

# NOTICE & AGENDA



**Finance Committee Meeting**  
September 6, 2023, 9:00 a.m.

In-Person: Bales Board Room  
Virtually: <https://us02web.zoom.us/j/85666881095>

## **Meeting ID: 856 6688 1095**

Board Members will be attending this meeting In-Person: Bales Board Room (or otherwise virtually via applicable teleconferencing provisions set forth in the Brown Act). The public may attend this meeting under either option of a hybrid format: In-person, as noted above, or Virtually.

*Please see the meeting information notice at the end of this agenda for more details.*

## **Call to Order**

### **Just Cause Notifications and Emergency Circumstance Requests (AB 2449)**

#### **Roll Call & Establishment of Quorum**

Committee Chair: Leo Laska, Pebble Beach Community Services District  
Directors: Kim Shirley, City of Del Rey Oaks  
Bill Peake, City of Pacific Grove

#### **Public Communications**

*Anyone wishing to address the Board on matters not appearing on the agenda may do so now. Please limit comments to a maximum of three (3) minutes. The public may comment on any other matter listed on the agenda at the time the matter is being considered by the Board. For information about submitting public comments in writing in advance of the meeting, please see the Meeting Information section of this agenda.*

#### **Discussion/Action**

##### **1. Approve June 7, 2023 Finance Committee Minutes.**

Recommendation: Approve June 7, 2023 Finance Committee Minutes

##### **2. Discuss Draft White Paper**

Recommendation: Provide Direction to Staff

##### **3. Review Bank Contracting Officers and Authorized Signers Resolution**

Recommendation: Provide Direction to Staff

#### **Physical Address**

14201 Del Monte Blvd.  
Salinas, CA 93908

#### **Mailing Address**

P.O. Box 1670  
Marina, CA 93933

#### **Phone / Fax**

831-384-5313 PHONE  
831-384-3567 FAX

#### **Web / Social**

ReGenMonterey.org  
@ReGenMonterey

***Let's not waste this.***



## General Manager Communications

### Discuss Future Agenda Items

#### Closed Session

*As permitted by Government Code Section 54956 et seq., the Board may adjourn to a closed session to consider specific matters dealing with litigation, certain personnel matters, real property negotiations or to confer with the ReGen Monterey's Meyers-Milias-Brown Act representative.*

- 1) Conference with Property Negotiators:  
Property: Acreage Leased to Keith Day Company  
ReGen Monterey Negotiators: Felipe Melchor, Guy Petraborg, Jay Ramos, Helen Rodriguez and Zoe Shoats  
Under Negotiation: All Terms including Permits
  
- 2) Conference with Labor Negotiators (Govt. Code §54957.6).  
District Negotiators: Members or the Board of Directors  
Unrepresented Employee: General Manager

#### Return to Open Session

Please note: A report out and announcement concerning the closed session will be provided which may include the matter of the compensation furnished to the General Manager (Govt. Code §54953(c)(3)). Anyone requesting a report out of closed session items may contact the board clerk.

#### Adjournment

**Next Meeting Date: October 5, 2023**

### MEETING INFORMATION

**Virtual & Regular Meeting Notice:** The meeting will be held (1) as a regular in-person meeting and (2) virtually via Zoom.

**To join the Zoom webinar:** Click on this link: <https://us02web.zoom.us/j/85666881095> copy/paste the link into your browser, or type the link into your browser. If your computer does not have audio, you will also need to join the meeting via phone. To participate via phone, please call: 1-669-900-9128; **Meeting ID: 856 6688 1095**

**Public Comments:** If you are unable to participate virtually or via telephone, you may also submit your comments by e-mailing the board clerk at [IGonzales@ReGenMonterey.org](mailto:IGonzales@ReGenMonterey.org) with one of the following subject lines "Public Comment Item #" (insert the item number relevant to your comment) or "Public Comment - Non Agenda Item". Comments must be received by 4 p.m. on the day prior to the scheduled meeting. All submitted comments will be provided to the Board and may be read into the record or compiled as part of the record.

#### Posting Information

This agenda was posted at the ReGen Monterey administrative offices at 14201 Del Monte Blvd, Salinas, CA, 93908. The agenda, including staff reports and additional information regarding



these items, are available on our website at [ReGenMonterey.org](http://ReGenMonterey.org) and our administrative office during regular business hours (additional fee may apply for copying).

This agenda is subject to revision and may be amended prior to the scheduled meeting. If amended, a final agenda will be reposted.

**Accessibility**

All meetings are open to the public. ReGen Monterey does not discriminate against persons with disabilities and the boardroom is wheelchair accessible. In compliance with the Americans Disabilities Act, if you need special assistance to participate, please contact Board Clerk, Ida Gonzales at 831-384-5313 or email [IGonzales@ReGenMonterey.org](mailto:IGonzales@ReGenMonterey.org). Notification 48 hours prior to the meeting will enable us to make reasonable arrangements to ensure accessibility to this meeting. Later requests will be accommodated to the extent feasible. Recordings of meetings can be provided upon request.

# MINUTES



The Finance Committee met on June 7, 2023, at 9:00 a.m., at the District administrative offices and via Zoom virtual conference. Committee members in attendance were Directors Laska, Shirley and Peake. Staff members in attendance were Felipe Melchor, Guy Petraborg, Helen Rodriguez, Zoe Shoats, Jay Ramos, Garth Gregson and Ida Gonzales. Legal counsel Rob Wellington was also in attendance.

## 1. Approve May 3, 2023 Finance Committee Minutes

The Committee approved the minutes of the May 3, 2023 Finance Committee.

## 2. Presentation of Draft Final Budget for FY 2023/24

Staff presented the FY 2023/24 draft final budget for FY 2023/24. There were no changes to the final version from the previous version presented to the Committees and the Board. There was discussion and the Committee recommended presenting the draft final budget at the June Board meeting for approval.

## 3. Discuss Drafting Closure and Post Closure Reserve Policy

Staff presented information about drafting a closure and post closure reserve policy for the District. The District has a \$1.5 million cash reserve and has an accrued reserve of \$7.1 million. Staff recommend increasing the cash reserve by \$650K per year. There was discussion and the Committee recommended that staff develop a draft policy for presentation at the next Committee meeting.

## 4. Update on Draft White Paper

Staff presented information on the status of the White Paper. Part 1 is completed and has been presented at previous Committee meetings. Staff presented information on Part 2 of the White Paper which addresses solid waste practices in California. Staff will present a completed draft version of the White Paper at the next committee meeting for discussion and direction from the Committee.

## 5. Declaration of Surplus Equipment

Staff presented a list of equipment recommended to be declared surplus and disposed of by selling for scrap, sealed bid solicitation or third-party auction. The list of equipment will be placed on the consent agenda at the June Board meeting to approve the disposal of the surplus equipment.

## 6. Review Waste Connections Cold Canyon Processing Facility Agreement

Staff presented information regarding a proposed agreement with Waste Connections Cold Canyon Processing Facility to process single stream material at the District MRF for a 3-week period starting in July. There was discussion and the Committee recommended the agreement be presented at the Next Board meeting for approval.

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### **General Manager Communications**

The General Manager gave information on the following items.

1. Bids for the scalehouse renovation project are due by June 8, 2023. The contract could potentially be awarded at the June Board meeting.
2. ReGen has recruited an intern for the Engineering Department. The intern will be working until the end of August and then returning to school.
3. The Public Hearing Notice was posted for the June 23 Board meeting.
4. ReGen Monterey was recognized by the County of Monterey for its work implementing California SB 1383.

The meeting adjourned at 10:30am.

**Next Meeting Date:** July 5, 2023 at 9:00am.

**Board of Directors Monterey Regional Waste Management District dba: Regen Monterey**

**DRAFT RESOLUTION NO. 2023-xx**

**MONTEREY REGIONAL WASTE MANAGEMENT DISTRICT DBA REGEN MONTEREY (REGEN)  
ESTABLISHING THE BANK CONTRACTING OFFICERS AND AUTHORIZED SIGNERS FOR THE DISTRICT  
BANKING ACCOUNTS**

WHEREAS, the Monterey Regional Waste Management District dba ReGen Monterey (Regen) is a public agency duly organized and existing under and pursuant to the laws of the State of California; and

WHEREAS; ReGen Monterey has a need to make payments to Vendors and Employees in the normal course of business; and

WHEREAS; ReGen has three demand bank accounts with U.S. Bank; and

WHEREAS; the Board Chair and Vice Chair have also been identified as the Bank Contracting Officers and Authorized Signers on the ReGen's bank accounts; and

WHEREAS; the General Manager and Director of Finance and Administration have also been identified as the Bank Contracting Officers and Authorized Signers on ReGen's bank accounts; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Monterey Regional Waste Management District dba ReGen Monterey that it does hereby authorize the Board Chair and Vice Chair to be the Bank Contracting Officers and Authorized Signers on the District bank accounts with U.S. Bank.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Monterey Regional Waste Management District dba ReGen Monterey that it does hereby authorize the General Manager and Director of Finance and Administration to also be the Bank Contracting Officers and Authorized Signers on the District bank accounts with U.S. Bank.

**PASSED AND ADOPTED** at a regular meeting of the Board of Directors of the Monterey Regional Waste Management District dba ReGen Monterey duly held on September 22, 2023 by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

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Jason Campbell, Chair

**ATTEST:**

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Felipe Melchor  
General Manager/Board Secretary