



Job Description

Position:	MRF Maintenance Technician I / II	FLSA Status:	Non-Exempt
Department:	MRF Maintenance	FTE:	Full Time
Reports to:	MRF Maintenance Supervisor	Revised:	June 2024

DEFINITION:

Under general supervision performs general labor, semi-skilled technical repair, and fabrication work related to material processing stationary equipment (Materials Recovery Facility, aka MRF), facilities, and grounds; may assist with the more difficult and specialized maintenance and fabrication assignments; operates hand tools, industrial equipment, heavy equipment, trucks, motorized equipment, and performs other duties as assigned.

DISTINGUISHING CHARACTERISTICS:

Maintenance Technician I - This is an entry-level position in the Maintenance Technician series. Incumbents perform a variety of semi-skilled duties such as basic plumbing, electrical, and preventative maintenance assignments will be performed in addition to heavy physical labor. Incumbents may assist with the more difficult maintenance, repair, welding, fabrication, assignments of a MRF environment. Incumbents in this classification will be assigned to the MRF and are expected to work unusual shifts, weekends, evenings, holidays, and on standby status when required. Incumbents may be required to operate a variety of equipment utilized in the operation and maintenance of a waste management site such as forklifts, aerial lifts, light or medium trucks, loaders, sweepers etc.

Maintenance Technician II - This is a semi-skilled level position in the Maintenance Technician series. This is a working lead and is distinguished from a Maintenance Technician I by the following: the ability to provide direction and work coordination for lower-level positions; the ability to work independently to accomplish various assignments under broad general direction; the ability to perform work assignments that require semi-specialized skills.

ESSENTIAL FUNCTIONS:

The following duties are typical of this classification and are intended only to describe the various types of work that may be performed, the level of technical complexity of the assignment(s) and are not intended to be an all-inclusive list of duties. The omission of a specific duty statement does not exclude it from the position if the work is consistent with the concept of the classification or is similar or closely related to another duty statement to address business needs and changing business practices.

MINIMUM QUALIFICATIONS AND RESPONSIBILITIES:

- Must be able to regularly work near or around high-powered magnets, as there are six such magnets inside the MRF building, which prohibit persons with pacemakers to be near or around them.
- Performs semi-skilled preventive maintenance repair/inspection on material processing equipment such as conveyor belts, bearings, gearboxes, and debris roller screens.
- Responds to emergency equipment failure and/or service calls.
- Perform system inspections to and troubleshoots system issues as they arise.
- Perform welding and use of a torch, fabrication, plumbing, repairs to hydraulic and pneumatic systems.
- Operate a variety of hand and power tools; wrenches, hammers, pry-bars, grinders, drills etc.
- Operate District vehicles and motorized equipment, forklift, aerial lift, industrial vacuum, and trucks etc.
- All District positions require the employee to provide good customer service to both internal and external customers, maintain positive and effective working relationships with other District employees.
- Adhere to an assigned work schedule and meet District Attendance Standards



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- Must have flexibility to work unusual shifts, weekends, evenings, holidays, and on standby status as needed.
- Perform other job-related duties, including heavy physical labor when needed.

Knowledge of and Ability to:

- Methods, tools, equipment, and materials used in maintenance, repair, and fabrication work at a solid waste management facility, or similar processing plant.
- Welding, cutting, fabrication, wear prevention methods, metal types, tools, and equipment.
- Work safety methods and programs in accordance with District safety policies and OSHA requirements.
- Methods and procedures to troubleshoot and repair hydraulic and pneumatic systems.
- Understand and follow oral and written instructions.
- Communicate clearly and effectively both orally and in writing.
- Safely operate District vehicles and equipment.
- Maintain cooperative working relationships with those contacted in the course of work, including the public.
- Demonstrate and promote technical aptitude within the assigned division.
- Perform daily record keeping and reporting.
- Work in a team-based environment and achieve common goals.
- Read standard detailed drawings, schematics, service manuals, and parts manuals.
- Perform all the essential functions of the job assignment.
- Perform semi-skilled work in the maintenance, repair, fabrication, and construction in and around the MRF.
- Use hand and power tools skillfully.
- Perform heavy physical labor requiring strength, dexterity, and agility.
- Read and write at the level required for successful job performance.
- Apply sound judgment in a variety of circumstances with or without specific instructions.
- Ability to work safely without presenting a threat to self or others.

TRAINING, EDUCATION AND EXPERIENCE:

Any combination of education, training, or experience that demonstrates the applicant has the competencies necessary to fulfill the job requirements. A typical way to obtain the required knowledge and abilities would be:

Maintenance Technician I - Two (2) years of varied and responsible semi-skilled work experience performing maintenance and repair in an industrial setting of buildings, grounds, equipment, and facilities comparable to a Materials Recovery Facility such as Monterey Regional Waste Management District.

Maintenance Technician II – Four (4) years of varied and responsible advanced-skilled work experience performing maintenance and repair in an industrial setting of buildings, grounds, equipment, and facilities comparable to a Materials Recovery Facility such as ReGen Monterey/Monterey Regional Waste Management District.

Possession of a High School diploma or GED is required.

Other Job Requirements:

- CA drivers' license
- Possess a variety of hand tools compatible with job requirements.



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PHYSICAL AND SENSORY REQUIREMENTS:

The physical and mental demands described here are representative of those that must be met by employees to successfully perform the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical Demands

Frequently stand, walk and climb; sit for extended periods; ability to stoop, kneel or crouch to pick up or move objects; ability to perform heavy physical labor; walk on sloped ground and uneven surfaces; lift and carry tools, equipment, and supplies weighing 50 pounds; push and pull items weighing up to 75 pounds; normal manual dexterity and eye-hand coordination; corrected hearing and vision to normal range; verbal communication; operate equipment and vehicles.

Mental Demands

While performing the duties of this class, employees are regularly required to: work well under pressure; communicate effectively in both written and verbal form; capable of establishing priorities among the essential functions of the job and coordinating these priorities with others; interact with all levels of District management and personnel, and the public.

Work Environment

Work is performed both indoors and outdoors in varying temperature, weather, humidity, and dusty/dirty conditions; work is performed in an environment with constant noise; exposure to grease and oils; exposure to moving equipment; exposure to electrical current; constant contact with staff and the public.

ACKNOWLEDGEMENT

I verify that I have received a copy of the job description and I understand the requirements of this position.

Employee Name (Print)

Date

Employee Signature