

BOARD OF DIRECTORS

JASON CAMPBELL
Chair

JERRY BLACKWELDER
Vice Chair

LEO LASKA
BRUCE DELGADO

CARRIE THEIS

DAN ALBERT

KIM SHIRLEY

WENDY ROOT ASKEW



FELIPE MELCHOR
General Manager

GUY PETRABORG, P.E., G.E.
Director of Engineering & Compliance

TIM BROWNELL
Director of Operations

ZOË SHOATS
Director of Communications

ROBERT WELLINGTON
Legal Counsel

**MONTEREY REGIONAL
WASTE MANAGEMENT DISTRICT**

Home of the Last Chance Mercantile

**MONTEREY REGIONAL WASTE MANAGEMENT DIST.
REGULAR MEETING MINUTES**

Friday, 9:05 a.m.

January 21, 2022

MRWMD Bales Boardroom and Via Zoom

14201 Del Monte Blvd., Monterey County, CA

MEMBERS PRESENT: Jason Campbell, (Chair) City of Seaside Councilmember
Jerry Blackwelder, (Vice Chair) City of Sand City Vice Mayor
Leo Laska, Pebble Beach Community Services District Director
Carrie Theis, City of Carmel-by-the-Sea Councilmember
Dan Albert, City of Monterey Councilmember
Kim Shirley, City of Del Rey Oaks Councilmember
Wendy Root Askew, (Unincorporated) Monterey County Board of Supervisors Chair (District 4)

MEMBERS ABSENT: Bruce Delgado, City of Marina Mayor
Luke Coletti, City of Pacific Grove

STAFF PRESENT: Felipe Melchor, General Manager
Rob Wellington, Legal Counsel
Guy Petrabor, Director of Engineering & Compliance
Tim Brownell, Director of Operations
Zoe Shoats, Director of Communications
Berta Torres, Human Resources Manager
David Ramirez, Senior Engineer
Garth Gregson, Accounting Manager
Giselle Koptapeh, Assistant Accounting Manager
Kristin O'Hara, Communications and Public Education Manager
Ida Gonzales, Executive Assistant /Board Clerk
Rosemary Perez, Accounting Technician
Erica Espinoza, Accounting Assistant
Jessica Dakis, Human Resources Coordinator
Tim Flanagan

OTHERS PRESENT: Mike Niccum, Pebble Beach Community Services District
Ted Terassas, City of Monterey
Todd Reynolds, Kennedy Jenks
Freya Read, VTC/Last Chance Mercantile
Tori Olson, VTC/Last Chance Mercantile
Kurt Schake, VTC/Last Chance Mercantile
Kacey Christie

ROLL CALL AND ESTABLISHMENT OF QUORUM

Notice duly given and presence of a quorum established, the January 21, 2022 Regular Meeting of the Monterey Regional Waste Management District Board of Directors was called to order by Chair Campbell at 9:10 a.m.

ELECTION OF OFFICERS

Following recommendation from the Nominating committee the Board appointed Director Campbell to serve as Chair and Director Jerry Blackwelder to serve as Vice Chair.

It was moved by Director Albert, seconded by Director Laska and unanimously carried To appoint Director Campbell to serve as Chair and Director Jerry Blackwelder to serve as Vice Chair.

PUBLIC COMMUNICATIONS

Anyone wishing to address the Board on matters *not* appearing on the *Authority* Agenda may do so now. *Please limit comments to a maximum of three (3) minutes.* The public may comment on any other matter listed on the agenda at the time the matter is being considered by the Board.

GENERAL MANAGER COMMENTS

Felipe Melchor, General manager informed the Board of the meetings he has attend during his first weeks as General Manager.

WELCOME NEW COMMUNICATIONS & PUBLIC EDUCATION MANAGER KRISTIN O'HARA

The Board welcomed new Communications & Public Education Manager Kristin O'Hara.

WELCOME NEW DIRECTOR OF FINANCE AND ADMINISTRATION HELEN RODRIGUEZ

The new Director of Finance and Administration Helen Rodriguez will start on February 14, 2022.

CONSENT AGENDA

These matters include routine financial and administrative actions, which are usually approved by a single majority vote. Individual items may be removed from Consent for discussion and action.

Director Askew requested a correction to December minutes (Agenda item 1). Director Askew attended the December 17th virtually and was not absent as reflected in the Minutes.

Following a motion by Director Laska, seconded by Director Albert, the Board unanimously approved the Consent Agenda with the correction to agenda item 1.

- 1) Approve Resolution No. 2022-01, regarding the Ralph M. Brown Act (California Government Code §§54950- 54963, hereinafter the "Brown Act") and Assembly Bill 361, making certain findings, and authorizing the District to implement remote teleconferenced public meetings of the Board and the District's standing committees (i.e., Finance and Personnel) for the period January 21, 2022 through February 20, 2022.
- 2) Approve Minutes of December 17, 2021 Regular Board Meeting.
- 3) Approve Report of Disbursements, and Board and Employee Reimbursements for December 2021.
- 4) Receive Report on January 12, 2022 Finance Committee Meeting

- 5) **Approve General Manager Pay Schedule**
- 6) **Approve the Purchase of H&S Media from Unison Solutions, Inc. of Dubuque, Iowa in the Amount Not-to-Exceed \$130,000.**
- 7) **Approve Resolution (2022-02) of Appreciation for Kacey Christie, Safety Manager**
- 8) **Approve Resolution (2022-03) of Appreciation for Marino Dominguez, Sorter II**
- 9) **Approve Resolution (2022-04) of Appreciation for Armando Escareno, Sorter I**
- 10) **Approve Resolution (2022-05) of Appreciation for Tim Flanagan, General Manager**

RECOGNITION/PRESENTATIONS

- 11) **Presentation of Resolution of Appreciation for Retired employee Kacey Christie, Safety Manager**

Chair Campbell presented Kacey Christie Retired Safety Manager with a resolution of appreciation. The Board thanked Ms. Christie for her service to the District.

- 12) **Presentation of Resolution of Appreciation for Retiring employee Marino Dominguez, Sorter II**

The Board thanked Marino Dominguez for his over 20 years of service to the District.

- 13) **Presentation of Resolution of Appreciation for Retiring employee Armando Escareno, Sorter I**

The Board thanked Armando Escareno for his over 20 years of service to the District.

- 14) **Presentation of Resolution of Appreciation for Tim Flanagan, General Manager**

Chair Campbell presented Tim Flanagan, General Manager with a resolution of appreciation. The Board thanked Tim Flanagan for his service and dedication to the District.

- 15) **Presentation by Veterans Transition Center/Last Chance Mercantile**

Freya Read, VTC Last Chance Mercantile Manager and Tori Olson, Assistant Manager provided an update to the Board on operations since its opening on July 31, 2021. The presentation included a review of the organization structure of the store, its employees and improvements made to the store. Information on sales and Waste Diversion were also provide to the Board. Freya Read and Kurt Schake thanked District staff for their support.

OTHER ITEMS FOR BOARD CONSIDERATION, DISCUSSION AND ACTION

- 16) **MRWMD-M1W AdHoc Committee Meetings Report and Update on the Monterey Microgrid and Organics-To-Energy Feasibility Studies – 1) Approve \$175,000 of Funding in Current FY2021-22 from contingency and 2) Approve \$200,000 of Funding for FY2022-23 Preliminary Budget.**

Guy Petraborg Director of Engineering provided a presentation on the MRWMD and M1W Adhoc committee meetings, organics to energy feasibility studies and the next steps on microgrid project.

It was moved by Director Askew, seconded by Director Albert, the Board unanimously approved

1) Approve \$175,000 of Funding in Current FY2021-22 from contingency and 2) Approve \$200,000 of Funding for FY2022-23 Preliminary Budget.

- 17) **MRWMD-M1W Advanced Water Purification Facility (AWPF) Medium Voltage Project Bid Results – 1) Approve a Revised Project Budget of \$3,890,000; 2) Approve an Additional \$700,000 for Project Funding in Current FY2021-22; and 3) Award a Construction Contract to Anderson Pacific Engineering and Construction, Inc. of Santa Clara, CA in the Amount of \$2,876,400.**

Todd Reynolds of Kennedy Jenks and Guy Petraborg, Director of Engineering presented on the MRWMD -M1w Advanced Water Purification facility (AWPF) Medium Voltage Project Bid results. Three construction bids were received at the December 7, 2021 public bid opening for the MRWMD electrical connection to the M1W Advance Water Purification Facility (AWPF). Staff recommended that the Board award the contract to the low bidder Anderson Pacific Engineering and Construction, Inc. of Santa Clara, CA.

It was moved by Director Laska, seconded by Director Theis, the Board unanimously agreed to

1) Approve a Revised Project Budget of \$3,890,000; 2) Approve an Additional \$700,000 for Project Funding in Current FY2021-22; and 3) Award a Construction Contract to Anderson Pacific Engineering and Construction, Inc. of Santa Clara, CA in the Amount of \$2,876,400.

- 18) **1) Adopt Resolution 2022-06 Authorizing the Purchase of one new Peterbilt Heavy-Duty CNG Water Truck, two new Peterbilt Heavy-Duty CNG Hook Lift (Roll-Off) Trucks, and two New Peterbilt 3 Axle CNG Tractor (Semi) Trucks using the preferential competitive pricing offered through Sourcewell (formally known as National Joint Powers Alliance, NJPA); 2) Accept the three proposals (attached) by Coast Counties Peterbilt of Salinas, CA, dated November 12, 2021 and November 30, 2021, to provide a Peterbilt Heavy-Duty CNG Water Truck for the total price of \$354,779.86; two Peterbilt Heavy-Duty CNG Hook Lift (Roll-Off) Trucks for the total price of \$702,433.68; and two new Peterbilt 3 Axle CNG Tractor (Semi) Trucks for the total price of \$458,687.42. Purchase total for all five trucks to be \$1,515,900.96 including sales tax, freight.**

Tim Brownell, Director of Operations presented on the purchase of five new CNG powered vehicles for the MRF operations. The five vehicles to be purchased include; two Tractor Trailers, one Water Truck, and two Roll-Off trucks. Future building modifications will be required to the District Shop to meet state and local air standards, and to have the ability to work on the CNG trucks. During the next fiscal year budget staff will provide the Board with a plan for the new Shop modifications. At the January 12th meeting the Finance Committee recommended that the Board support approval of the CNG Vehicle Purchases.

It was moved by Director Askew, seconded by Director Albert, the Board unanimously approved to 1) Adopt Resolution 2022-06 Authorizing the Purchase of one new Peterbilt Heavy-Duty CNG Water Truck, two new Peterbilt Heavy-Duty CNG Hook Lift (Roll-Off) Trucks, and two New Peterbilt 3 Axle CNG Tractor (Semi) Trucks using the preferential competitive pricing offered through Sourcewell (formally known as National Joint Powers Alliance, NJPA); 2) Accept the three proposals (attached) by Coast Counties Peterbilt of Salinas, CA, dated November 12, 2021 and November 30, 2021, to provide a Peterbilt Heavy-Duty CNG Water Truck for the total price of \$354,779.86; two Peterbilt Heavy-Duty CNG Hook Lift (Roll-Off) Trucks for the total price of \$702,433.68; and two new Peterbilt 3 Axle CNG Tractor (Semi) Trucks for the total price of \$458,687.42. Purchase total for all five trucks to be \$1,515,900.96 including sales tax, freight.

STAFF REPORTS

- 19) **Review Finance, Operating, and Recycling Reports**

Garth Gregson, Finance Manager provided a summary of the Finance and Operating reports.

20) Report on Technical Advisory Committee (TAC) and SB 1383 December 15, 2021 Meeting

Zoe Shoats, Director of Communications provided an update the TAC committee and SB 1383.

OTHER CORRESPONDENCE

GENERAL MANAGER COMMUNICATIONS

General Manager thanked M1W for their participation and collaboration with the Microgrid and electrical connection projects.

Director Askew referenced the General Manager's report regarding Odor complaints. General manager stated that staff is working with M1W on investigating operations when odor complaints are received.

BOARD COMMUNICATIONS

21) Committee Appointments

Chair Campbell announced that there will be no changes to the District Committee appointments.

Chair Campbell announced that Director Coletti has resigned from the District Board. The City of Pacific Grove will appoint a new Board member at the next City Council meeting. Chair Campbell thanked Director Coletti for his service.

CLOSED SESSION

As permitted by Government Code Section 54956 et seq., the Board may adjourn to a Closed Session to consider specific matters dealing with litigation, certain personnel matters, property negotiations or to confer with the District's Meyers-Milias-Brown Act representative.

1. Conference with Legal Counsel--Anticipated Litigation
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of section 54956.9:
One case
2. Public Employee Performance Evaluation and Exit Interview: General Manager

RETURN TO OPEN SESSION WITH ANY REQUIRED ANNOUNCEMENTS FROM CLOSED SESSION

The Board came back into open session 12:13 p.m. and Legal counsel announced that in closed session the Board received information as to each of the closed session items and discussion had been held; no reportable action was taken.

ADJOURNMENT

There being no further business to come before the Board at this time, the January 21, 2022. Regular Meeting of the Monterey Regional Waste Management District Board of Directors was adjourned by Chair Campbell at 12:14 p.m.

RECORDED BY:

AUTHENTICATED BY:



Ida Gonzales
Executive Assistant/ Board Clerk

 2-11-22

Felipe Melchor
General Manager/Secretary