

BOARD OF DIRECTORS

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GENERAL MANAGER/
DISTRICT ENGINEER

TIMOTHY S. FLANAGAN
ASST. GENERAL MANAGER

RICHARD SHEDDEN, P.E.
SENIOR ENGINEER

ROBERT WELLINGTON
COUNSEL

MONTEREY REGIONAL WASTE MANAGEMENT DISTRICT

Home of the Last Chance Mercantile

MONTEREY REGIONAL WASTE MANAGEMENT DISTRICT REGULAR MEETING MINUTES

Friday, 9:30 a.m.
January 18, 2013

Boardroom
MRWMD Offices
14201 Del Monte Blvd., Marina CA

MEMBERS PRESENT: Leo Laska (Chair), Pebble Beach Community Services District Boardmember
Sue McCloud, City of Carmel-by-the-Sea
Gary Bales, City of Pacific Grove
David Pendergrass, City of Sand City Mayor
Libby Downey, City of Monterey Vice Mayor
Jane Parker, (Unincorporated) Monterey County Supervisor, District 4
Bruce Delgado, City of Marina Mayor

MEMBERS ABSENT: Dennis Allion (Vice Chair), City of Del Rey Oaks Councilmember
Ian Oglesby, City of Seaside Councilmember

STAFF PRESENT: William Merry, General Manager
Tim Flanagan, Assistant General Manager
Rob Wellington, Legal Counsel
Rick Shedden, Senior Engineer
Daylene Alliman, Human Resources Manager
Jeff Lindenthal, Public Education and Recycling Manager
Harry Hunzie, Material Recovery Facility/Landfill Gas Facility Manager
Clyde Walkup, Material Recovery Facility Operations Supervisor
Rebecca Aguilar, Administrative Support Supervisor
Ida Gonzales, Administrative Support Specialist

OTHERS PRESENT: Ted Terrasas, City of Monterey
Charlie Cordova, Green Waste Recovery
Michael Gross, Green Waste Recovery
Teresa Rios, Monterey County Environmental Health
Mike Niccum, Pebble Beach Community Services District
Doug Kenyon, Republic Services of Salinas
JD Black, Salinas Valley Solid Waste Authority
Felipe Melchor, Waste Management
Abel Moran,

ROLL CALL AND ESTABLISHMENT OF QUORUM

With notice duly given and presence of a quorum established, the January 18, 2013 Regular Meeting of the Monterey Regional Waste Management District Board of Directors was called to order by Chair Laska at 9:30 a.m.

PUBLIC COMMUNICATIONS

Felipe Melchor, Waste Management, Inc. (WMI), addressed the Board to announce that WMI was holding an annual electronic waste (e-waste) cleanup for Carmel residents on Saturday, January 19th from 10 a.m. to 2 p.m.

CONSENT AGENDA

Following a motion by Director McCloud, and seconded, the Board approved the following actions:

- 1) Approve Minutes of December 21, 2012 Regular Board Meeting
- 2) Approve Report of Disbursements

Director McCloud expressed appreciation to staff for providing more detail in the disbursement report in order to provide more transparency on what is being expended by the District and for what purpose.

OTHER ITEMS FOR BOARD CONSIDERATION, DISCUSSION AND ACTION

- 3) Receive Final Draft Report on Waste Characterization Study Prepared by Cascadia Consulting Group

The Board reviewed a memorandum from Assistant General Manager Tim Flanagan regarding the waste characterization study performed by The Cascadia Consulting Group from July 23-27, 2012. General Manager stated that the study focused on the recoverability of the commercial and multi-family waste coming to the District that is now being landfilled.

Board discussion followed with regard to the study results and types of material found. Assistant General Manager noted findings in the study with regard to the District commercial wastestream which will be used to refine estimates in the final design plans for the Material Recovery Facility (MRF) Improvement Project. It was also noted that there was a high level of organic material which should work well in conjunction with the Pilot Anaerobic Digester Project. General Manager stated that diversion will also depend largely on community wants, needs and costs.

It was moved by Director Delgado, seconded, and Unanimously Carried To: Accept Final Draft Report on Waste Characterization Study from Cascadia Consulting and Direct Staff to Proceed to Incorporate Findings in Final Design for MRF Improvement Project.

- 4) Authorize Letter of Response to Monterey County Civil Grand Jury Request Letter Dated December 11, 2012

The Board reviewed a draft letter of response to the Monterey County Civil Grand Jury following their request that the District respond to their Interim Final Report No. 5 - "Salinas Valley Solid Waste Authority (SVSWA)"

findings and recommendations. The letter response is within the 90 day compliance requirement for responding to the Civil Grand Jury.

Board discussion followed regarding the content of the letter and proposed wording and comments for changes were provided.

It was moved by Director Delgado, seconded, and Approved by Chair Laska, and Directors Bales Delgado, McCloud, Pendergrass, and Parker; Opposed by Director Downey To: Authorize Letter of Response to Monterey County Civil Grand Jury Request Letter Dated December 11, 2012, with Amendments Provided by the Board.

5) Receive Report on January 9, 2013 Monterey Regional Waste Management District Technical Advisory Committee (TAC) Meeting and Provide Direction to Staff

The Board reviewed a summary of the January 9, 2013 TAC meeting. General Manager stated that most of the member agencies were represented at the meeting in which there was productive discussion on the scope of services to be provided by the franchised hauler and structural issues about how to package and receive pricing for services. The next TAC meeting is scheduled for February 20, 2013.

Board discussion followed regarding obtaining the information needed from the franchised waste haulers. Mr. Melchor stated that all information requested was provided to the member cities. Public Information and Recycling Manager stated that the District and consultant HF&H had not received all of the requested information, and that if District staff could be provided with the same information that was provided to the cities, it could facilitate coordination. General Manager concurred that if District staff could work directly with the franchised hauler, with the individual city's permission, it would facilitate communications; and he added that the goal of the TAC was to keep the requirements of the model franchise agreement as baseline as possible, while allowing for personalization by each city.

It was moved by Director McCloud, seconded, and Unanimously Carried To: Accept Report on TAC Meeting and Provide Direction to Staff.

STAFF REPORTS

6) Review Finance, Operating, and Recycling Reports

The financial statements for November 2012 were reviewed by the Board. Year-to-date Total Operating Expenses are below budget by \$304,333 and above last year by \$57,484 at \$7,701,084. Year-to-date Total Salary Expenses (Wages and Benefits) are below budget by \$181,695 and last year by \$188,782. The year-to-date Operating Revenues are above budget by \$11,563 and below last year by \$685,121 at \$8,459,479. Year-to-date tipping fee revenues are \$6,612,531, above last year by \$3,329 and budget by \$166,698.

The Operating Report for December 2012 was reviewed by the Board. The Total Solid Waste Accepted into the site (excluding regional and contracted waste) was 19,855 tons, a decrease of 2,112 tons from November 2012 and a decrease of 2,995 tons from December 2011. Regional and contracted waste from Watsonville, Capitola, Scotts Valley, GreenWaste Recovery (GWR) was 65,590, 625 and 10,488 tons, respectively. GWR also delivered 1,062 tons of alternative daily cover.

The Board reviewed a chart that showed the rolling 12 month average of refuse accepted with and without the regional and contracted waste. The total refuse (excluding regional and contracted waste) for the last 6 months was 90,303 tons, down 6,019 tons or 6.3% from the same period in 2011. General Manager stated that staff is concerned with the drop in tonnages, and is reviewing the loss of tonnage carefully since the budgeted 190,000 tons of refuse is not expected to be achieved; and that actual deliveries by June 30 could be 180,000 tons or less, possibly even in the low 170,000 tons range. Each 10,000 tons of refuse not delivered, at \$48.25 per ton, is a loss in revenue to the District of \$\$482,500.

7) Report on Public Education, Recycling and Litter.

The Board reviewed a memorandum from Public Education and Recycling Manager Jeff Lindenthal reporting on the planned Grand Opening of the Anaerobic Digester (AD) scheduled for Friday, January 25th from noon to 1:30 p.m. at the District AD site. He also reported on the holiday polystyrene foam (Styrofoam) recycling effort which is ongoing in cooperation with Waste Management; and on the District's Litter Abatement Task Force (LATF) meeting held on January 16, 2013.

8) Report on Board Member Reappointments

Staff reported that Vice Chair Dennis Allion representing the city of Del Rey Oaks, and Directors David Pendergrass, Bruce Delgado and Ian Oglesby representing the cities of Sand City, Marina, and Seaside, respectively, were all reappointed for another four years with their terms expiring December 31, 2016.

9) Report on January 15, 2013 Meeting of Special Districts Association of Monterey County

The Board received the agenda for the January 15th Special Districts Association (SDA) of Monterey County meeting. General Manager attended the meeting and will provide a written summary at the February Board meeting.

Chair Laska stated that Director Ogelsby, who is the District SDA representative, has an ongoing conflict with the SDA meeting dates and time. He asked if any Boardmember was interested and Director Delgado volunteered. Chair Laska appointed him to represent the District at the quarterly SDA meetings.

OTHER CORRESPONDENCE

GENERAL MANAGER COMMUNICATIONS

General Manager reported that the offering to District employees for early retirement was in process. Friday, January 11th, will mark the end of the 45-day period required by federal law to allow employees to consider the offering.

General Manager also reported that staff intended to solicit proposals for a facilitator for the Board Workshop/Planning Session that is scheduled for Wednesday, May 1st from 8:30 a.m. to 2:00 p.m. Staff intends to bring back a recommendation for this work to the Board at the February meeting.

General Manager reported that an announcement was sent to Board members soliciting interest and availability to attend Special District Risk Management Association (SDRMA) workshops to achieve savings in District insurance premiums. Director Bales stated he had attended a workshop held at the District on January 15th on how to be an effective boardmember. He encouraged other Board members to consider participating in workshops or webinars in an effort to achieve premium reductions.

BOARD COMMUNICATIONS

Director Downey reported that the City of Monterey has received many complaints regarding the increase to bags purchased at retailers from 10 cents to 25 cents. The City will be considering this issue in the future. Director McCloud commented that at the LATF meeting, discussion had been held regarding plastic bag bans and the issue of what to use instead of plastic to wrap up wet garbage. It was suggested to have this be a topic of "Trash Talk".

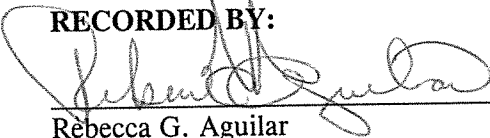
CLOSED SESSION

No Closed Session was held.

ADJOURNMENT

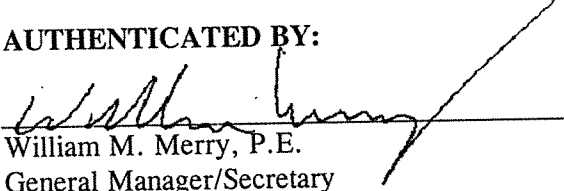
There being no further business to come before the Board at this time, the January 18, 2013 Regular Meeting of the Monterey Regional Waste Management District Board of Directors was adjourned to February 15, 2013 by Chair Laska at 11:30 a.m.

RECORDED BY:



Rebecca G. Aguilar
Administrative Support Supervisor/
Recording Secretary

AUTHENTICATED BY:



William M. Merry, P.E.
General Manager/Secretary