



Monterey Regional Waste Management District

Job Description

Position:	Senior Maintenance Worker – MRF	Department:	MRF
Position Status:	Full Time/Non-exempt	Bargaining Unit:	Operations Unit
Reports to:	MRF Maintenance Supervisor	Revised:	February 2021

DEFINITION

Under minimal supervision, provides lead direction and work coordination for other maintenance staff; performs maintenance, repair, and fabrication tasks on Material Recovery Facility (MRF) processing equipment, including conveyor belts, bearings, gear boxes and debris roller screens; performs the more complex and specialized maintenance and fabrication tasks; safely and skillfully operate hand tools, power tools, industrial equipment, heavy equipment, trucks, motorized equipment.

DISTINGUISHING CHARACTERISTICS:

This series specification includes three levels of Maintenance Worker classification responsible for performing the full range of MRF maintenance technician assignments, including the most skilled/specialized assignments and provide lead direction and work coordination for other maintenance staff. The Sr. Maintenance Worker is the highest level in the three-series and is responsible for all job functions of a Maintenance Worker I/II and the more complex tasks requiring advanced skills in maintenance and repair.

ESSENTIAL FUNCTIONS

- Must be able to regularly work near or around high-powered magnets, as there are six such magnets inside the MRF building, which prohibit persons with pacemakers to be near or around them.
- Performs skilled preventive maintenance repair/inspection on material processing equipment such as conveyor belts, bearings, gearboxes, and debris roller screens.
- Perform the more difficult maintenance, repair to hydraulic and pneumatic systems, welding, and fabrication assignments of processing equipment.
- Repair and maintain conveyors, balers, electro-magnetic belts, walking floors, hydraulic and pneumatic systems, shaker screens, disc screens, trommel screens, wood grinders, misting systems and air filtration systems.
- Responds to emergency equipment failure and/or service calls.
- Perform system inspections to and troubleshoots system issues as they arise.
- Ability to work unusual shifts, weekends, evenings, holidays, and on standby status when required.
- Safely and skillfully operate hand tools, power tools, industrial equipment, heavy equipment, trucks, forklifts, aerial lifts, roll-off trucks, loaders, sweepers, excavators, and water tank trucks etc.
- Provide lead direction and work coordination for other maintenance technicians.
- Performs other job-related duties as needed.
- Perform heavy physical labor when needed.
- Adhere to an assigned work schedule and meet District attendance standards.
- All District positions require the employee to provide good customer service to both internal and external customers, maintain positive and effective working relationships with other District employees. Must be cooperative and respect fellow employees and supervisors at all times.

SUPERVISORY RESPONSIBILITIES

Provides lead direction for MRF Maintenance Workers I/II and MRF Maintenance Assistant I/II.

DUTIES AND RESPONSIBILITIES

The following duties are typical of this classification and are intended only to describe the various types of work that may be performed, the level of technical complexity of the assignment(s) and are not intended to be an all-inclusive list of duties. The omission of a specific duty statement does not exclude it from the position if the work is consistent with the concept of the

classification or is similar or closely related to another duty statement to address business needs and changing business practices.

- In a lead capacity, provides work direction, planning and coordination for other maintenance staff. (In English & Spanish preferred.)
- Read and understand diagrams, schematics, and repair parts manuals.
- Performs all levels of maintenance; maintains and repairs all equipment and facilities related to a MRF operation.
- Responds to emergency repair calls.
- Performs plumbing maintenance duties.
- Uses a variety of hand tools, operates power equipment such as a vacuum pump, steam cleaners etc.
- Operates a variety of basic motorized equipment including trucks, loaders, water trucks, tractors, forklifts etc.
- Utilizes fleet maintenance software to log equipment repair times and related comments including parts usage.
- Enforces safety policies/procedures that apply to the work they supervise.
- May provide basic job training and safety instruction to employees under their direction.

QUALIFICATIONS

Knowledge of:

- Work safety methods and programs in accordance with District safety policies and OSHA requirements.
- Methods, tools, equipment, and materials used in maintenance, repair, and fabrication work at a solid waste management facility.
- Repairs and maintenance related to conveyors, balers, electro-magnetic belts, walking floor systems, hydraulic systems, pneumatic systems, single and three phase electrical circuits, shaker screens, disc screens, trommel screens, wood grinders, misting systems, and air filtration systems.
- Principles of planning and scheduling, work coordination and assignment.
- Welding and fabrication, wear prevention, metal types, tools, and equipment.
- Provisions of the California Vehicle Code relating to the operation of commercial vehicles.

Ability to:

- Identify unsafe practices, situations, and behavior.
- Weld, fabricate and apply wear prevention materials.
- Skillfully use hand and power tools.
- Perform heavy physical labor requiring strength, dexterity, and agility.
- Operate commercial and industrial machines/vehicles such as forklift, aerial lift, scissor lift, vacuum pump, crane, wheel loader, roll-off and water tank trucks etc.
- Be respectful and maintain cooperative working relationships.
- Effectively and accurately evaluate, prioritize, schedule, and make decisions about repair needs.
- Insure periodic preventive maintenance intervals and scheduled tasks are followed.
- Organize repair projects start to finish, maintain a clean safe work area in compliance with District/OSHA standards.
- Perform the duties of supervisor when supervisor is absent.
- Understand and carry out oral and written directions.
- Read and write at the level required for successful job performance.
- Maintain good public relations with those contacted during work assignments.
- Support the goals and objectives of the Landfill and the District.
- Apply sound judgment in a variety of circumstances with or without specific instructions.
- Ability to work safely without presenting a threat to self or others.

Training, Education and Experience

Any combination of training and experience which would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the required knowledge and abilities would be:

- Four (4) years of varied and responsible skilled work experience involving the maintenance and repair in an industrial setting comparable to that of the Materials Recovery Facility here at the District.

- Two (2) years of work experience providing supervision to industrial maintenance personnel.
- Possession of High School diploma is required.

Special Requirements:

- Possession of a California Class B Driver's License may be required.
- Continued possession of a valid California Class B Driver's License with appropriate endorsements may be required by the District.
- Compliance with established District vehicle operation standards, including on-going insurability to drive District vehicles, are conditions of employment.
- Possess selection of hand tools compatible with job requirements.

TYPICAL WORKING CONDITIONS

The physical and mental demands described here are representative of those that must be met by employees to successfully perform the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical Demands

Frequently stand, walk and climb; sit for extended periods; ability to stoop, kneel or crouch to pick up or move objects; ability to perform heavy physical labor; walk on sloped ground and uneven surfaces; lift and move objects weighing up to 50 pounds without assistance; normal manual dexterity and eye-hand coordination; corrected hearing and vision to normal range; verbal communication; ability to safely operate equipment and vehicles.

Mental Demands

While performing the duties of this class, employees are regularly required to: work well under pressure; communicate effectively in both written and verbal form; capable of establishing priorities among the essential functions of the job and coordinating these priorities with others; interact with all levels of District management and personnel, and the public.

Work Environment

Normally work is performed in both indoor and outdoor environments; occasionally will be exposed to varying temperatures; regular exposure to exposure to dirt, dust, fumes, noise, garbage, foul odors; moderate exposure often works around moving vehicles and equipment; constant contact with staff and the public.

ACKNOWLEDGEMENT

I verify that I have received a copy of the job description and I understand the requirements of this position.

Employee Signature

Date

Employee Name