanked all MRWMD employees for their continued work over the past year. She also expressed appreciation that staff has continued to provide employees with onsite vaccines.

There being no further business to come before the Board at this time, the March 19, 2021 Regular Meeting of the Monterey Regional Waste Management District Board of Directors was adjourned by Chair Campbell at 12:24 p.m. in Honor of Barbara Livingston.

**RECORDED BY:**

  
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Ida R. Gonzales  
Administrative Support Specialist/Acting Board Clerk

**AUTHENTICATED BY:**

  
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Timothy S. Flanagan  
General Manager/Secretary