

BOARD OF DIRECTORS

LEO LASKA  
CHAIR

SUE McCLOUD  
VICE CHAIR

GARY BALES  
DAVID PENDERGRASS  
JOSEPH P. RUSSELL  
LIBBY DOWNEY  
JANE PARKER  
IAN OGLESBY  
BRUCE DELGADO



WILLIAM MERRY, P.E., BCEE  
GENERAL MANAGER/  
DISTRICT ENGINEER

TIMOTHY S. FLANAGAN  
ASST. GENERAL MANAGER

RICHARD SHEDDEN, P.E.  
SENIOR ENGINEER

RICHARD NORTON  
ADMIN. SERVICES MGR.

ROBERT WELLINGTON  
COUNSEL

# MONTEREY REGIONAL WASTE MANAGEMENT DISTRICT

*Home of the Last Chance Mercantile*

## MONTEREY REGIONAL WASTE MANAGEMENT DISTRICT REGULAR MEETING MINUTES

Friday, 9:30 a.m.  
August 21, 2009

Boardroom  
Monterey Peninsula Landfill  
Marina, CA

**MEMBERS PRESENT** Leo Laska (Chair), Pebble Beach Community Services District Boardmember  
Sue McCloud (Vice Chair), City of Carmel-by-the-Sea Mayor  
Gary Bales, City of Pacific Grove  
Joseph P. Russell, City of Del Rey Oaks Mayor  
Libby Downey, City of Monterey Councilmember  
Jane Parker, (Unincorporated) Monterey County Supervisor, District 4  
Ian Oglesby, City of Seaside Councilmember  
Bruce Delgado, City of Marina Mayor

**MEMBERS ABSENT:** David Pendergrass, City of Sand City Mayor

**STAFF PRESENT:** Tim Flanagan, Assistant General Manager  
Richard Norton, Administrative Services Manager  
Chuck Rees, Finance Manager  
Don Prescott, Information Systems Manager  
Richard Pettitt, Site Manager  
Ron Mooneyham, Equipment Maintenance Manager  
Harry Hunzie, Materials Recovery Facility (MRF) Manager  
Jack Cook, Safety Manager  
Rebecca Aguilar, Administrative Support Supervisor  
Kimberle Herring, Public Education Coordinator  
Clyde Walkup, MRF Operations Supervisor/OE3 Operations Shop Steward  
Israel Mendoza, Assistant Mechanic II  
Ted Melicia, Senior Maintenance Worker  
Sten Strandberg, Senior MRF Operator

**OTHERS PRESENT:** Suzan Fine Cook, Hourly Represented Unit Business Representative  
Matt Fore, Monterey County Environmental Health Department  
Tom Buell, Monterey Regional Water Pollution Control Agency  
Mike Niccum, Pebble Beach Community Services District  
Felipe Melchor, Waste Management/Carmel Marina Corporation  
Richie Carrillo, Waste Management/Carmel Marina Corporation  
Lewis Leader

## ROLL CALL AND ESTABLISHMENT OF QUORUM

Notice having been duly given and the presence of a quorum established, the August 21, 2009, Regular Meeting of the Monterey Regional Waste Management District Board of Directors was called to order by Chair Laska at 9:30 a.m.

## PUBLIC COMMUNICATIONS

There were no comments from the public.

## CONSENT AGENDA

*Following a motion by Director Delgado, and seconded, the Board approved the following actions:*

- 1) **Approve Minutes of July 17, 2009 Regular Board Meeting.**
- 2) **Approve Report of Disbursements.**

## PRESENTATIONS

- 3) **Presentation on MRWMD Safety Programs and Report on Employee Injuries and Property Loss Incidents for Fiscal Year 2008/09**

Jack Cook, District Safety Manager, provided the Board with a presentation of District's Safety Program. He stated that it is every employee's responsibility to ensure the safety of not only themselves, but of their fellow coworkers. Safety Manager highlighted mandated state and federal training requirements and the various training initiated by staff in an effort to reduce the number and frequency of accidents and incidents on site. He introduced the current Safety Committee to the Board, which is comprised of employees from different departments, who meet quarterly to discuss safety concerns and issues, and review the department inspections that are conducted by the committee. Inspections are also conducted by the departments on a monthly basis. The committee members are himself, Rich Norton, Sten Strandberg, Israel Mendoza, David Sawyer, Ted Melicia, Nancy Novoa, and Sonia Fregoso.

The Board reviewed a report on employee injuries and property loss incidents for fiscal year 2008/09. Assistant General Manager thanked the Safety Manager and the committee, and emphasized to the Board that the District's goal is zero accidents and incidents.

Board discussion followed regarding the report with the Board providing feedback to staff regarding possible inclusions in future reports.

## OTHER ITEMS FOR BOARD CONSIDERATION, DISCUSSION AND ACTION

- 4) **Approve Memorandum of Understanding with Hourly Represented Unit and Related Adjustments to the 2009/10 Budget**

The Board reviewed the Memorandum of Understanding with the newly created Hourly Represented Unit (formerly represented by Service Employees International Union) and a memorandum from Administrative Services Manager Rich Norton regarding the continuation of the previous contract for one year, and if approved, the necessary changes to the budget for fiscal year 2009/10.

Director Bales commented on the high increase of the health insurance premiums. The Administrative Services Manager replied that as part of the renewal process each year, quotes are requested from other insurance providers to determine if there is a more cost effective plan.

It was moved by Director Delgado, seconded, and *Unanimously Carried To: Approve Memorandum of Understanding with Hourly Represented Unit and Related Adjustments to the 2009/10 Budget.*

**5) Approve Cost of Living Adjustment and Health Insurance Premium Increases for Hourly Unrepresented Employees**

The Board reviewed a memorandum from Administrative Services Manager Rich Norton requesting the Board approve the same cost of living adjustment and health insurance provisions to the Hourly Unrepresented employees that was provided to the Hourly Represented Unit.

It was moved by Vice Chair McCloud, seconded, and *Unanimously Carried To: Approve Cost of Living Adjustment and Health Insurance Premium Increases for Hourly Unrepresented Employees.*

**STAFF REPORTS**

**6) Financial, Operating, and Recycling Reports**

Assistant General Manager stated that due to the end of year closure, the financial statements for the months of June and July were not available since the June financials are held open to capture end of fiscal year financial activity. He stated that Hayashi & Wayland, the District's auditors, would be on site the week of August 17<sup>th</sup> to complete the year end fieldwork. Staff estimates that the financials will be close to the estimated budgeted amounts.

The Board reviewed the Operating Report for July 2009. There was a slight increase in tonnage in July compared to June 2009, but less compared to July 2008.

**6a) Diversion Focus on Tires and Mattresses**

Assistant General Manager stated that staff would be providing the Board with a presentation each month on one of the many materials diverted from the landfill through District operations. Diverting material saves the District money since the District is taxed on all tonnage that goes to the landfill. Materials Recovery Facility (MRF) Manager Harry Hunzie provided the Board with a presentation on tire and mattress recycling. Both the tire and mattress recycling rely on outside partnerships to make the items recoverable for other uses. He introduced the employees who operate the tire and mattress recycling, Leo Martinez, Jr., Clemente Alvarez, and Raul Zamudio.

Board discussion followed regarding the products resulting from the diverted material and providing that information to the local communities. Director Delgado inquired about the metal rims from the tires. MRF Manager responded that the rims were sold for metal and aluminum.

**7) Report on Public Education, Recycling and Litter**

The Board reviewed a memorandum from Public Education and Recycling Manager Jeff Lindenthal reporting on the District's participation in the Monterey Bay Aquarium's Young Women in Science Ocean Guardians Camp. He also reported on the California Resource Recovery Association (CRRA) Recycling Conference. Assistant

General Manager stated that there is an increased focus of the environmental and recycling community to minimize waste minimization and reduce green house gases. The District is now using Facebook to enhance re-use and recycling efforts, which was also the topic of one of the CRRA conference sessions.

Public Education and Recycling Manager also reported that the Mayors Ocean Summit will take place on August 28<sup>th</sup> at West Marine in Watsonville. Vice Chair McCloud stated the summit was by invitation only and would involve many mayors from various cities.

Assistant General Manager reported on the "Reel in the Marine Debris" activity that was used at the Monterey County Fair in-line with their theme of "Reel in the Fun" on August 12<sup>th</sup>. He applauded District Public Education Coordinator Kimberle Herring and members of the site crew, for the District landscape design entry, which not only received first place award, but was also voted "Best in Show" among the landscape exhibits. The District has won awards at the fair the last three years under Kimberle's direction and with staff effort.

**8) Report on July 21, 2009 Meeting of Special Districts Association of Monterey County**

The Board reviewed a summary by Director Parker on the July 21<sup>st</sup> meeting of the Special Districts Association of Monterey County (SDAMC). Director Parker stated that the SDAMC is always looking at ways to work together.

Board members were provided with a Data Collection Form, which they were requested to fill out. The information collected will be posted on the SDAMC website or paper directory in an effort to inform the public of the many and varied community programs carried out by special districts.

Vice Chair McCloud commented on the high cost for a special district election. Director Parker stated that some of the higher costs were due to higher voter turnout and the size of special district.

**GENERAL MANAGER COMMUNICATIONS**


Assistant General Manager reported that although the League of California Cities Conference was being held during the same week as the September Board meeting, it appeared that there would be a quorum at that meeting. He requested the Board notify staff if they were unable to attend the September Board meeting.

**BOARD COMMUNICATIONS**

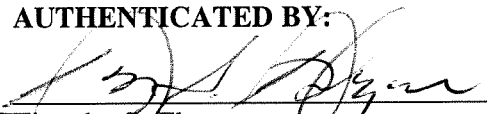
**ADJOURNMENT**

There being no further business to come before the Board at this time, the August 21, 2009 Regular Meeting of the Monterey Regional Waste Management District Board of Directors was adjourned to September 18, 2009 by Chair Laska at 11:02 a.m.

**RECORDED BY:**

  
Rebecca G. Aguilar  
Administrative Support Supervisor/  
Recording Secretary

**AUTHENTICATED BY:**

  
Timothy S. Flanagan  
Assistant General Manager