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SENIOR ENGINEER

RICHARD NORTON
ADMIN. SERVICES MGR.

ROBERT WELLINGTON
COUNSEL

MONTEREY REGIONAL WASTE MANAGEMENT DISTRICT

Home of the Last Chance Mercantile

MONTEREY REGIONAL WASTE MANAGEMENT DISTRICT REGULAR MEETING MINUTES

9:30 a.m., Friday
August 17, 2007

Boardroom
Monterey Peninsula Landfill
Marina, CA

MEMBERS PRESENT: Sue McCloud, Vice Chair
Gary Bales
David Pendergrass
Ken Gray
Don Jordan (seated at 9:45)
Joseph P. Russell
Libby Downey

MEMBERS ABSENT: Leo Laska, Chair
Dave Potter

STAFF PRESENT: William Merry, General Manager
Timothy Flanagan, Assistant General Manager
Rob Wellington, Legal Counsel
Glen Evett, Last Chance Mercantile/Household Hazardous Manager
Harry Hunzie, Materials Recovery Facility Manager
Jeff Lindenthal, Public Education & Recycling Manager
Ron Mooneyham, Equipment Maintenance Manager
Richard Norton, Administrative Services Manager
Richard Pettitt, Site Manager
Don Prescott, Information Systems Manager
Charles Rees, Finance Manager
Richard Shedden, Senior Engineer
Rebecca Aguilar, Administrative Support Supervisor
Amber Watson, Administrative Support Specialist I
Clyde Walkup MRF Supervisor/OE3 Operations Shop Steward
Eric Sanico, MRF Supervisor
Beatriz Fernandez, LCM Assistant Manager
Gene Ford, MRF Operator I
Rodney Barber, Assistant Mechanic II
Molly Beasley, LCM Sales Clerk II
Bertha Perez, LCM Sales Clerk II
Suzan Fine, Recycling Attendant/SEIU President

OTHERS PRESENT: Jim Caron, Caron Compactor
Dave Hall, Caron Compactor
Bjorn Lundegard, City of Seaside
Matt Fore, Monterey County Environmental Health Department
Tom Buell, Monterey Regional Water Pollution Control District
Justin Brown, Quinn Company
Lewis Leader

ROLL CALL AND ESTABLISHMENT OF QUORUM

Notice having been duly given and the presence of a quorum established, the August 17, 2007, Regular Meeting of the Monterey Regional Waste Management District Board of Directors was called to order by Vice Chair McCloud at 9:42 a.m.

CONSENT AGENDA

Director Bales requested that Item 4 be moved from Consent to Items for Board Consideration, Discussion, and Action.

Following a motion by Vice Chair McCloud, and seconded, with Director Russell abstaining, the Board approved the following actions:

- 1) Approve Minutes of July 20, 2007 Regular Board Meeting
- 2) Approve Report of Disbursements
- 3) Authorize Extended Leave of Absence for District Employee

ITEMS FOR BOARD CONSIDERATION, DISCUSSION AND ACTION

- 4) **Authorize General Manager to Make Contributions to SWANA's Applied Research Foundation, Not to Exceed \$5,000 Annually**

The Board reviewed a memorandum from Senior Engineer Rick Shedden summarizing the District's involvement with the Solid Waste Association of North America (SWANA) Applied Research Foundation (ARF) since 2001.

Director Bales stated that in 2001 the Board had agreed to support the ARF to help fund research specifically related to solid waste management with the idea that more organizations would participate. He agreed the District should continue to support the ARF, but he requested information related to the ARF's membership and funding sources prior to making any contributions in the future. General Manager commented that Director Bales' suggestion was appreciated, especially since he has learned that SWANA was considering raising the current fee of one cent per ton to two cents per ton which would make it more difficult for the District to support. Director Bales suggested that General Manager send a letter to SWANA addressing concerns.

It was moved by Director Bales, seconded, and *Unanimously Carried To: Authorize General Manager to Make Contribution to SWANA's Applied Research Foundation, in the Amount of \$3,242 and Obtain Information Regarding ARF's Membership and Funding Sources Prior to Making Any Contributions in the Future.*

5) Presentation on Last Chance Mercantile (LCM) Operations and Introduction of LCM Staff

Glen Evett, Last Chance Mercantile/Hazardous Materials Manager provided the Board with a PowerPoint presentation on the Last Chance Mercantile (LCM) operations. The District had recently received the Pavitra Crimmel Award from California Resource Recovery Association (CRRA), in recognition of the LCM program. Last Chance Mercantile/Hazardous Materials Manager stated the original idea for the LCM had been conceived by previous General Manager David Myers. He provided historical information going back to the first LCM sale held in 1991. Current and past LCM staff were present at the meeting and introduced to the Board.

No Action Taken.

6) Adopt Resolution 2007-07 Selecting Directors to Serve on the Special District Risk Management Authority (SDRMA) Board of Directors

It was moved by Director Bales, seconded, and *Unanimously Carried To: Adopt Resolution 2007-07 Selecting Vincent Ferrante, John Wooley, and Jean Bracy to serve on the Special District Risk Management Authority (SDRMA) Board of Directors.*

7) Adopt Resolution 2007-08 Authorizing Purchase of Caterpillar 836H Landfill Compactor from Quinn Caterpillar, for \$1,104,675

The Board reviewed a memorandum from Equipment Maintenance Manager Ron Mooneyham and Assistant General Manager Tim Flanagan. General Manager commented the Board had authorized the issuance of a Request for Proposals (RFP) at the July 2007 meeting. RFPs had been sent to four firms and two submitted proposals, Quinn Caterpillar and Terex. The proposals were evaluated on price, maintenance and service, guaranteed buyback, and reliability. The proposal from Quinn Caterpillar of Salinas, to supply the Caterpillar 836H landfill compactor, as specified in the RFP, including freight, taxes and extended warranty, for a total price of \$1,104,675, was judged by staff to be most responsive to the RFP and specifications issued, and for the needs and interests of the District.

Equipment Maintenance Manager stated that only of couple of exceptions to the RFP were received from Quinn, but several were received from Terex. He also stated that the Caterpillar had proven reliability and a demonstrated track record. Information on the reliability of the Terex was not sufficient for evaluation.

Board discussion followed regarding the importance of good compaction and financing. Good compaction is necessary in order to extend the site life of the landfill. Finance Manager Chuck Rees stated he had been in contact with a leasing company, but the decision of selecting a finance company would not be necessary until February 2008 when it is anticipated the Caterpillar compactor will be delivered.

It was moved by Director Gray, seconded, and *Unanimously Carried To: Adopt Resolution 2007-08 Authorizing Purchase of Landfill Compactor from Quinn Caterpillar, for \$1,104,675.*

8) Authorize Annual Audit Service Agreement with Bianchi, Kasavan & Pope, LLP to Conduct Annual Audit for Fiscal Year 2006/07

The Board reviewed a memorandum from Finance Manager Chuck Rees. General Manager stated staff was notified in late July that Paul Nowinski was no longer with the firm of Blanding, Boyer & Rockwell, the firm the Board had approved in July to conduct the audit for fiscal year 2006/07. Without Mr. Nowinski's expertise with public agency audits, and his two year knowledge of the District, staff had concluded the firm did not have adequate expertise to conduct the District's annual audit. After review of their qualifications, staff recommended an agreement with Bianchi, Kasavan & Pope (merger of Bianchi, Lorincz, Huey, Hudson & Co. and Kasavan & Pope). The District had entered into a three-year agreement with Kasavan & Pope in 2005 and Bianchi, Kasavan & Pope had agreed to conduct the audit the original price quoted to the District of \$18,500, for one year.

Director Bales inquired if the District would seek proposals for the 2007/08 audit. Finance Manager responded the District would seek proposals prior to conducting next year's audit.

It was moved by Director Downey, seconded, and Unanimously Carried To: Authorize Annual Audit Service Agreement with Bianchi, Kasavan & Pope, LLP, to Conduct Annual Audit for Fiscal Year 2006/07 in the Amount of \$18,500.

9) Award Contract to Don Chapin Company, for \$144,200, to Construct Fire Protection Water Pumping System

The Board reviewed a memorandum from Senior Engineer Rick Shedden. General Manager stated the memorandum detailed information for this item which was to award a contract and the following Item 10 requesting authorization to purchase the of a pre-assembled pumping system.

Senior Engineer explained in his memorandum that staff recommended the separate purchase of the pump directly from the vendor to avoid the markup costs the contractor would apply. The production rate of the well was reduced from 300-gallon per minute (gpm) to 32-gpm when a smaller pump was installed because the bigger pump was pulling sand into the well. The construction of the new fire protection water pumping system would provide adequate water supply of 1,500 gpm, as approved by Marina Fire Chief Harold Kelly.

Board discussion followed regarding fire protection mandates. Vice Chair McCloud asked Legal Counsel if one motion could be made for both Items 9 and 10 to which Legal Counsel responded yes.

It was moved by Vice Chair McCloud, seconded, and Unanimously Carried To: Award Contract to Don Chapin Company, for \$144,200, to Construct Fire Protection Water Pumping System and Authorize Purchase of Pre-Assembled Skid-Mounted Fire Protection Water Pumping Package from The Brown Company for \$73,882.

10) Authorize Purchase of Pre-Assembled Skid-Mounted Fire Protection Water Pumping Package from The Brown Company for \$73,882

See Item 9

11) Accept June 21, 2007 Safety Committee Minutes

The Board reviewed the Safety Committee Meeting Minutes of June 21, 2007. General Manager commented staff was moving with the actions recommended in the Annual Review of Employee Injuries and Property Loss Incidents Report, which was provided at the June Board Meeting and discussed in the Safety Committee. Training and education related to the prevention of strains and sprains were in progress. Staff was also gathering information on wellness programs and considering ways to include healthy living behaviors into the Safety Incentive Program.

It was moved by Director Downey, seconded, and *Unanimously Carried To: Accept June 21, 2007 Safety Committee Minutes.*

STAFF REPORTS**12) Financial, Operating, and Recycling Reports**

General Manager reported the financial statements for the months of June and July were not available, but preliminary reports showed tonnages were down and affecting revenue. Director Jordan commented that for the past several months, staff has been informing the Board that tonnage is declining and inquired the reason. General Manager responded staff has been investigating the decline in refuse tonnage from the peak year of 2005, and while the majority of the decrease is related to activity on the former Fort Ord, reports show that commercial and cash customer types are bringing less refuse to the District site. A report on the investigative results would be provided to the finance committee at their meeting on August 27th with a report to the full Board at the September meeting.

The Operating Report for July was reviewed which showed Total Solid Waste Accepted into the site was 30, 278 tons including Santa Cruz County waste.

13) Report on Public Education, Recycling, and Litter

The Board reviewed a memorandum from Public Education and Recycling Manager Jeff Lindenthal reporting, among other things, on the recent Moto GP event held annually at Laguna Seca. Public Education and Recycling Manager reported that District staff, along with Monterey County staff, conducted a survey to evaluate the effectiveness of recycling at the event and found that not enough recycling is occurring at these large events. Ecology Action, under a Department of Conservation special event recycling grant, would be developing a recycling resource kit for event organizers.

Director Jordan commented that one of the biggest problems was education of event workers. More signs for the public would be useful as well. Board discussion followed various way to improve education and increase recycling at large events.

14) Strategic Planning Work Plan Distribution

The Board received a final Strategic Planning Work Plan as approved at the July Board meeting.

OTHER CORRESPONDENCE

15) Letter to City Managers of Member Agencies RE: AB 2449 Plastic Bag Recycling Law

The Board reviewed a letter sent by the District on August 3rd to City Managers explaining how the new AB 2449 Plastic Bag recycling law impacted local business.

GENERAL MANAGER COMMUNICATIONS

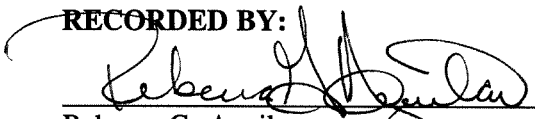
General Manager reported in his Manager's report on the decline of sand exports, acceptance of regional waste from the City of Watsonville, proposed County buffer zone, and the Monterey County Integrated Waste Management Task Force. As more information is made available regarding these matters, he will report back to the Board.

General Manager commented that he and Public Education and Recycling Manager Jeff Lindenthal would be participating in a one-hour radio [KRXA (540 AM)] talk show on August 29th, to discuss District recycling and other programs and their impact on local sustainability efforts. He also requested that Board members who were interested in attending the California Special Districts Association 38th Annual Conference and Exhibitor Showcase (from October 1-4, at the Monterey Conference Center) contact staff regarding registration.

ADJOURNMENT

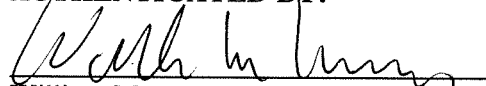
There being no further business to come before the Board at this time, the August 17, 2007 Regular Meeting of the Monterey Regional Waste Management District Board of Directors was adjourned to September 21, 2007 by Vice Chair McCloud at 10:55 a.m.

RECORDED BY:



Rebecca G. Aguilar
Administrative Support Supervisor/
Recording Secretary

AUTHENTICATED BY:



William M. Merry, P.E., DEE
General Manager/Secretary